



# ZONING AND BUILDING COMPLIANCE VERIFICATION REQUEST

This form is required for city staff to verify what a property is zoned, whether the property has any zoning or building code violations, and other similar information. We will provide a letter, commonly referred to as a zoning verification letter, in response to your request for this information.

Please email this form to [scopeland@cityofmoore.com](mailto:scopeland@cityofmoore.com) and make arrangements to pay the \$60 per parcel fee. Upon receipt of the emailed request and fee, city staff will begin processing the zoning and building compliance verification letter. Requests will be fulfilled within 5-7 business days. Once the letter is prepared, city staff will forward the letter via the preferred method of receipt as listed below.

## APPLICANT INFORMATION

Name	Mailing Address	Preferred Phone Number:
E-Mail Address		Alternate Phone Number:

## PARCEL INFORMATION

<input type="checkbox"/> Platted	Subdivision	Lot	Block
<input type="checkbox"/> Unplatted			
Property Address or Locational Description			
If no address, please list the Cleveland County Assessor's Parcel ID number:			

**FOR COMPLIANCE LETTERS FOR MORE THAN 1 PARCEL, PLEASE PRINT PAGE AND FILL OUT ONLY PARCEL INFORMATION FOR EACH PARCEL NEEDED. ATTACH ALL REQUESTS TOGETHER.**

## LETTER INFORMATION

What type of letter is requested: <input type="checkbox"/> State of Oklahoma ABLE Commission <input type="checkbox"/> State of Oklahoma Used Car Commission <input type="checkbox"/> Property Sales/ Refinance <input type="checkbox"/> Other: _____	What compliance information is needed: <input type="checkbox"/> Zoning Codes <input type="checkbox"/> Building Codes
How would you like to receive the letter? <input type="checkbox"/> By E-mail <input type="checkbox"/> By Mail <input type="checkbox"/> Pick-up in Person	