



City of
MOORE

FY 2023-2024
Adopted Annual Operating
& Capital Budget

Moore Public Works Authority
Moore Economic Development Authority



CITY OF MOORE

MOORE PUBLIC WORKS AUTHORITY

MOORE ECONOMIC DEVELOPMENT AUTHORITY

OPERATING BUDGET ADOPTED JUNE 5, 2023

INCLUDING:

MOORE PUBLIC WORKS AUTHORITY

INTERNAL SERVICE FUND

ENTERPRISE FUND

MOORE ECONOMIC DEVELOPMENT AUTHORITY

CITY OF MOORE

GENERAL FUND

SPECIAL REVENUE FUND

DEBT SERVICE FUND

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CITY OF MOORE

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MORE ABOUT

MOORE

Form of Government



Council-Manager

The City Council is comprised of one Mayor elected at large and six Council Members, two from each of three wards. The City Council has the power to appoint and remove the City Manager.

Demographic

Source: City of Moore Community Development Department.

YEAR	ESTIMATED POPULATION ¹	AVERAGE ANNUAL WAGES ²	MOORE PUBLIC SCHOOL DISTRICT ³	UNEMPLOYMENT RATE (PERCENTAGE) ⁴
2022	64,201	50,940	24,500	2.5
2021	63,462	48,360	24,500	2.4
2020	62,055	44,980	25,006	3.8
2019	60,920	45,510	25,000	6.7
2018	60,750	44,220	24,700	2.7
2017	60,701	43,340	24,516	3.3
2016	60,451	42,760	22,899	3.2
2015	60,299	41,820	23,000	3.5
2014	59,973	40,850	23,000	3.4
2013	59,407	41,288	22,818	4.6
2012	58,819	39,160	23,031	5.0

¹ Estimated based on Census Count for 2020.

² Per U. S. Department of Labor, Bureau of Labor Statistics. Average annual wages for the State of Oklahoma

³ Figure taken from the Moore Public Schools Website.

⁴ This figure provided by the office of Oklahoma Employment Security Commission.

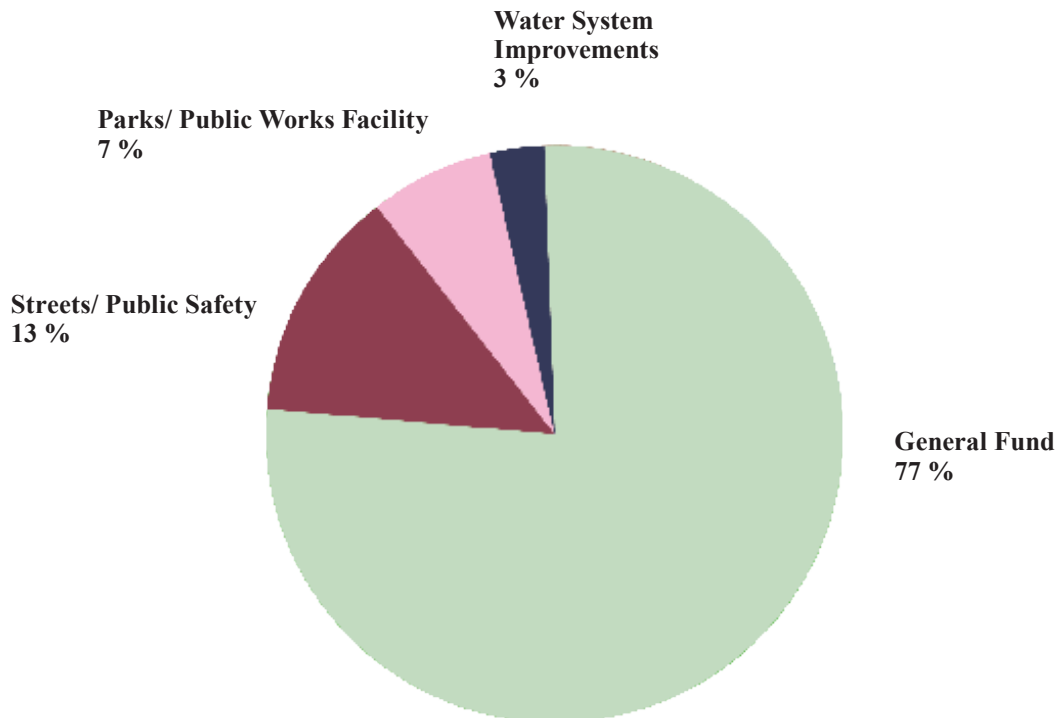
Sales Tax

Sales Tax in the City of Moore

Sales tax revenue is collected and then distributed between state, county, and city entities. Within the City of Moore the sales tax is 8.50%.

Government Entity	Sales Tax Distribution
State of Oklahoma	4.500%
City of Moore	3.875%
Cleveland County	0.125%
Total Sales Tax Collected	8.50%

City of Moore	Sales Tax Distribution
General Government	3.000%
Streets/Public Safety	0.500%
Parks/ Fire Station 2	0.250%
Water System Improvements	0.125%
Total City of Moore	3.875%



BUDGET CALENDAR

FISCAL YEAR 2023-2024

TARGET DATE	ACTIVITY
February 1, 2023	Budget documents and information to department heads
February 1 - February 17, 2023	Department heads prepare budget requests and return to the Finance Director
February 27 - March 7, 2023	City Manager will meet with departments individually to discuss requests
March 20, 2023	Initial draft of proposed budget
April 17 - April 28, 2023	City Council consideration of the proposed budget
May 5, 2023	Publish Proposed Budget Summary and Notice of Public Hearing on the proposed budget
May 15, 2023	Public Hearing
June 5, 2023	Budget adoption (Legal deadline is June 23)
June 30, 2023	Budget published and filed with State Auditor and City Clerk
July 1, 2023	Begin new fiscal year 2023-2024

CITYMANAGER'S LETTER

June 5, 2023

Honorable Mayor and City Council, City of Moore
Honorable Chairman and Trustees, Moore Public Works Authority
Honorable Chairman and Trustees, Moore Economic Development Council

RE: FY 2023-2024 Operating Budgets – City of Moore, Moore Public Works Authority
(MPWA and Moore Economic Development Authority (MEDA))

In support of the goals adopted by the City Council, the FY 2023-2024 operating budgets of the City of Moore, the Moore Public Works Authority, and the Moore Economic Development Authority are hereby submitted for your review, consideration, and adoption as required by the Charter of the City of Moore, Oklahoma; O.S. § 17-201 et seq. (“The Municipal Budget Act”); the Trust Indenture of the Moore Public Works Authority; and 60 O.S. § 176 (“The Public Trust Act”).

The combined FY 23-24 budgets of the City, MPWA, and MEDA total \$124,134,910, representing a 9.7% decrease over FY 22-23 and a 5.6% decrease over FY 21-22. This results in a projected expenditure of \$1,955 per capita based on an estimated population of 63,500. Most of the decrease is due to the completion of the 2021 Residential Street Bond projects and the expiration of American Rescue Plan Act (ARPA) funding.

Sales and use tax collections for FY 22-23 have increased \$3,488,848 over the previous year’s actual collections. The current and projected economic environment has inflationary and interest rate concerns, and therefore, we are taking a conservative approach to our revenue projections. Our sales tax revenue budget of \$33,650,000 is 92.0% of FY 22-23 collections and our use tax revenue budget is 90% of FY 22-23 collections. We will continue to reassess projected sales and use tax collections and present recommended adjustments to the Council.

MPWA will see a 5% increase due to our water contract with the City of Oklahoma City. That contract will be renegotiated after 2026. The total revenue projection is \$29,702,985 including water, sewer, and sanitation fees. This is an 8.4% increase over FY 22-23, and has enabled the MPWA to again establish a Contingency Fund (\$510K), meet all of its debt service requirements, purchase needed equipment (\$1.68M), and make a transfer of \$5M to the City General Fund.

The budgets include a 5.0% cost-of-living increase for non-union employees, merit increases for all eligible employees, and nineteen new positions. Seven of these positions are in Public Safety.

There are 440 full-time equivalents (FTEs) in the budget, which breaks down to 380 full time positions and 227 part-time positions, which include seasonal positions in the Aquatic Center.

On November 8, 2022, the citizens approved an extension of the half-cent sales tax. Seventy percent of that extension will be used for residential streets, 20% for Public Safety Equipment and 10% for Public Safety Operations. This extension was effective April 1, 2023, and in FY 23-24 is expected to generate \$6,061,000.

The City General Fund includes a contingency budget of \$450K that can be used to enable the City to deal with unexpected expenses. Neither the City General Fund nor the MPWA budgets anticipate the use of undesignated fund balances.

The budgets include approximately \$15M in capital expenditures, including residential street repairs, sidewalk construction, and water and sewer line replacement. Also included are repairs to Eastern Avenue and the 4th Street underpass. Improvements to various parks are being funded by the earmarked sales tax and hotel-motel tax. Equipment purchases will consist of two new sanitation trucks, a terminator truck, and other public works equipment; several new police vehicles; an F550 Rescue Squad truck; and IT equipment.

Construction on the new Animal Shelter and expansion of The Station will be completed in FY 23-24.

In summary, the budgets proposed for FY 2023-2024 will enable the City and the Trust to function on a solid financial basis. On behalf of all employees of the City of Moore, I wish to extend our sincere congratulations to the Mayor and City Council for a job well done in guiding the growth and development of our community. Your decisions have been sound and your policy formulation excellent.

I look forward to the future and to working with the Mayor and City Council to implement the budget, as we continually strive to be “A Progressive City Committed to a Quality Community”.

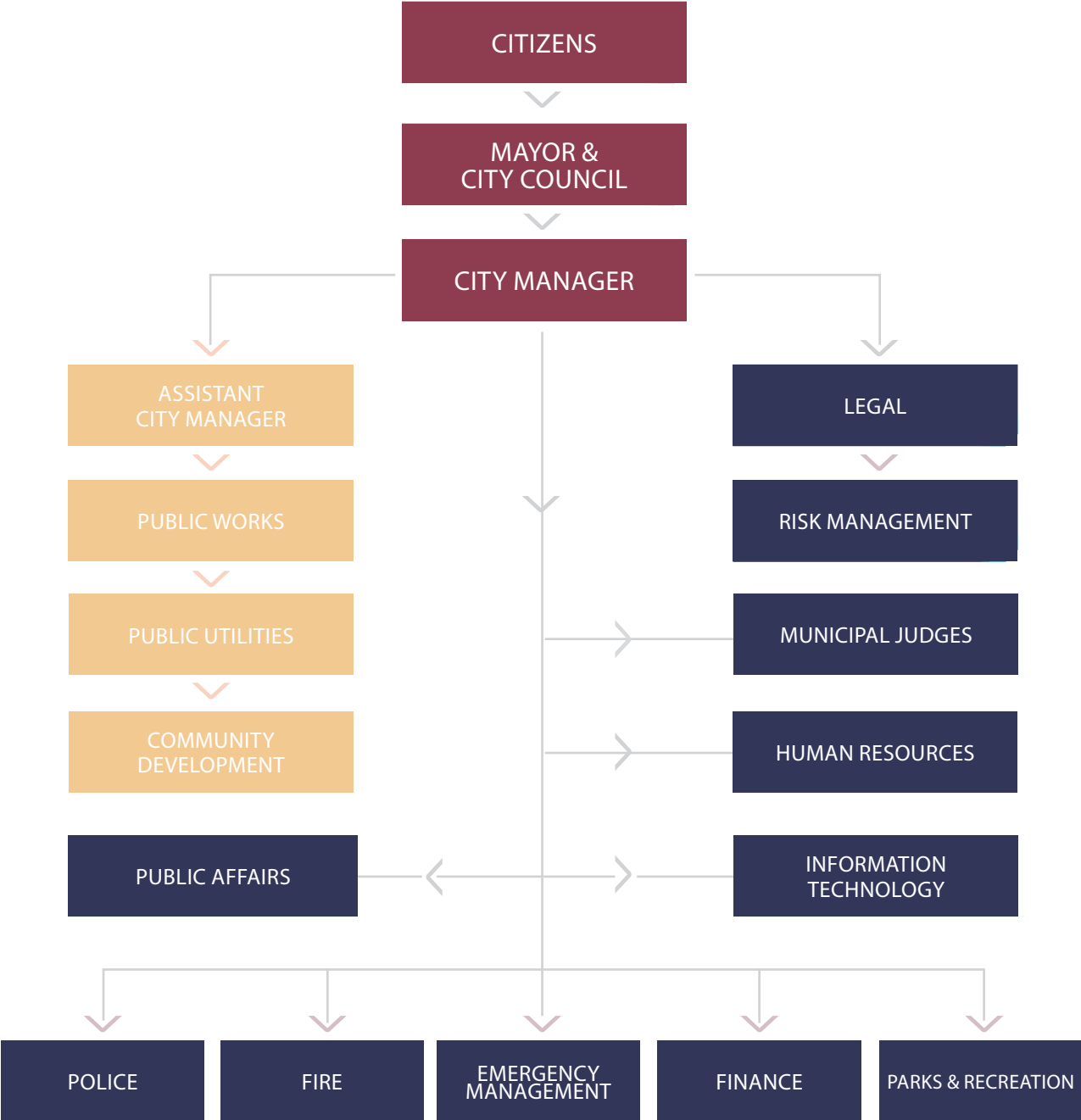
Sincerely,

A handwritten signature in black ink that reads "Brooks Mitchell". The signature is written in a cursive, flowing style.

Brooks Mitchell
City Manager

ORGANIZATIONAL CHART

CITY OF MOORE



CITY ADMINISTRATION

CITY MANAGEMENT

City Management



City Manager
Brooks Mitchell



Assistant City Manager
Jerry Ihler

CITY ADMINISTRATION

DEPARTMENT HEADS

Department Heads



Public Affairs
Director
Deidre Ebrey



Police Chief
Todd Gibson



Fire Chief
Greg Herbster



Human Resources
Director
Christine Jolly



Emergency
Management
Director
Gayland Kitch



Public Works
Director
Tony Mensah



City Attorney
Brian Miller



Finance
Director
John Parker



Information
Services Director
David Thompson



Community
Development
Director
Elizabeth Weitman



Parks & Recreation
Director
Sue Wood

CITY OFFICIALS



Mayor

Glenn Lewis
glewis@cityofmoore.com

Ward 1



Danielle McKenzie
Council Member
dmckenzie@cityofmoore.com



Adam Webb
Vise Mayor
awebb@cityofmoore.com

Ward 2



Melissa Hunt
Council Member
mhunt@cityofmoore.com



Mark Hamm
Council Member
mhamm@cityofmoore.com

Ward 3



Jason Blair
Council Member
jblair@cityofmoore.com



Louie Williams
Council Member
lwilliams@cityofmoore.com

RESOLUTION NO. 264 (23)

RESOLUTION NO. 264 (23)

A RESOLUTION OF THE TRUSTEES OF THE MOORE PUBLIC WORKS AUTHORITY ADOPTING, APPROVING, AND PROMULGATING AN OFFICIAL BUDGET FOR THE TRUST OF MOORE FOR FISCAL YEAR 2023-2024 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT OF THE STATE OF OKLAHOMA; APPROVING THE APPROPRIATIONS, ESTIMATE OF REVENUES, AND THE PLANNED EXPENSES CONTAINED IN SAID BUDGET FOR FISCAL YEAR 2023-2024; AND DIRECTING THAT SAID BUDGET BE FILED AND PUBLISHED IN ACCORDANCE WITH STATE LAW.

WHEREAS, the legislature of the State of Oklahoma adopted the Municipal Budget Act in 1979, which said Act became effective October 1, 1979, and is now codified as 11 Okla. Stat. (1981), Section 17-201 to Section 17-216, inclusive; and,

WHEREAS, the legislature amended 60 Okla. Stat. 176 effective July 1, 1991, which requires public trust created pursuant to Public Trust Act to comply with annual budget provisions applicable to the beneficiary of such trust; and,

WHEREAS, the Trustees have followed most provisions of the Municipal Budget Act for several years; and,

WHEREAS, in accordance with the provisions of the Municipal Budget Act, the Trustees did receive a proposed and recommended budget from the City Manager acting as Trust Manager, as directed by the Trust Indenture and policies of the Trust; and,

WHEREAS, in accordance with the provisions of the Municipal Budget Act, the Trustees did hold a public hearing on the recommended budget on the date of May 15, 2023 with said hearing being not later than fifteen (15) days prior to the beginning of the next ensuing fiscal year; and,

WHEREAS, the Municipal Budget Act requires that the Trust's budget for Fiscal Year 2023-2024 be adopted at least seven (7) days prior to the beginning of the next ensuing budget year; and,

WHEREAS, the Chairman and Trustees have carefully considered the recommendation of the Trust Manager regarding the Budget for Fiscal Year 2023-2024, and have further received public input into the budget process at the public hearing above-referenced; and,

WHEREAS, the final and complete budget for the Moore Public Works Authority for Fiscal 2023-2024 (subject to any necessary amendments or supplements thereto during the fiscal year as provided by law), has been reduced to writing in detail as required by law, and a copy of said final and complete budget for Fiscal Year 2023-2024 is attached hereto and made a part hereof and marked Exhibit "A" (Budget for the Moore Public Works Authority); and,

WHEREAS, the final budget for Fiscal Year 2023-2024 containing the appropriations for the various departments of the Trust an estimate of revenues, a planned program for expenditures and deposits into appropriate revenue debt retirement accounts for Fiscal Year 2023-2024, all of which are supported by full and sufficient financial information; and,

WHEREAS, the adoption of said budget for Fiscal Year 2023-2024, all as set forth in Exhibit "A" attached, in compliance with the provisions of the Municipal Budget Act, would be in the best interest of the Moore Public Works Authority, the City of Moore, and the residents thereof; and,

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Trustees of the Moore Public Works Authority that:

1. The final and complete budget for Fiscal Year 2023-2024, subject to amendments allowed under the State Law, all as set forth in Exhibit "-A" attached, are hereby approved, confirmed and established; and,
2. The appropriation for each of the various Trust departments, the estimate of revenues, the planned program of expenditures, and the deposits into revenue debt retirement accounts for Fiscal Year 2023-2024, all as set forth in Exhibit "A" attached, are hereby approved, confirmed and established; and,
3. The City's Director of Finance and the City Clerk, acting on behalf of the Moore Public Works Authority in their capacity as City employees, are hereby instructed to file the adopted budget, set forth in Exhibit "A" attached, with the Cleveland County Excise Board, and transmit at least one (1) copy of said budget to the office of the State Auditor and Inspector; and
4. The City Clerk is hereby requested and instructed to retain at least one (1) copy of the final and complete budget for Fiscal Year 2023-2024 as the same may be amended during said fiscal year, on file in the City Clerk's office for inspection; and
5. In accordance with the Municipal Budget Act of 1979, specifically 11 Okla. Stat. (1981) 17-215, the Trust Manager, as Chief Executive Officer of the Trust, is hereby authorized to transfer unexpended and unencumbered appropriations, or any portion thereof, from one account to another within the same department or to another within the same fund, except that no appropriation for debt service or other appropriation required by law, contract, covenant, or ordinance may be reduced below the required minimum. The Trust's appropriation shall be established at the expenditure classification levels of personal services, materials and supplies, other services and charges, capital outlays, and debt service, as provided by 11 Okla. Stat. (1981) 17-213, further account detail is provided in the budget for explanation only.

PASSED AND APPROVED by the Chairman and Trustees of the Moore Public Works Authority this 5th day of June, 2023.


Danielle McKenzie, Vice Chairman of the Trust


Melissa Hunt, Secretary

APPROVED AS TO FORM AND LEGALITY:


BRIAN K. MILLER, City Attorney



FUND TOTALS

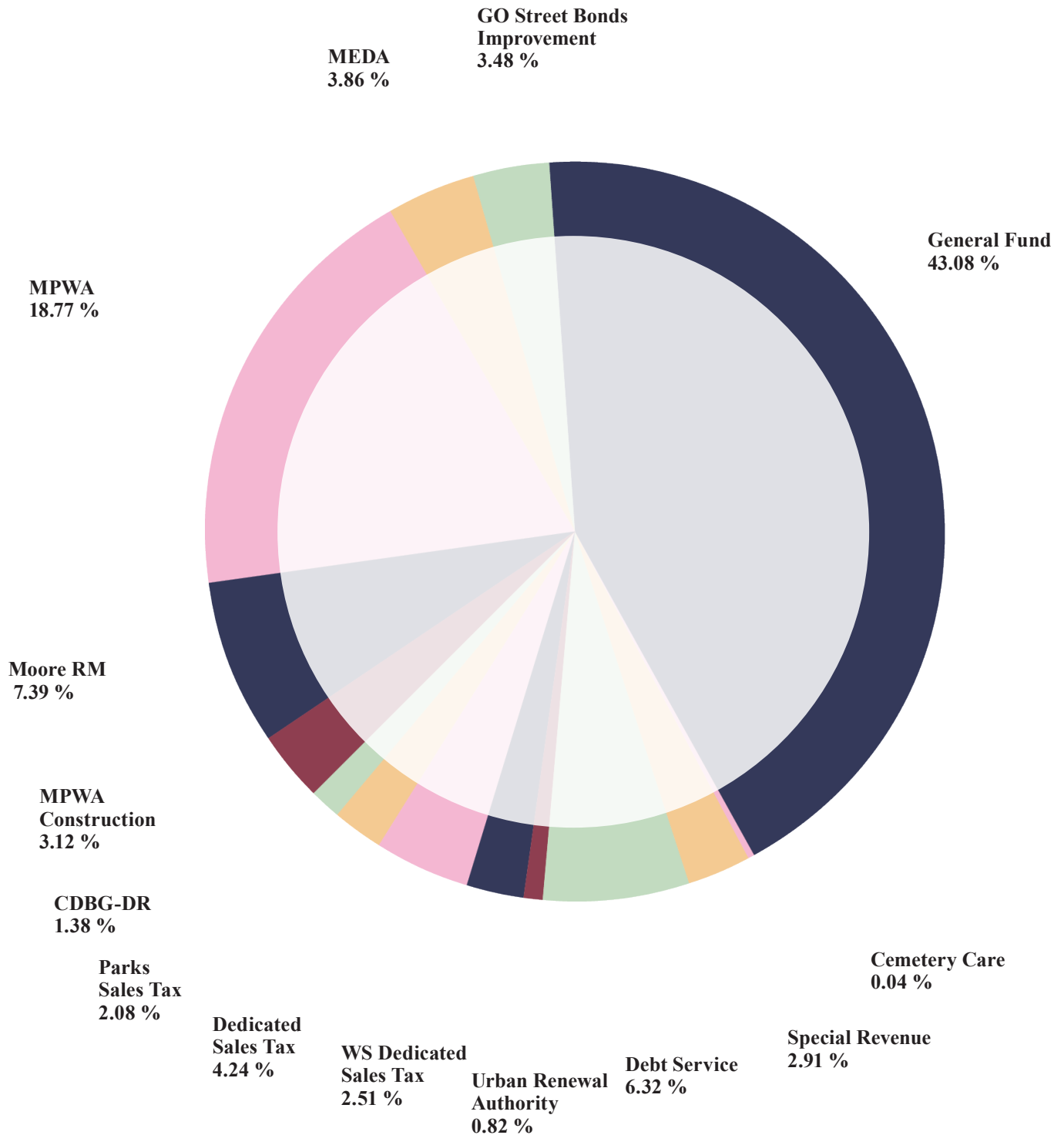
CITY OF MOORE, MEDA & MPWA

FUND	FUND NAME	FUND TOTAL
Fund 1	Moore Public Works Authority Sinking Fund	4,169,579
Fund 2	Moore Risk Management	9,861,460
Fund 5	Moore Public Works Authority	25,041,394
	Total Moore Public Works Authority	39,072,433
Fund 3	Moore Economic Development Authority	5,147,110
	Total Moore Economic Development Authority	5,147,110
Fund 4	GO Street Bonds	4,644,803
Fund 6	General Fund	57,492,356
Fund 7	Cemetery Perpetual Care	55,842
Fund 8	Special Revenue Fund	3,884,571
Fund 9	Debt Service	8,438,811
Fund 10	Urban Renewal Trust Authority	1,100,000
Fund 11	Water System Dedicated Sales Tax	3,349,426
Fund 12	Dedicated Sales Tax	5,654,328
Fund 13	Parks Sales Tax	2,774,972
Fund 15	CDBG DR	1,836,768
	Total City of Moore	89,231,877
	Grand Total	133,451,420

EXPENDITURES BY FUND

CITY OF MOORE

FY 2023-2024



NOTICE OF PUBLIC HEARING

Public notice published in The Norman Transcript on May 30, 2023.

The City of Moore-Moore Public Works Authority will hold a Public Budget Hearing at 6:30 p.m. on May 15, 2023, in the City Council Chambers, City Hall, 301 N. Broadway, Moore, Oklahoma, for the purpose of receiving and hearing comments from the public concerning the proposed budgets for the Fiscal Year 2022-2023 as summarized below: The public is encouraged to

Department Function	Moore Public			
	General Fund	G.O. Debt Service	Works Authority	Special Revenue
General Government	3,763,240		18,925,048	
GO Street Bonds Improvements				4,644,803
Moore Risk Management			9,861,460	
Sanitation			5,511,346	
Managerial	577,239			
City Attorney	330,228			
Finance	1,628,942			
Information Services	2,108,423			
Human Resources	345,029			
Public Affairs	542,362			
Municipal Court	617,655			
Police	16,250,544			
Communications	1,502,732			
Emergency Management	372,509			
Fire	11,397,441			
Street Improvements	3,500			
Public Works	4,701,210			
Animal Adoption Center	1,145,926			
Fleet Maintenance	1,793,524			
Building Maintenance	1,078,538			
Parks and Recreation	931,555			
Brand Senior Citizen Center	187,632			
Parks and Recreation Activities	478,198			
Parks and Cemetery Maintenance	1,483,516			
Moore Recreation Center	2,207,076			
Aquatic Park	926,809			
Library	126,830			
Planning	939,600			
Inspections	975,603			
Code Enforcement	522,570			
Capital Planning & Resiliency	568,415			
Moore/Smith Cemetery	1,000			
Special Revenue - Cemetery				55,842
Special Revenue				3,884,571
G.O. Debt Service		8,438,811		
Urban Renewal Trust Authority				1,100,000
Water System Dedicated Sales Tax				3,349,426
Dedicated Sales Tax				5,654,328
Parks Sales Tax				2,774,972
CDBG DR				1,836,768
Total	\$57,507,856	\$8,438,811	\$34,297,854	\$23,300,710

Total Budget: \$123,545,230

A copy of this information, the proposed budget, and related materials are available for public inspection from 8:00 a.m. to 5:00 p.m. weekdays at the office of the City Clerk, City Hall, 301 North Broadway, Moore, Oklahoma.

Glenn Lewis, Mayor
City of Moore

ALLOCATION OF CITY/MEDA/MPWA PERSONNEL FULL TIME EQUIVALENT(FTE)

Department	FY 20-21	FY 21-22	FY 22-23	FY 23-24
General Government	1.00	1.00	1.00	1.00
Managerial	6.00	4.00	4.00	3.00
City Attorney	1.00	2.00	2.00	2.00
Finance	15.75	16.00	16.00	16.00
Information Technology	5.00	6.00	6.00	6.00
Human Resources	3.00	3.00	3.00	3.00
Public Affairs	0.00	3.00	3.00	3.00
Municipal Court	6.00	6.00	6.00	6.00
Police	98.00	114.00	114.00	117.00
Communications	12.50	15.50	15.50	16.50
Emergency Management	2.00	2.00	2.00	2.00
Fire Department	76.00	81.00	81.00	87.00
Public Works (Streets & Drainage)	11.50	19.00	19.00	19.00
Animal Adoption Center	6.00	7.00	7.00	12.00
Fleet Maintenance	6.00	7.00	7.00	8.00
Building Maintenance	9.50	10.50	10.50	11.50
Parks and Recreation	8.00	6.00	6.00	6.00
Senior Citizen Services	2.00	2.00	2.00	2.00
Parks and Recreation Activities	8.00	10.00	10.00	10.00
Parks and Cemetery Maintenance	12.50	12.50	12.50	15.00
Moore Recreation Center	20.50	26.50	26.50	30.50
Aquatic Park ¹	22.50	22.50	22.50	22.50
Planning	4.00	4.00	4.00	5.50
Inspections	7.50	7.50	7.50	9.50
Code Enforcement	3.00	5.00	5.00	5.00
Capital Planning & Resiliency	4.00	3.50	3.50	3.00
Total City	351.25	396.50	396.50	422.00
Risk Management	1.50	1.00	1.00	1.00
Sanitation	16.00	17.00	17.00	17.00
Total MPWA	17.50	18.00	18.00	18.00
Grand Total	368.75	414.50	414.50	440.00

¹ Seasonal positions, approximately 14 weeks

SUMMARY OF GENERAL FUND EXPENDITURES

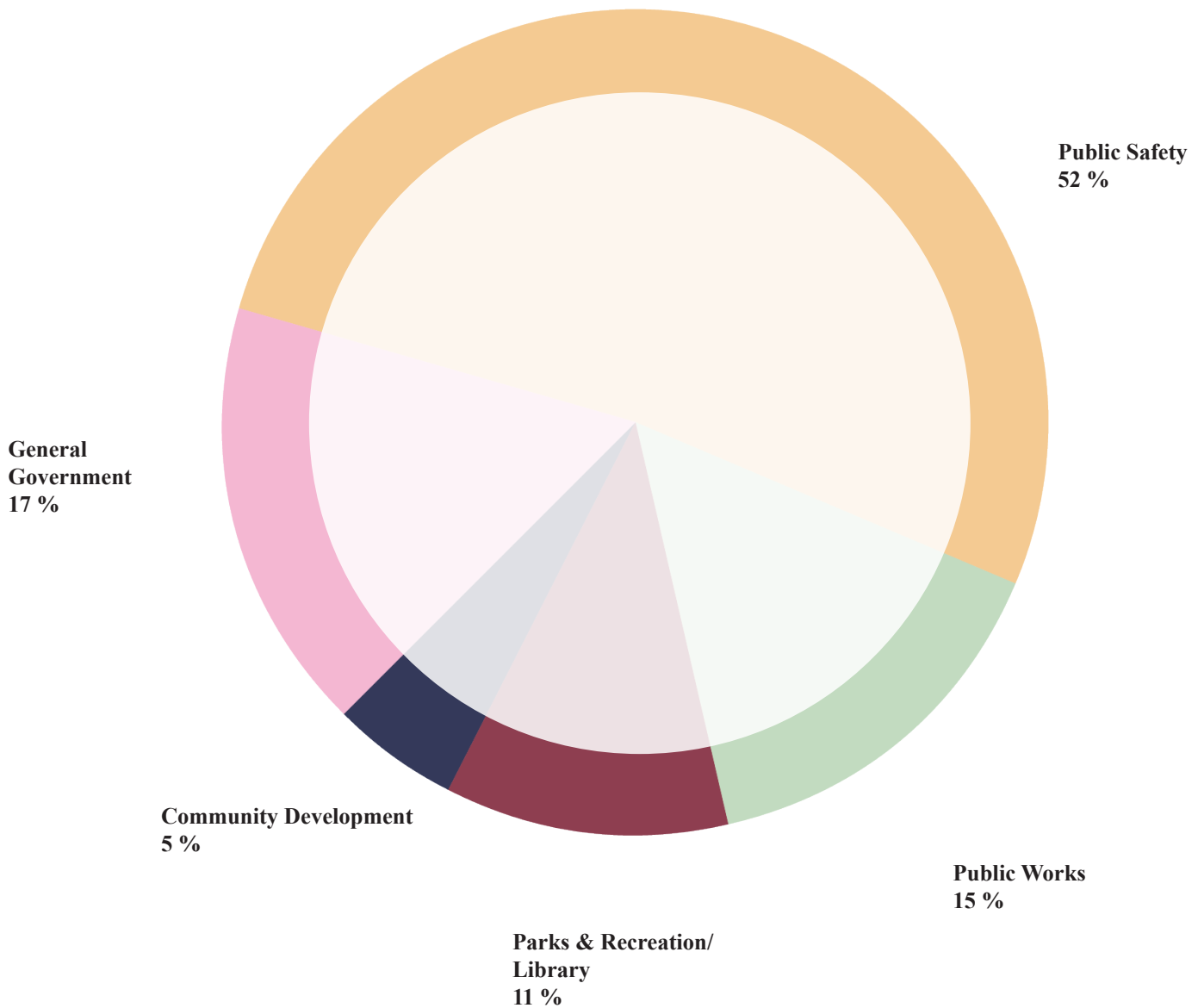
CITY OF MOORE

Department	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24	Difference FY 23-24 / 22-23
General Government	2,512,780	3,161,999	3,763,240	601,241
Managerial	609,360	620,478	577,239	(43,239)
City Attorney	218,761	431,871	330,228	(101,643)
Central Purchasing	(1,576)	-	-	-
City Clerk/Finance	1,450,746	1,648,886	1,628,942	(19,944)
Information Technology	2,029,371	2,203,813	2,108,423	(95,390)
Human Resources	291,396	324,136	345,029	20,893
Public Affairs	462,223	518,922	542,362	23,440
Municipal Court	542,618	588,086	617,665	29,579
Police	13,078,309	15,281,355	16,303,044	1,021,689
Communications	1,046,585	1,286,328	1,502,732	216,404
Emergency Management	297,850	370,889	372,509	1,620
Fire	9,596,052	10,735,453	11,397,441	661,998
Street Improvements	652,359	792,500	-	(792,500)
Street Capital Improvement	-	-	3,500	3,500
Public Works	2,886,509	3,739,628	4,701,210	961,582
Animal Adoption	714,506	730,022	1,145,926	415,904
Public Works Facility	356,421	-	-	-
Fleet Maintenance	1,201,501	1,706,239	1,737,524	31,285
Building Maintenance	618,203	775,097	1,078,538	303,441
Parks & Recreation	572,616	715,800	921,555	205,755
Senior Citizen Center	135,331	191,937	187,632	(4,305)
Parks & Recreation Activities	191,210	474,401	478,198	3,797
Parks & Cemetery Maintenance	1,087,142	1,235,347	1,483,516	248,169
Recreation Center	1,659,591	1,963,127	2,207,076	243,949
Aquatic Park	588,535	847,738	926,809	79,071
Library	21,077	225,830	126,830	(99,000)
Community Development/Planning	500,378	601,632	939,600	337,968
Inspections	540,509	787,227	973,603	186,376
Code Enforcement	310,303	598,776	522,570	(76,206)
Capital Planning & Resiliency	98,431	268,970	568,415	299,445
Moore/Smith Cemetery	-	2,000	1,000	(1,000)
Total	\$44,269,097	\$52,828,487	\$57,492,356	\$4,663,869

General Fund Expenditures

CITY OF MOORE

FY 2023-2024



**MOORE
PUBLIC
WORKS
AUTHORITY**

BUDGET SUMMARY

PUBLIC WORKS AUTHORITY

DEPARTMENT	ACTUAL FY 21-22	ESTIMATED FY 22-23	PROPOSED FY 23-24	DIFFERENCE FY 23-24 / 22-23
Risk Management	12,415,317	10,854,913	9,861,460	(993,453)
General Government	16,642,994	17,326,623	19,015,048	1,688,425
Sanitation	4,125,744	6,676,964	6,026,346	(650,618)
TOTAL	\$33,184,055	\$34,858,500	\$34,902,854	\$44,354

ACCOUNT	ACTUAL FY 20-21	ACTUAL FY 21-22	ESTIMATED FY 22-23	PROPOSED FY 23-24
Personal Services	1,398,528	1,382,646	1,401,851	1,480,400
Materials & Supplies	5,195,818	5,258,375	5,684,596	5,847,184
Other Services & Charges	18,566,538	21,364,441	20,870,788	21,421,530
Debt Service	4,164,400	4,125,298	4,167,889	4,167,192
Capital Outlay	778,878	1,053,296	2,733,376	1,986,548
TOTAL	\$30,104,162	\$33,184,055	\$34,858,500	\$34,902,854

This table includes Moore Risk Management, Sanitation, and General Government Operations.

UTILITY EXPENSE CATEGORIES ALLOCATION PUBLIC WORKS AUTHORITY

FY 2023-2024

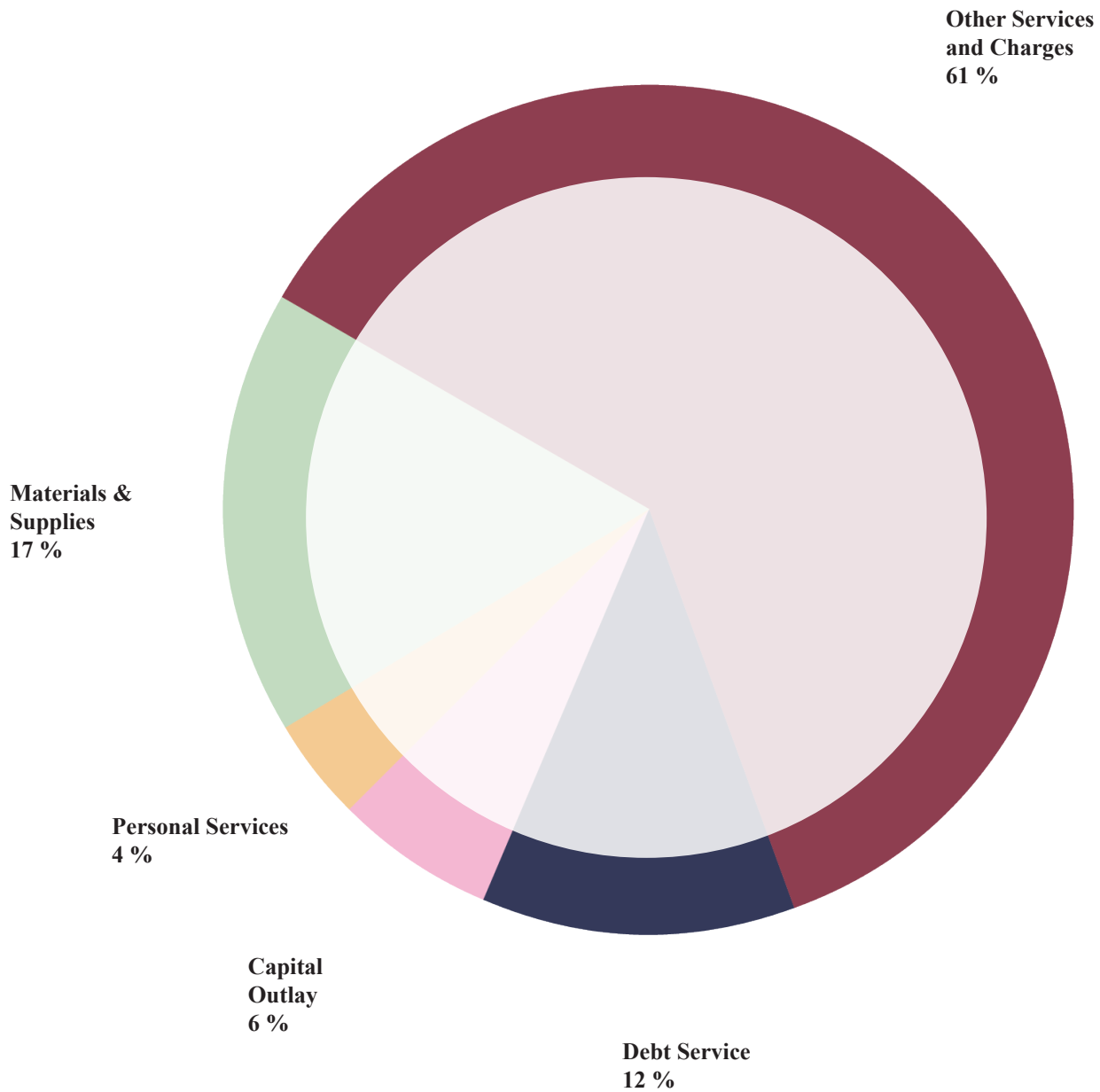


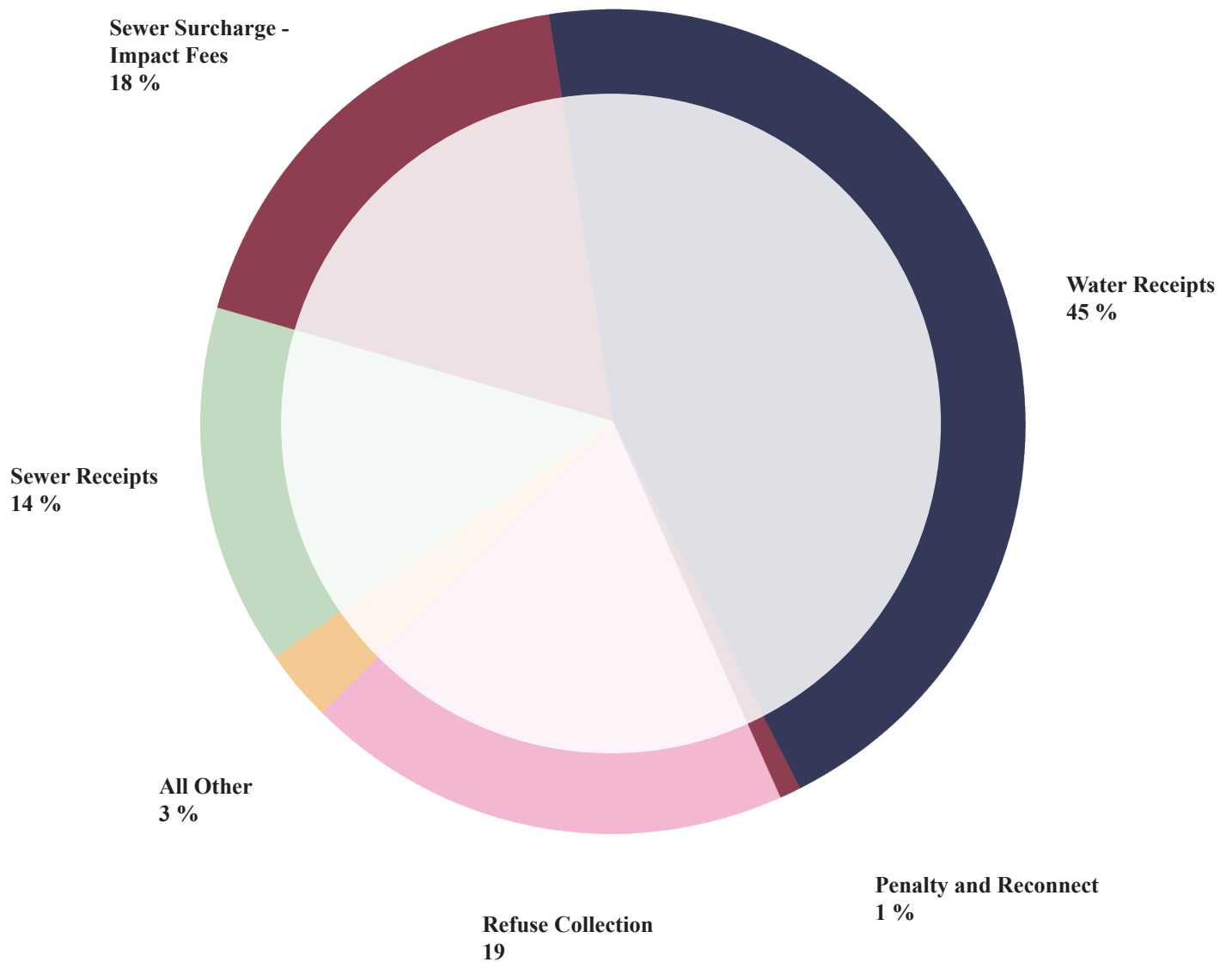
EXHIBIT “A”

MPWA SCHEDULE OF REVENUES

REVENUE SOURCE	2020-2021	2021-2022	2022-2023	2023-2024
Moore Risk Management	Actual	Actual	Budget	Budget
CHARGES FOR SERVICES:				
Health Insurance Premiums	5,493,653	5,584,683	5,557,793	5,956,885
AD & D Premiums	257,391	263,745	256,575	326,873
Cobra/Retiree Health Premiums	559,535	578,638	602,432	599,517
Reimbursement on Stop Loss Insurance	625,649	3,779,985	2,131,023	805,000
TOTAL CHARGES FOR SERVICES	6,936,229	10,207,051	8,547,823	7,688,275
MISCELLANEOUS REVENUE:				
Interest Income	612	365	500	500
Transfer In	1,972,225	1,420,466	2,036,590	2,050,000
Other	848,203	431,623	270,000	445,000
TOTAL MISCELLANEOUS REVENUE	2,821,040	2,821,040	2,307,090	2,495,500
RISK MANAGEMENT TOTAL REVENUES	9,757,269	12,059,484	10,854,913	10,183,775
Less: Expenses	9,763,769	12,415,317	10,854,913	9,861,460
NET POSITION	6,500	(355,833)	0	322,315
UTILITY OPERATIONS BUDGET				
CHARGES FOR SERVICES:				
Water Receipts	10,905,457	11,644,200	12,120,208	12,730,000
Water Installations	233,249	264,211	125,000	200,000
Penalty/Reconnect Fees	198,876	320,920	180,000	300,000
Temporary/Bulk Water	17,831	17,382	12,000	30,000
New Service Connection Fee	119,917	118,075	118,189	115,000
Sewer Receipts	3,772,642	3,945,284	3,702,882	3,900,000
Sewer Surcharge/Impact Fee	4,940,957	5,027,197	4,999,521	5,177,000
Sewer Installations	21,130	28,770	15,615	27,500
Refuse Collection Receipts	4,867,384	5,449,238	5,282,120	5,600,000
Extra Polycart Fee	152,663	169,364	149,176	155,000
Landfill Collection Fee	67,469	67,830	66,488	68,000
TOTAL CHARGES FOR SERVICES	25,297,575	27,052,469	26,771,199	28,302,500
MISCELLANEOUS REVENUE:				
Interest Income	15,151	38,728	20,000	480,000
Other	483,421	829,068	614,749	920,485
TOTAL MISCELLANEOUS REVENUE	498,572	867,796	634,749	1,400,485
MPWA FUND TOTAL REVENUES	25,796,147	27,920,265	29,544,177	29,702,985
Beginning Unrestricted Fund Balance	-	-	-	-
Sales Tax Transfer from General Fund	29,799,083	34,616,103	31,450,000	33,650,000
SUB-TOTAL	55,595,230	62,536,368	61,004,177	65,526,394
Sales Tax Transfer to General Fund	(29,799,083)	(34,616,103)	(31,450,000)	(33,650,000)
Transfer to General Fund/Other Fund	(2,089,200)	(755,995)	(4,000,000)	(5,000,000)
Transfer to Risk Management	(1,851,590)	(1,311,590)	(1,911,590)	(1,925,000)
Total MPWA Revenues	21,855,357	25,852,680	23,642,587	24,951,394
Plus: Budgeted Fund Balance	0	0	2,148,229	2,173,409
Less Expenses/Encumbrances	20,340,393	20,768,738	24,003,587	25,041,394
NET POSITION	1,514,964	5,083,942	(361,000)	(90,000)

CHART OF REVENUE PUBLIC WORKS AUTHORITY

FY 2023-2024



MPWA SINKING FUND

FUND 01 | DEPARTMENT 013

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Construction	12,953,780	3,550,000	0
Debt Service	0	0	4,169,579
Total	\$12,953,780	\$3,550,000	\$4,169,579

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
No positions budgeted through this Fund.				
Total	0.00	0.00	0.00	0.00

RISK MANAGEMENT

FUND 02 | DEPARTMENT 025

Goals

1. Promote safety awareness through better safety education programs;
 2. Maintain an efficient Workers' Compensation Program;
 3. Update and maintain Citywide Safety Manual;
 4. Preserve the physical and human assets of the City for the successful continuation of its operations.
 5. Update Safety Data Sheets into an online system and provide training and access to all employees;
 6. Minimize outside risks and investigate tort claims as they are filed;
 7. Establish an employee safety committee to effectively identify and communicate potential safety risks to employees and citizens.
-

Objectives

1. Perform safety analysis and accident/incident investigations;
2. Reduce work related injuries;
3. Continue to educate City staff concerning workplace safety with monthly training videos as well as in person/job related safety training courses;
4. Recover property damage claims in a timely manner;
5. Eliminate or mitigate potential safety risks to employees and citizens.

RISK MANAGEMENT

FUND 02 | DEPARTMENT 025

	Actual CY 2021	Actual CY 2022	Estimated CY 2023
PERFORMANCE MEASUREMENTS			
Task			
Safety Training	180	260	260
Workplace Injuries	28	26	24

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
BUDGET SUMMARY			
Category			
Personal Services	139,802	84,463	103,910
Materials & Supplies	8,394	4,000	11,750
Other Services & Charges	12,267,121	10,736,450	9,740,800
Capital Outlay	0	15,000	5,000
Total	\$12,415,317	\$10,854,913	\$9,861,460

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
PERSONNEL SUMMARY				
Departmental Position:				
Assistant City Attorney	1.00	1.00	0.00	0.00
Loss Control Officer	1.00	1.00	1.00	1.00
Total	1.00	2.00	1.00	1.00

GENERAL GOVERNMENT

FUND 05 | DEPARTMENT 035

Goals

1. To maintain and expand the City's water and sewer system;
2. To provide timely and accurate utility bills;
3. To improve the information and service level for utility customers.

Objectives

1. To provide the finest utility and customer service for all customers;
2. To minimize down time following water main breaks.

Note: The Water, Sewer and Commercial Sanitation Departments are currently privatized services. (This department includes utility billing costs, paying agent fees, debt costs, and contractual agreements with a private company to provide service for utility departments.)

GENERAL GOVERNMENT

FUND 05 | DEPARTMENT 035

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Materials & Supplies	4,962,280	5,383,296	5,493,296
Other Services & Charges	6,584,416	7,332,438	8,821,560
Capital Outlay	971,001	443,000	533,000
Debt Service	4,125,298	4,167,889	4,167,192
Total	\$16,642,994	\$17,326,623	\$19,015,048

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
No Budgeted Personnel				
Total	0.00	0.00	0.00	0.00

SANITATION

FUND 05 | DEPARTMENT 066



SANITATION

FUND 05 | DEPARTMENT 066

Goals

1. Reduce yard waste to landfill;
 2. Use polycarts for grass clippings and leaves;
 3. Use door hangers to improve communication with citizens.
-

Objectives

1. Use the City website/social media to let citizens know to mulch instead of bagging grass clippings;
2. Use the City website/social media to let citizens know where to place the polycart at the street;
3. Continue to provide professional services to our citizens;
4. Adjust routes to add new residential development.

SANITATION

FUND 05 | DEPARTMENT 066

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	1,242,843	1,317,388	1,376,490
Materials & Supplies	287,702	297,300	342,138
Other Services & Charges	2,512,904	2,786,900	2,859,170
Capital Outlay	82,295	2,275,376	1,448,548
Total	\$4,125,744	\$6,676,964	\$6,026,346

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Sanitation Supervisor	1.00	1.00	1.00	1.00
Terminator Operator	3.00	4.00	4.00	4.00
Sanitation Equipment Operator	11.00	11.00	11.00	11.00
Polycart Operator	1.00	1.00	1.00	1.00
Total	16.00	17.00	17.00	17.00

Moore Economic Development Authority

MOORE ECONOMIC DEVELOPMENT AUTHORITY

FUND 03 | DEPARTMENT 030

Goals

1. Provide timely and accurate information to the business community, commercial real estate professionals and the public at large;
 2. Recruit business and industry to the City that complements our existing and developing economy and increases our sales tax revenues;
 3. Develop and participate in strategic relationships that impact the local and regional economies.
-

Objectives

1. Compile and disseminate accurate, detailed data on an as-needed/ as-requested basis;
2. Maintain consistent data that coordinates with other departments as well as coordinates with sources outside of the City;
3. Participate in recruiting efforts that are offered locally, regionally and nationally;
4. Serve on boards and committees with community partners whose goals are to grow the local workforce, increase commercial development, and/or enhance the quality of life in Moore, Oklahoma.

MOORE ECONOMIC DEVELOPMENT AUTHORITY

FUND 03 | DEPARTMENT 030

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
MEDA 2009 Bond Issue	1,199,011	0	1,199,011
2016 MEDA Note	107,151	0	0
2017 MEDA Note	0	0	0
2021 MEDA Note	0	0	1,364,674
2021B MEDA Note	0	0	586,757
2021C MEDA Note	0	952,780	1,042,950
2022 MEDA Note	0	1,444,320	190,361
2022B MEDA Note	0	3,570,000	763,356
Total	\$1,306,162	\$5,967,100	\$5,147,110

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
No Budgeted Personnel	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

**CITY
OF
MOORE**



RESOLUTION NO. 50(23)

RESOLUTION NO. 50 (23)

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF MOORE ADOPTING, APPROVING AND PROMULGATING AN OFFICIAL BUDGET FOR THE CITY OF MOORE FOR FISCAL YEAR 2023-2024 IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL BUDGET ACT OF THE STATE OF OKLAHOMA; APPROVING THE APPROPRIATIONS, ESTIMATE OF REVENUES, AND THE PLANNED EXPENDITURES CONTAINED IN SAID BUDGET FOR FISCAL YEAR 2023-2024; ESTABLISHING AND APPROVING THE SINKING FUND LEVIES SET FORTH IN SAID BUDGET FOR FISCAL YEAR 2023-2024; AND DIRECTING THAT SAID BUDGET BE FILED AND PUBLISHED IN ACCORDANCE WITH STATE LAW.

WHEREAS, the legislature of the State of Oklahoma adopted the Municipal Budget Act in 1979, which said Act became effective October 1, 1979, and is now codified as 11 Okla. Stat. § 17-201 to 17-216 (1981), inclusive; and,

WHEREAS, in accordance with the provisions of 11 Okla. Stat. § 17-203 (1981), the governing body of the City of Moore has formally elected to come under the terms and provisions of the Municipal Budget Act; and,

WHEREAS, in accordance with the provisions of the Municipal Budget Act, the City Council did receive a proposed and recommended budget from the City Manager, as directed by both law and the City Charter of the City of Moore; and,

WHEREAS, in accordance with provisions of the Municipal Budget Act, the City Council did hold a public hearing on the recommended budget on the date of May 16, 2023, with said hearing being not later than fifteen (15) days prior to the beginning of the next ensuing fiscal year; and,

WHEREAS, the Municipal Budget Act requires that the City's budget for Fiscal Year 2023-2024 be adopted at least seven (7) days prior to the beginning of the next ensuing budget year; and,

WHEREAS, the Mayor and City Council have carefully considered the recommendation of the City Manager regarding the budget for Fiscal Year 2023-2024 (subject to any necessary amendments or supplements thereto during the fiscal year as provided by law), has been reduced to writing in detail as required by law, and a copy of said final and complete budget for Fiscal Year 2023-2024 is attached hereto and made a part hereof and marked Exhibit "B"; and,

WHEREAS, the final budget for Fiscal Year 2023-2024 containing the appropriations for various departments of the City, an estimate of revenues, a planned program for expenditures and sinking fund levies for Fiscal Year 2023-2024, all of which are supported by full and sufficient financial information; and,

WHEREAS, the adoption of said budget for Fiscal Year 2023-2024, all as set forth in Exhibit "B", attached, in compliance with the provisions of the Municipal Budget Act, would be in the best interest of the City of Moore and the residents thereof;

WHEREAS, certain budgeted appropriations require adjustments at various times during the fiscal year and the Municipal Budget Act of 1979 permits the governing body to authorize the Chief Executive Officer to exercise the authority to transfer unexpended and unencumbered appropriations as set forth in 11 Okla. Stat. (1981) § 17-125.

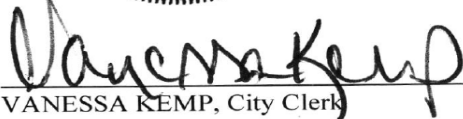
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moore that:

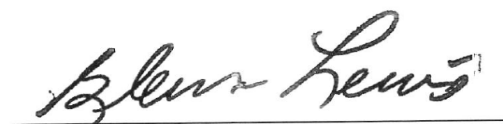
1. The final and complete budget for Fiscal Year 2023-2024, subject to amendments allowed under state law, all as set forth in Exhibit "B" attached are hereby approved, confirmed and established; and,
2. The appropriations for each of the various City departments, the estimate of revenues, the planned program of expenditures, and the sinking fund levies for Fiscal Year 2023-2024, all as set forth in Exhibit "B" attached, are hereby approved, confirmed and established; and,
3. The Director of Finance and the City Clerk are hereby instructed to file the adopted budget, set forth in Exhibit "B" attached, with the office of the State Auditor and Inspector; and,
4. The Finance Director is further instructed to take the necessary steps as required by law to present the sinking fund levies for Budget Year 2023-2024 to the Cleveland County Excise Board for approval; and,
5. The City Clerk is hereby directed and instructed to retain at least one copy of the final and complete budget for Fiscal Year 2023-2024 as the same may be amended during said fiscal year, on file in his/her office for inspection; and,
6. In accordance with the Municipal Budget Act of 1979, specifically 11 Okla. Stat. (1981) § 17-215, the City Manager as Chief Executive Officer of the City, or his designee, is hereby authorized to transfer unexpended and unencumbered appropriations, or any portion thereof, from one account to another within the same department or to another within the same fund, except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the required minimum. The City's appropriation shall be established at the expenditure classification levels of personal services, materials and supplies, other services and charges, capital outlays, and debt services, as provided by 11 Okla. Stat. (1981) § 17-213, further account detail are provided in the budget for explanation only.

PASSED AND APPROVED this 5th day of June, 2023.



ATTN: (Seal)


VANESSA KEMP, City Clerk


GLENN LEWIS, Mayor

APPROVED AS TO FORM AND LEGALITY:


BRIAN K. MILLER, City Attorney

EXHIBIT “B” SCHEDULE OF REVENUES

CITY OF MOORE

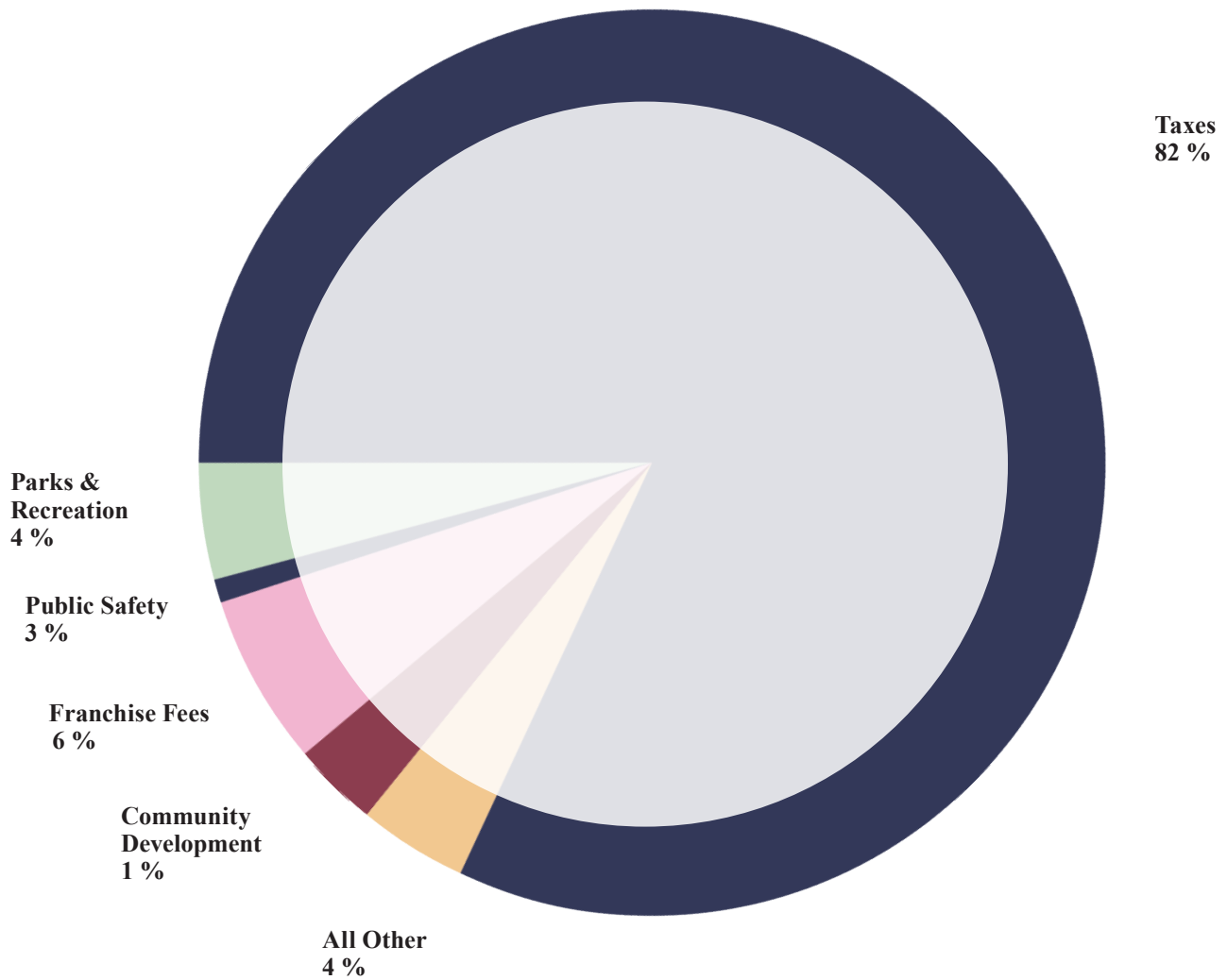
REVENUE SOURCE	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2023-2024 Budget
GENERAL GOVERNMENT TAXES:				
Sales Tax	29,799,083	34,616,103	31,848,292	33,650,000
Sales Tax-Rebates	0	0	0	0
Franchise (Cable)	468,860	429,137	455,000	455,000
Franchise (Electric)	1,606,549	1,723,761	1,625,000	2,100,000
Franchise (Gas)	299,017	562,676	350,000	500,000
Franchise (Telephone)	15,461	13,812	15,000	5,000
AT&T Video Franchise	129,770	109,316	148,672	100,000
Use Tax	4,606,404	5,264,112	4,500,000	5,250,000
Cigarette/Tobacco Tax	356,055	354,111	350,000	360,000
Alcoholic Beverage Tax	275,123	298,223	265,000	300,000
Gasoline Excise Tax	105,664	112,542	114,500	114,000
Motor Vehicle Tax	454,510	497,065	440,000	450,000
TOTAL TAXES	\$38,116,496	\$43,980,857	\$40,111,464	\$43,284,000
GENERAL GOVERNMENT LICENSES AND PERMITS:				
Alarm Permits	0	0	0	0
Licenses and Permits - Clerk	153,940	131,810	82,000	85,000
TOTAL LICENSES AND PERMITS	\$153,940	\$131,810	\$82,000	\$85,000
GENERAL GOVERNMENT INTERGOVERNMENTAL REVENUE:				
School System Cost Sharing	384,937	351,354	459,371	496,800
OBN Task Force Reimbursement	0	43,644	50,000	75,000
TOTAL INTERGOVERNMENTAL	\$384,937	\$394,998	\$509,371	\$571,800
GENERAL GOVERNMENT MISCELLANEOUS:				
Interest Earnings	30,001	33,819	15,000	475,000
Sales Tax Interest	20,867	15,745	20,000	26,000
Cemetery Sales & Staking Fees	179,418	202,381	170,000	150,000
AT&T - Land Rental	15,057	17,315	15,057	22,000
Windemere Special Assessment	16,959	0	0	0
Reports & Copies	17,412	22,289	7,500	20,000
Application Fees	25	0	0	200
Sales of Material	6,290	9,312	5,000	7,500
Miscellaneous Revenue	184,645	65,603	347,807	432,225
TOTAL MISCELLANEOUS	\$470,674	\$366,464	\$347,807	\$1,136,225

REVENUE SOURCE	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2023-2024 Budget
PUBLIC SAFETY INTERGOVERNMENT:				
EMSSTAT	15,615	93,689	100,000	100,000
OU Mutual Aid	0	0	0	20,000
TOTAL PUBLIC SAFETY INTERGOVERNMENT	\$15,615	\$93,689	\$100,000	\$120,000
PUBLIC SAFETY FINES:				
Court Fines & Fees	1,529,261	1,582,542	1,025,000	1,400,000
Juvenile Court Fines	15,662	17,286	16,000	16,000
AMS Collection Revenue	55,812	51,019	42,000	50,000
Jail Cost Revenues	31,600	31,786	27,500	30,000
City Portion-Sheriff's Fee	4,173	4,108	3,000	3,000
Miscellaneous Fees	1,671	1,164	0	1,000
TOTAL PUBLIC SAFETY FINES	\$1,638,179	\$1,687,904	\$1,113,500	\$1,500,000
PUBLIC SAFETY MISCELLANEOUS:				
Public Safety Miscellaneous	3,270	11,645	0	5,000
TOTAL PUBLIC SAFETY MISCELLANEOUS	\$3,270	\$11,645	\$0	\$5,000
PUBLIC WORKS:				
Animal Welfare Fees	33,126	36,908	27,500	28,000
TOTAL PUBLIC WORKS	\$33,126	\$36,908	\$27,500	\$28,000
PARKS & RECREATION REVENUES:				
Various Class Fees/Rentals	102,206	125,601	74,200	55,000
Recreation Center Memberships	915,634	952,593	1,000,000	1,060,000
Recreation Center Day Passes	115,145	94,557	85,000	95,000
Recreation Center Concessions	258,368	220,221	219,000	190,000
Recreation Classes, Camps, & Events	250,368	306,736	264,045	273,100
Athletic League Fees	70,337	75,178	75,575	77,500
Aquatics Admissions & Passes	146,445	445,423	315,000	335,000
Parks & Recreation Miscellaneous	5,400	4,599	5,000	37,500
TOTAL PARKS & RECREATION	\$1,864,210	\$2,224,908	\$2,037,820	\$2,123,100

REVENUE SOURCE	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget	2023-2024 Budget
COMMUNITY DEVELOPMENT/ PLANNING PERMITS & LICENSES REVENUES:				
Oil Well Inspections	11,250	0	11,250	0
Contractor Licenses	122,320	69,330	100,000	85,000
Miscellaneous Permits & Licenses	331,390	147,592	230,000	230,000
Burn Permit	854	425	680	500
Building/ Occupancy Permits	122,321	151,611	110,000	125,000
State Surcharge	1,253	1,203	1,200	1,250
Plan Review	19,400	31,100	15,000	26,000
Detention Fees	59,370	1,026	10,000	2,000
Condemnation/Demolition	0	0	0	1,000
Mowing Liens	90,204	76,565	75,000	75,000
Code Enforcement Revenue	50,129	34,954	50,00	60,000
TOTAL COMMUNITY DEVELOPMENT	\$808,491	\$511,805	\$603,130	\$605,750
GENERAL FUND REVENUES:				
GENERAL FUND REVENUES:	43,488,938	49,385,713	44,932,592	49,458,875
Sales Tax Transfer from MPWA	29,799,083	34,616,103	31,848,292	33,650,000
Sales Tax Transfer to MPWA	(29,799,083)	(34,616,103)	(31,848,292)	(33,650,000)
Transfer from MPWA	2,089,200	755,995	4,000,000	5,000,000
Transfer (to) from Other Funds	25,787	87	(100,000)	(200,000)
Total General Fund Revenues Net of Transfers	45,603,925	50,141,795	51,902,954	57,492,356
Plus: Budgeted Fund Balance	0	0	3,070,362	3,233,481
Less: Expenditures/Encumbrances	41,112,301	44,269,097	52,828,487	57,492,356
NET POSITION	4,491,624	5,872,698	(925,533)	0

GENERAL FUND REVENUES BY CATEGORY CITY OF MOORE

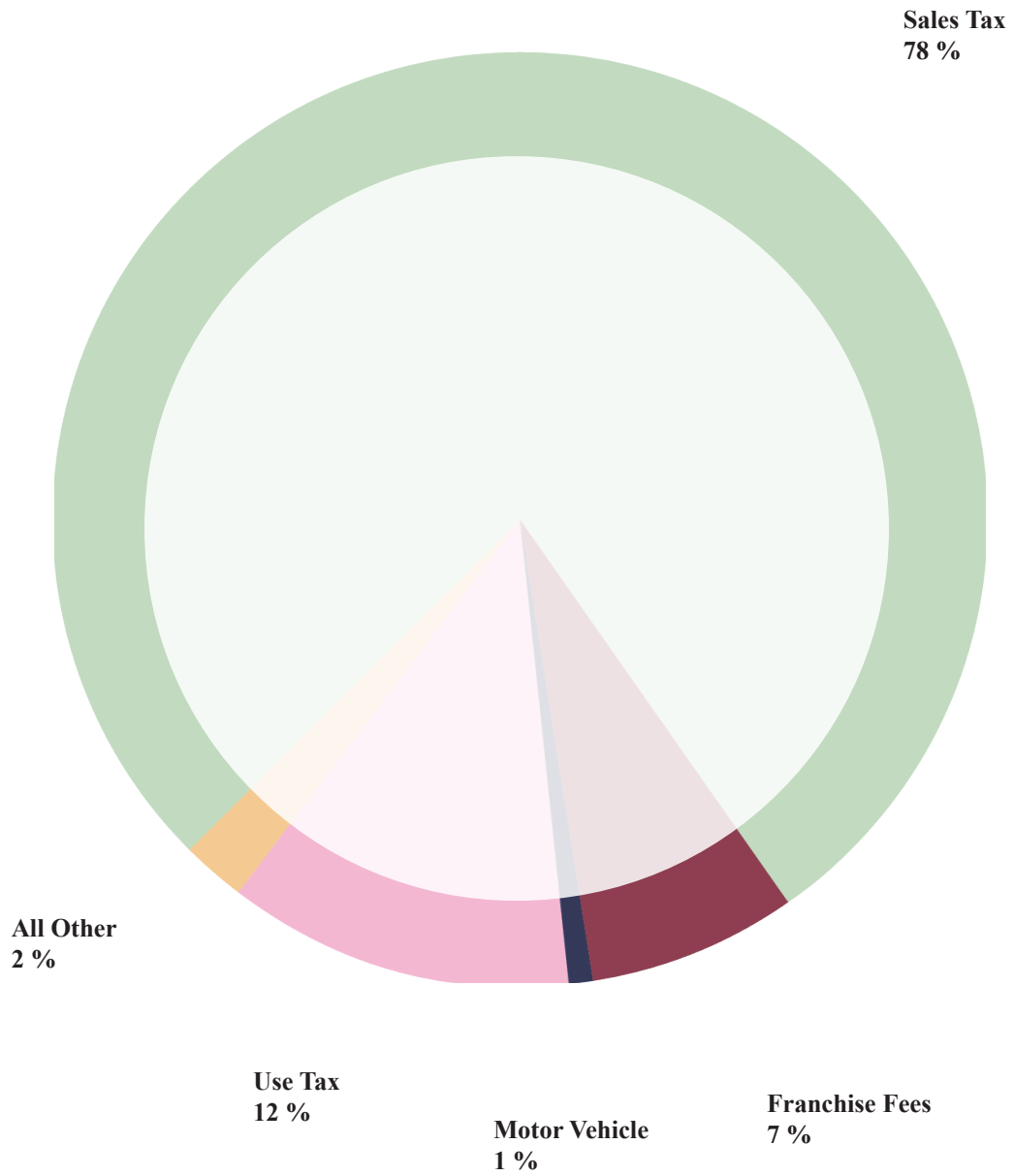
FY 2023-2024



SOURCES OF TAX REVENUE

CITY OF MOORE

FY 2023-2024



TOP 10 TAXPAYERS FOR 2022 (AD VALOREM) CITY OF MOORE

ENTERPRISE	TAX
Mission Point	6,444,395
Oklahoma Gas & Electric	5,899,170
Walmart/ Sam's Club	4,953,111
Costco	4,644,893
Green's at Moore	4,463,848
KRG (Shops @ Moore)	3,446,103
Realty Income Properties	3,309,929
Thirty5 West	2,724,674
Oklahoma Natural Gas	2,481,305
Del Real, LLC	2,368,779

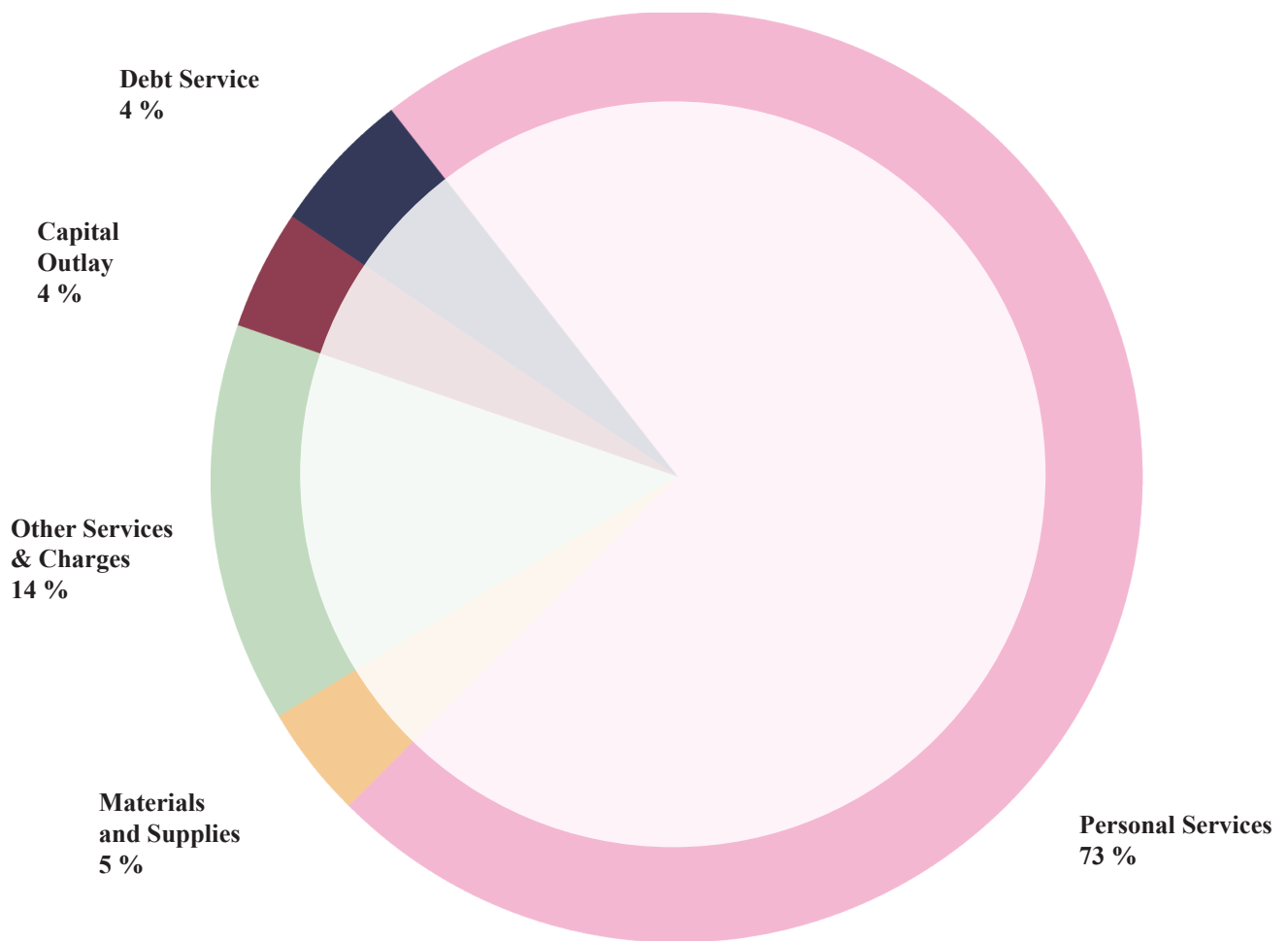
Source Cleveland County Assessor

SUMMARY OF GENERAL FUND EXPENDITURE BY COST CATEGORY CITY OF MOORE

CATEGORY	ACTUAL FY 20-21	ACTUAL FY 21-22	ESTIMATED FY 22-23	PROPOSED FY 23-24
Personal Services	32,078,559	32,723,279	38,726,120	41,798,048
Materials & Supplies	1,554,854	2,083,278	2,303,574	2,647,919
Other Services & Charges	5,545,754	5,538,319	7,116,455	8,223,172
Capital Outlay	756,111	2,172,929	2,754,192	2,478,928
Debt Service	1,197,550	1,751,292	1,979,146	2,344,289
TOTAL	\$41,112,301	\$44,269,097	\$52,828,487	\$57,492,356

ALLOCATION OF GENERAL FUND EXPENDITURES CITY OF MOORE

FY 2023-2024



GO STREET BONDS

Fund 04 |

STREET IMPROVEMENTS

2018 GO BONDS

2019 GO BONDS

GENERAL OBLIGATION STREET BONDS

FUND 04

Goals

1. Continue to work on projects approved by the voters at the general election on June 26, 2018:
 - a. Build an underpass for the BNSF railroad tracks;
 - b. Resurface and widen roadways;
 - c. Reconstruct and/or replace drainage channels.

Objectives

1. Continue engineering work on 2019 Bond Projects;
2. Continue construction work on 2019 Bond Projects.

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Street Improvements	0	542,000	0
2018 GO Bonds	1,709	0	0
2019 GO Bonds	365,193	577,585	0
2020 GO Bond	36,276	0	0
2021 GO Bond	3,518,165	9,917,354	3,455,421
2022 GO Bond	1,262,768	10,131,042	0
2022B GO Bond	0	5,621,623	1,189,562
Total	\$5,184,111	\$26,789,604	\$4,644,803

GENERAL FUND

FUND 06 | DEPARTMENTS:

- 035-GENERAL GOVERNMENT
- 040-MANAGERIAL
- 041-LEGAL
- 042-CENTRAL PURCHASING
- 043-FINANCE
- 044-INFORMATION SERVICES
- 045-HUMAN RESOURCES
- 046- PUBLIC AFFAIRS
- 050-MUNICIPAL COURT
- 051-POLICE
- 052-COMMUNICATIONS
- 053-EMERGENCY MANAGEMENT
- 054-FIRE
- 064-PUBLIC WORKS
- 065-ANIMAL ADOPTION CENTER
- 067-PUBLIC WORKS FACILITY
- 068-FLEET MAINTENANCE

FUND 06 | DEPARTMENTS:

069-BUILDING MAINTENANCE

070-PARKS AND RECREATION

071-SENIOR CITIZEN SERVICES

073-PARKS AND RECREATION ACTIVITIES

074-PARKS AND CEMETERY MAINTENANCE

075-RECREATION CENTER

076-AQUATIC PARK

077-LIBRARY

080-COMMUNITY DEVELOPMENT

081-INSPECTIONS

082-CODE ENFORCEMENT

083-CAPITAL PLANNING AND RESILIENCY

090-MOORE-SMITH CEMETERY

GENERAL GOVERNMENT

FUND 06 | DEPARTMENT 035

Personnel

Note: This department includes City Council expenditures, professional and legal fees and utility costs; Personal services cost includes \$16,627 for Mayor’s and the City Council’s annual salary and payroll tax.

Goals

1. To improve operational efficiency within all city departments;
 2. To improve communications and relations with existing businesses and citizens;
 3. To oversee policy decisions for citizens.
-

Objectives

1. To improve communications between city departments;
2. Fair and equitable process for growth of City.

GENERAL GOVERNMENT

FUND 06 | DEPARTMENT 035

**BUDGET
SUMMARY**

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	11,626	94,356	11,626
Materials & Supplies	36,982	28,600	43,600
Other Services & Charges	637,862	1,059,897	1,263,725
Capital Outlay	75,018	0	100,000
Debt Service	1,751,292	1,979,146	2,344,289
Total	\$2,512,780	\$3,161,999	\$3,763,240

**PERSONNEL
SUMMARY**

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Mayor	.15	.15	.15	.15
Council Members	.85	.85	.85	.85
Total	1.00	1.00	1.00	1.00

MANAGERIAL

FUND 06 | DEPARTMENT 040

Goals

1. To effectively and efficiently coordinate projects and day-to-day operation of City of Moore;
 2. To improve communications and relations with existing businesses and citizens;
 3. To investigate and review numerous options, as well as measures to economize, yet furnish consistent and improved services to the citizens of Moore;
 4. To provide support and direction to departments and offices engaged in operation of the City functions;
 5. To provide proper guidance to enable officials to make sound decisions concerning the City's business.
-

Objectives

1. To continue to provide expected services to the citizens of Moore at the greatest economy;
2. To continue to improve services by finding more efficient methods;
3. To continue to utilize the abilities of employees to the fullest extent.

MANAGERIAL

FUND 06 | DEPARTMENT 040

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	602,340	613,778	568,239
Materials & Supplies	2,156	4,700	3,500
Other Services & Charges	4,864	2,000	5,500
Capital Outlay	0	0	0
Total	\$609,360	\$620,478	\$577,239

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	0.00	0.00	0.00
Executive Assistant	1.00	1.00	1.00	1.00
Total	4.00	3.00	3.00	3.00

LEGAL

FUND 06 | DEPARTMENT 041

Goals

1. Provide legal advice and counsel to all departments of the City, Mayor, City Council, and employees;
2. Provide legal representation for the City in all administrative proceedings, all courts within the State of Oklahoma, prosecute all violations of the City Code, and handle all appeals to District Court from municipal court;
3. Provide assistance to citizens for orderly resolution of disputes;
4. Provide assistance to City Manager by assisting other departments in the use of reports and other documents;
5. Work closely with outside counsel to control costs;
6. Increase courtroom security.

Objectives

1. Continue to provide legal services to all areas of the City of Moore by assisting the City Manager, Mayor, City Council, Departments, employees and citizens;
2. Provide court agreements and forms on our website for uploading;
3. Provide OLETS access for court clerks;
4. Maintain a successful juvenile court system.

LEGAL

FUND 06 | DEPARTMENT 041

PERFORMANCE MEASUREMENTS

	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Task			
Juvenile Citations	810	681	800
Court Citations	10,083	8,818	9,000
Warrants Issued	3,324	3,428	3,600
Trial Docket Cases	19	22	20

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	206,691	418,596	314,978
Materials & Supplies	92	625	1,250
Other Services & Charges	11,979	12,650	14,000
Capital Outlay	0	0	0
Total	\$218,761	\$431,871	\$330,228

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
City Attorney	1.00	1.00	1.00	1.00
Assistant City Attorney	0.00	0.00	1.00	1.00
Total	1.00	1.00	2.00	2.00

CENTRAL PURCHASING

FUND 06 | DEPARTMENT 042

Goals

1. Make optimum use of the time saving programs provided via the Internet;
 2. Continue to strive for better and more efficient services for the departments;
 3. Increase knowledge regarding Oklahoma purchasing law;
 4. Make purchases that are the best value for the City.
-

Objectives

1. Continue data entry of inventory and price lists of items in Central Purchasing;
2. Continue to seek vendors who will provide cost savings to the City;
3. Update inventory room;
4. Utilize contract software module.

CENTRAL PURCHASING

FUND 06 | DEPARTMENT 042

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
General Office Supplies	18	0	0
Janitorial Supplies	2,068	7,500	7,500
Transfer/Charge Backs	(3,662)	(7,500)	(7,500)
Total	\$(1,576)	\$0	\$0

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
**Public Works Building Maintenance staff operates the Central Supply Office. See Department 069.				
Total	0.00	0.00	0.00	0.00

FINANCE

FUND 06 | DEPARTMENT 043

Goals

1. Accountability of public funds;
 2. Preparation of accurate, timely financial reports for the public, bondholders, auditors, City Council, management, and city departments;
 3. Legal compliance and best practice methods regarding cash and investment funds management;
 4. Excellent customer service;
 5. Compliance with federal and state statutes regarding grant management.
-

Objectives

1. Improved customer service with training and equipment;
2. Continual improvement of cost management;
3. Increased use of e-bills and electronic payments.

FINANCE

FUND 06 | DEPARTMENT 043

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	1,318,013	1,463,817	1,466,917
Materials & Supplies	11,091	15,825	17,125
Other Services & Charges	121,519	143,100	144,900
Capital Outlay	0	25,844	0
Total	\$1,450,623	\$1,648,886	\$1,628,942

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Finance Director	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00
Asst. to the Finance Director	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Accountant I	1.00	0.00	0.00	0.00
Senior Accountant	0.00	1.00	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Representative	5.00	5.00	5.00	5.00
Purchasing Agent	1.00	1.00	1.00	1.00
Payroll Administrative Specialist	1.00	1.00	1.00	1.00
Utility Billing Specialist	1.00	1.00	1.00	1.00
Accounts Payable Clerk	1.00	1.00	1.00	1.00
Part-Time Receptionist (2)	1.00	1.00	1.00	1.00
Total	16.00	16.00	16.00	16.00

INFORMATION TECHNOLOGY

FUND 06 | DEPARTMENT 044

Goals

1. Information Technology will leverage existing, emerging, and innovative technologies to enhance, improve, and streamline business processes.
 2. Information Technology will ensure the privacy, integrity, reliability and appropriate use of information resources.
 3. Information Technology will meet or exceed customer requirements for technology service delivery.
-

Objectives

1. Maintain a reliable and scalable information technology infrastructure, enabling innovative uses of technology.
2. Obtain feedback from users on satisfaction levels and desired new services and implement changes accordingly.
3. Evaluate and maintain the existing security program and services to align with best practices or new/pending legislation
4. Evaluate and implement security technologies to ensure the privacy and integrity of information resources.
5. Evaluate business processes and identify efficiencies that could be gained by leveraging the use of existing or emerging technologies.
6. Improve and enhance access to information resources required to effectively accomplish The City of Moore's objectives
7. Develop information technology policies, procedures, and practices that efficiently and effectively manage IT assets and meet the technology needs of the city.

INFORMATION TECHNOLOGY

FUND 06 | DEPARTMENT 044

PERFORMANCE MEASUREMENTS

Task	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Service Calls	7,394	7,400	7,400
New Computers Installed	105	98	80

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	550,394	574,038	653,648
Materials & Supplies	128,420	101,525	101,525
Other Services & Charges	1,152,289	1,143,250	1,307,250
Capital Outlay	198,268	385,000	46,000
Total	\$2,029,371	\$2,203,813	\$2,108,423

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Information Technology Director	1.00	1.00	1.00	1.00
IT Security Specialist	1.00	1.00	1.00	1.00
Network Technician	2.00	2.00	2.00	3.00
PC Technician	1.00	1.00	1.00	0.00
GIS Analyst	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00

HUMAN RESOURCES

FUND 06 | DEPARTMENT 045

Goals

1. Recruit and retain a diverse workforce to meet the needs of the City;
 2. Administer the HR function effectively and efficiently while maintaining internal customer satisfaction;
 3. Ensure compensation, performance management, and performance-based pay processes are designed and executed to align with City-wide goals;
 4. Maintain strong medical, ancillary, and wellness benefits that empower members to manage and control their own health, while controlling costs for the member and the City in conjunction with the Health Benefits Committee, consultants, and third-party administrators.
-

Objectives

1. Continue to increase the number of well-qualified applicants for City vacancies by decreasing barriers to opportunities through the on-going implementation and use of our paperless, web-based application and recruitment program. Reduce paper applications received to under 5% of all applications by Jun 30, 2024;
2. Implement additional incentives for employees and cost-saving measures to offset rising health benefit costs, keeping costs at or below the average annual expected increase of 5%;
3. Evolve the City's storage of confidential HR records to a local off-site protected, temperature-controlled, and readily accessible facility to provide faster, safer, and more secure access to needed or requested records.

HUMAN RESOURCES

FUND 06 | DEPARTMENT 045

PERFORMANCE MEASUREMENTS

	Actual CY 2021	Estimated CY 2022	Projected CY 2023
Task			
New Hire Orientations	147	148	155

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	285,084	304,286	324,679
Materials & Supplies	1,811	7,250	7,500
Other Services & Charges	4,501	4,600	4,850
Capital Outlay	0	8,000	8,000
Total	\$291,396	\$324,136	\$345,029

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Human Resources Director	1.00	1.00	1.00	1.00
Benefits Specialist	1.00	1.00	1.00	1.00
HR Generalist	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

PUBLIC AFFAIRS

FUND 06 | DEPARTMENT 046

Goals

1. Develop, execute, lead, and evaluate the City's long- and short-term integrated communication and economic development strategy using a broad range of communication channels, to include social media outreach/management, print and news media coordination, crisis communications, maintenance/enhancement of City's website, and developing and maintaining public/private partnerships with key stakeholders and prospective stakeholders;
2. Lead, drive, and manage high-level communications initiatives, citywide branding, policy, events, programs, and projects, independently and in a collaborative team setting that fosters and promotes innovation.;
3. Explain, justify, and defend internal/external communications and economic development programs, policies and activities; negotiate and resolve sensitive and controversial issues;
4. Enhance and promote the City's overarching brand and manage the marketing function in a manner consistent with the City's vision, organizational values, and cultural ideals that promotes confidence in the organization and advances the organization's professional reputation.

Objectives

1. Fully involve all departments in the positioning of the City's Public Affairs Department in order to better integrate communications channels;
2. Problem-solve and implement strategies to enhance coordination between and among departments that aid in public interaction;
3. Produce timely and effective communications pieces across all channels.

PUBLIC AFFAIRS

FUND 06 | DEPARTMENT 046

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	381,935	410,122	433,312
Materials & Supplies	107	2,000	2,000
Other Services & Charges	80,180	103,800	104,050
Capital Outlay	0	3,000	3,000
Total	\$462,222	\$518,922	\$542,362

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Public Affairs Director	1.00	1.00	1.00	1.00
Marketing Specialist	1.00	1.00	1.00	1.00
Marketing & Communications Manager	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

COURT

FUND 06 | DEPARTMENT 050

Goals

1. Public Service in a courteous and professional manner;
2. Continue to operate Session Works for judges' documents and information for court;
3. Train employees to use A.V. in courtroom;
4. Increase courtroom security by installing metal detectors at entrance of courtroom;
5. Increase courtroom security by maintaining personnel to monitor metal detectors;
6. Comply with changes to the fingerprint requirement.

Objectives

1. Increase collections of outstanding citations;
2. Increase electronic processing and storage of documents.

COURT

FUND 06 | DEPARTMENT 050

PERFORMANCE MEASUREMENTS

	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Task			
Fines Collected	\$2.0M	\$1.0M	\$2.1M
Court Notify Calls	313,890	196,879	250,000

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	473,796	502,071	521,265
Materials & Supplies	7,172	5,450	6,700
Other Services & Charges	61,650	80,565	88,200
Capital Outlay	0	0	1,500
Total	\$542,618	\$588,086	\$617,665

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Municipal Judge	1.00	1.00	1.00	1.00
Municipal Court Administrator	1.00	1.00	1.00	1.00
Deputy Court Clerk	3.00	3.00	3.00	3.00
Warrant Officer	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00

POLICE

FUND 06 | DEPARTMENT 051

Goals

1. To continue to carry out the Mission, Vision, and Values of the Moore Police Department in Service to the residents of Moore. By “Passionately Protecting” and “humbling putting service before self.”
 2. Establish strong partnerships and community outreach to the residents we serve. Building trust and legitimacy in our community in accordance with 21st-century policing philosophies.
 3. To reduce civil liability and increase professional service levels, by acquiring and maintaining above industry-standard training and equipment.
 4. Establish appropriate staffing levels for all areas of the police department, and leverage civilian positions, when possible, to provide the highest level of service for the residents of the city of Moore, Oklahoma.
 5. Continue to develop strong leadership inside the department at all levels to increase competency and high service delivery, while simultaneously reducing civil liability to the City of Moore.
 6. Work in line with 21st Century Policing Pillars to ensure the highest level of service and technology. Employing additional tools and training that work to prevent use of force liability, de-escalate critical incidents and value the sanctity of life.
-

Objectives

1. Continue addressing some of the shortcomings discovered during the staffing study of 2021. Accomplish fully staffing recognizing that it takes 15 to 18 months to hire and train a new police officer.
2. Continued progress in the overall staffing goals to accomplish an operational level of 60/40. Work to the 2022-2025 Department Objective of “Customer Service” by increasing support staff that directly services the individual citizen. These positions would be in line with staffing requirements and help increase our ability to passionately protect and humbly serve the residents of Moore.
3. Continue the increased focus on leadership development. This would be accomplished through additional leadership training opportunities.
4. Align budget requests with Operational Objectives for the upcoming fiscal year

2022-2025 Operational Objectives

- Officer Safety: We will consistently employ and improve our techniques while valuing the sanctity of life
- Customer Service: We will seek ways to add value to external and internal customers while reducing the extraction of value in those relationships
- Geographic Policing: We will utilize this model to personalize and humanize our police service
- Innovation: We will continuously seek to improve our systems and technology.

POLICE

FUND 06 | DEPARTMENT 051

PERFORMANCE MEASUREMENTS

	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Task			
Citations Written	13,349	11,063	12,157
Warnings Written	15,381	14,345	10,600
Arrests	1,679	1,790	1,908

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	12,406,493	14,526,055	15,501,744
Materials & Supplies	368,247	352,500	405,200
Other Services & Charges	303,082	337,800	396,100
Capital Outlay	487	65,000	0
Total	\$13,078,309	\$15,281,355	\$16,303,044

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Chief of Police	1.00	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00	1.00
Police Major	2.00	2.00	2.00	2.00
Captain	5.00	5.00	5.00	5.00
Lieutenant	11.00	11.00	12.00	12.00
Sergeant	54.00	54.00	54.00	46.00
Police Officer I & II	24.00	24.00	24.00	44.00
Mental Health Liason	0.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Administrative Clerk-Detective	1.00	1.00	1.00	1.00
Professional Standards Admin	0.00	0.00	0.00	1.00
Property Clerk	1.00	1.00	1.00	1.00
Property Clerk - Digital Media	1.00	1.00	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00
Records - Administrative Clerk	2.00	2.00	2.00	3.00
Total	105.00	114.00	115.00	119.00

COMMUNICATIONS

FUND 06 | DEPARTMENT 052

Goals

1. To provide timely and accurate emergency telecommunications services between the community and the City of Moore public safety responders.
 2. To continue finalizing new dispatch protocols and strategies to increase efficiency and effectiveness.
 3. Look for new and innovative processes for service delivery. Keeping on the leading edge of industry standards and innovations.
 4. Aggressively address the staffing issues in the communications center.
 5. Seek National Accreditations in critical dispatch protocols
-

Objectives

1. Training and equipping new communications supervisors to examine and direct a positive work environment and culture in the Division.
2. Rapidly and accurately answer and assess all telephone calls for public safety assistance within the City of Moore.
3. Increase standards and efficiency in dispatch to reduce call delay time and improve fire dispatch times for maximum support of an ISO #1 rating.
4. To train and equip employees to provide the best customer service and tactical accuracy for resources responding in the field.
 - Implementing advanced training and dispatching protocols.
 - Implement stronger day-to-day supervisory oversight and engagement.
 - Increase “customer service” based training.
 - Creating dedicated call takers to limit multitasking and making more time to gather accurate detailed information.
 - Continued retention of quality staff.
 - Improve staffing levels to increase quality and reduce the mental stress of emergency dispatch.

COMMUNICATIONS

FUND 06 | DEPARTMENT 052

PERFORMANCE MEASUREMENTS

	Actual FY 20-21	Actual FY 21-22	Estimated FY 22-23
Task			
Calls For Service	61,934	60,564	62,986
Total Calls	93,994	97,058	100,222

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	1,017,800	1,233,478	1,445,227
Materials & Supplies	5,746	10,000	10,000
Other Services & Charges	23,039	42,850	47,505
Capital Outlay	0	0	0
Total	\$1,046,585	\$1,286,328	\$1,502,732

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Supervisor	1.00	1.00	1.00	1.00
Lead Emergency Communications Dispatcher	0.00	3.00	3.00	3.00
Emergency Communications Dispatcher I	11.00	11.00	11.00	12.00
Dispatcher II	2.00	0.00	0.00	0.00
Part Time Dispatcher	0.50	0.50	0.50	0.50
Total	14.50	15.50	15.50	16.50

EMERGENCY MANAGEMENT

FUND 06 | DEPARTMENT 053

Goals

1. To protect the lives and health of the citizens of and visitors to the City of Moore before, during, and after any emergency or disaster event, providing leadership through hazard identification, mitigation, preparedness and training, response, and recovery activities.
-

Objectives

1. Monitoring and maintaining an awareness of all threats to and vulnerabilities of the City, including those that are natural, man-made, or technological in nature; promoting actions to mitigate where possible the threats and vulnerabilities identified; coordinating and disseminating information concerning those threats and vulnerabilities to the emergency management forces of the City, the civilian population, and other interested parties; and providing alerting and/or warning concerning impending threats to the population of the City of Moore;
2. Developing and coordinating plans for the immediate use of all of the facilities, equipment, manpower and other resources of the City of Moore for the purpose of minimizing or preventing damage to persons and property; protecting and restoring to usefulness governmental services and public utilities necessary for public health, safety and welfare;
3. Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the City of Moore for disaster purposes;
4. Negotiating and concluding agreements with owners or persons in control of buildings or other property for the use of such buildings or other property for emergency purposes;
5. Providing and promoting informational, educational, outreach, and training programs to emergency management forces of the City, the civilian population, and other interested parties as to the mitigation of, preparation for, response to, and recovery from disasters, civil emergencies and enemy attack;
6. Conducting practice exercises to insure the efficient operation of emergency and disaster forces and to familiarize disaster workers and residents with disaster regulations, procedures and operations;
7. Maintaining and managing an Emergency Operations Center and other support facilities and locations during disaster operations, so as to facilitate coordination of emergency management forces during disasters, civil emergencies and enemy attack;
8. Coordinating the activity of all other public and private agencies engaged in any disaster activity;
9. Assuming such authority and conducting such activity as the City Manager may direct to promote and execute the Emergency Operations Plan;
10. Supporting long-term recovery efforts within the City of Moore after disasters, civil emergencies and enemy attack; promoting efforts to increase the City's resiliency prior to, during, and after emergency events; and
11. Documenting all activities conducted in support of emergency management program objectives; providing required information and reports to the City Manager, the Oklahoma Department of Emergency Management, the Federal Emergency Management Agency, and other governmental agencies and organizations as required and appropriate.

EMERGENCY MANAGEMENT

FUND 06 | DEPARTMENT 053

PERFORMANCE MEASUREMENTS

Task	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Emergency Operations Plan update performed	Yes	In Progress	Yes
Emergency Management Training Hours	200	270	250
Emergency exercises participated in	6	7	6
Community preparedness projects/presentations	15	27	25
Central Oklahoma Emergency Management workshop and Oklahoma Emergency Management conference attendance	5	6	5
LEPC, MIPS, COEMA, UASI IOC and other mitigation/preparedness/response/recovery work groups attendance	50	46	50
Citizen volunteer staff members	19	17	20
Grant funding received	\$35,507	\$44,814	\$25,000

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	187,762	235,839	248,509
Materials & Supplies	8,180	20,100	21,100
Other Services & Charges	101,908	114,950	102,900
Capital Outlay	0	0	0
Total	\$297,850	\$370,889	\$372,509

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Emergency Manager	1.00	1.00	1.00	1.00
Assistant Emergency Manager	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

FIRE

FUND 06 | DEPARTMENT 054

Goals

1. Provide the highest level of municipal fire protection, E.M.S. (Emergency Medical Service) to the citizens and businesses of Moore by enhancing and mastering the skills necessary to handle all emergency situations with the highest degree of safety and efficiency through training and leadership for the best possible outcome;
2. Expand training and public education in Fire Prevention, Car Seat Safety Classes, Medical Care, and Fire Safety.

Objectives

1. Continually upgrading the fire, haz-mat, and emergency medical services for the citizens of Moore while striving to achieve ISO Class rating of 1;
2. To help facilitate organizational growth. Expand on leadership development. Implement a Peer Support Team for our department;
3. Developing and providing more in-depth & hands-on training programs for our Firefighters. Increase our training for various safety situations that we may encounter including Rope I & II, Water Rescue, Extrication, and Confined Space training classes;
4. Continually upgrading fire and medical equipment, as well as other safety gear to comply with current national standards.

FIRE

FUND 06 | DEPARTMENT 054

PERFORMANCE MEASUREMENTS

	Actual CY 2022	Estimated CY 2023	Projected CY 2024
Task			
Fire calls for Service	6,922	7,100	7,275
FIRE PREVENTION ACTIVITIES			
Business Inspections	1,774	1,951	2,128
Occupancy Inspections	181	191	201
Commercial Plan Review	122	127	132
Public Fire Education	86	90	94
Burn Permits Issued	12	12	14

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	9,259,642	10,353,898	11,001,876
Materials & Supplies	184,852	190,532	201,490
Other Services & Charges	129,503	166,698	169,750
Capital Outlay	22,055	24,325	24,325
Total	\$9,596,052	\$10,735,453	\$11,397,441

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Fire Chief	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00
Assistant Fire Marshal	3.00	3.00	3.00	3.00
Assistant Chief Training Officer	1.00	1.00	1.00	1.00
Training Major	1.00	1.00	1.00	1.00
Assistant Fire Chief	3.00	3.00	3.00	3.00
Major	11.00	11.00	11.00	11.00
Captain	2.00	2.00	2.00	2.00
Lieutenant & Driver	12.00	12.00	12.00	12.00
Corporal	31.00	31.00	31.00	32.00
Firefighter I & II	9.00	13.00	13.00	18.00
Total	75.00	81.00	81.00	87.00



STREET IMPROVEMENTS

FUND 06 | DEPARTMENT 060

PERFORMANCE MEASUREMENTS

Task
Engineering for 19th Street Signals

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Capital Outlay	652,359	792,500	0
Total	\$652,359	\$792,500	\$0

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
No Budgeted Personnel	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

PUBLIC WORKS

FUND 06 | DEPARTMENT 064

Goals

1. Evaluate and identify the public works needs of the community and establish priorities.
 2. Improve the community through implementation of projects and programs in accordance with the appropriate standards and specifications, to maintain a high level of service.
 3. Develop and establish efficient systems to respond to and resolve any issues with other agencies, City officials, citizens, and other City departments.
-

Objectives

1. Coordinate, facilitate and perform streets improvement projects with City staff and City's contractors.
2. Reduce traffic congestion and delay by monitoring and upgrading Traffic Signal Timing Program, capital projects and other pro-active traffic system improvements.
3. Enhance the City's drainage channel management and flood control programs through the maintenance of drainage channels and water ways.
4. Expand the beautification of the City through right-of-way mowing and edging program using City staff and contract services, and enhanced street sweeping operations.

PUBLIC WORKS

FUND 06 | DEPARTMENT 064

PERFORMANCE MEASUREMENTS

Task

- Two joint sealing machines operating.
- Silt removed from five detention ponds.
- Ninety percent of drainage channels and right-of-ways treated for weed control.

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	833,928	1,356,985	1,414,453
Materials & Supplies	306,273	376,792	409,808
Other Services & Charges	1,035,746	1,303,760	1,454,292
Capital Outlay	710,562	702,091	1,422,657
Total	\$2,886,509	\$3,739,628	\$4,701,210

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Public Works Director	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
Administrative Specialist	2.00	2.00	2.00	3.00
Streets & Drainage Superintendent	0.00	1.00	1.00	1.00
Streets Supervisor	1.00	0.00	0.00	0.00
Maintenance II	3.00	4.00	4.00	4.00
Maintenance I	6.50	5.00	5.00	5.00
Crew Chief - Drainage	0.00	1.00	1.00	1.00
Traffic Signal Technician	0.00	1.00	1.00	1.00
Field Supervisor	0.00	1.00	1.00	1.00
Heavy Equipment Operator	0.00	1.00	1.00	1.00
Street Sweeper	0.50	1.00	1.00	1.00
Total	14.00	19.00	19.00	19.00

ANIMAL ADOPTION CENTER

FUND 06 | DEPARTMENT 065

Goals

1. Increase public awareness about Animal Welfare/Control;
 2. Make microchips mandatory for all owner-claimed animals;
 3. Provide more of our service's online;
 4. Increase return to owner rate to decrease impounds;
 5. Eliminate the need for euthanasia for adoptable animals;
 6. Become our own department.
-

Objectives

1. Increase public events (adoption events, community events, training classes, kid safety classes in Moore Public Schools, community meet and greets);
2. Create a City Code for microchipping in the existing ordinance for reclaiming an animal;
3. Create an online portal directly to the Animal Control Department for online complaints;
4. Develop a program with the court system to provide alternative options for fines (community service at the shelter);
5. Develop a closer relationship with rescues (additional networking);
6. Maintain self-sustainability.

ANIMAL ADOPTION CENTER

FUND 06 | DEPARTMENT 065

PERFORMANCE MEASUREMENTS

Task	Actual CY 2021	Estimated CY 2022	Projected CY 2023
Canine:			
Impounds	739	667	783
Owner Claimed	332	251	336
Euthanasia	109	78	129
Adoptions	232	198	266
Feline:			
Impounds	296	287	195
Owner Claimed	15	10	20
Euthanasia	51	75	47
Adoptions	223	172	167

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	459,686	528,422	769,926
Materials & Supplies	63,565	62,100	108,500
Other Services & Charges	85,403	107,500	161,000
Capital Outlay	105,852	32,000	106,500
Total	\$714,506	\$730,022	\$1,145,926

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Animal Control Superintendent	0.00	0.00	1.00	1.00
Animal Control Field Supervisor	0.00	0.00	1.00	1.00
Animal Control Supervisor	1.00	1.00	0.00	0.00
Senior Animal Control Officer	0.00	0.00	0.00	1.00
Animal Control Officer	4.00	4.00	3.00	3.00
Adoption Coordinator	1.00	1.00	1.00	1.00
Senior Shelter Technician	0.00	0.00	0.00	1.00
Shelter/Kennel Technician	1.00	1.00	1.00	4.00
Total	7.00	7.00	7.00	12.00

PUBLIC WORKS FACILITY

FUND 06 | DEPARTMENT 067

Goals

1. Make improvements to the City's Public Works Facility.

Objectives

1. Improve the Public Works Facility for better functionality.

PUBLIC WORKS FACILITY

FUND 06 | DEPARTMENT 067

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Construction	356,421	0	0
Total	\$356,421	\$0	\$0

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Projects assigned to private contractor.				
Total	0.00	0.00	0.00	0.00

FLEET MAINTENANCE

FUND 06 | DEPARTMENT 068

Goals

1. Continue to update diagnostic equipment and software;
 2. Contract with private parts vendor for parts and tire inventory and non-stocked purchases;
 3. Have all mechanics become EVT members (Emergency Vehicle Technician). This will allow access to specialized training on all emergency equipment and vehicles;
 4. Purchase and update equipment that is out dated for our new repair facility;
 5. Develop a loaner vehicle program.
-

Objectives

1. To provide city departments high quality repairs

FLEET MAINTENANCE

FUND 06 | DEPARTMENT 068

PERFORMANCE MEASUREMENTS

Task

Implement vehicle replacement program.

Design and manage vehicle and equipment motor pool.

Expand Fleet Maintenance building to include two CNG service bays.

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	437,638	546,497	628,386
Materials & Supplies	451,501	516,360	565,498
Other Services & Charges	296,493	267,700	358,283
Capital Outlay	15,869	375,682	185,357
Total	\$1,201,501	\$1,706,239	\$1,737,524

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00
Administrative Specialist	0.00	0.00	1.00	1.00
Fleet Maintenance Clerk	1.00	1.00	0.00	0.00
Senior Mechanic	1.00	1.00	1.00	1.00
Mechanic	2.00	3.00	3.00	4.00
Mechanic Helper	1.00	1.00	1.00	1.00
Total	6.00	7.00	7.00	8.00

BUILDING MAINTENANCE

FUND 06 | DEPARTMENT 069

Goals

1. Improving on building maintenance's preventative maintenance program. Identify and add equipment throughout the city to our preventative maintenance program;
2. Improve on resolving work order issues in a timely manner;
3. Improve on our FAC inventory warehouse supplies;
4. Purchase 2 trucks with utility beds that qualify for replacement;
5. Improve on the functionality of the new public works building in both building maintenance and fleet maintenance areas;
6. Get RFP's and implement annual roof inspections for maintenance repairs;
7. Look into the need of additional custodial staff at our facilities that are operational more than 9 hours a day and/or more than 5 days a week.

Objectives

1. Finish installing the weater source heat pump units (3) purchased in FY 2022 and install the units (12) purchased in FY 2023;
2. Organize FAC inventory stock tools and equipment, supplies, and office areas at our new Public Works building;
3. Safety training computer training, and occupational/ trades training.

BUILDING MAINTENANCE

FUND 06 | DEPARTMENT 069

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	574,445	620,257	800,668
Materials & Supplies	31,410	61,400	73,180
Other Services & Charges	1,161	18,690	27,690
Capital Outlay	11,187	74,750	177,000
Total	\$618,203	\$775,097	\$1,078,538

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Building Maintenance Supervisor	1.00	1.00	1.00	1.00
Senior Building Maintenance Technician	1.00	2.00	2.00	2.00
Maintenance Worker II	1.00	1.00	1.00	1.00
Journeyman	0.00	1.00	1.00	1.00
Lead Custodian	0.00	0.00	1.00	1.00
Custodian	5.50	5.50	5.50	5.50
Total	8.50	10.50	10.50	11.50

PARKS & RECREATION

FUND 06 | DEPARTMENT 070

Goals

1. Provide quality recreational opportunities for all the citizens of Moore;
2. Provide a coordinated effort to maximize the use of existing parks and recreational areas;
3. Provide safe and aesthetically pleasing areas for recreational purposes;
4. Enhance the programs and sports leagues at The Station and Moore Community Center.

Objectives

1. Increase recreational programming and opportunities for all the citizens of Moore;
2. Provide better maintenance and upkeep of our parks and facilities;
3. Perform regular park inspections and to correct unsafe conditions;
4. Invest in additional recreation programs, leagues, and educational programs.

PARKS & RECREATION

FUND 06 | DEPARTMENT 070

PERFORMANCE MEASUREMENTS

Task	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Projects Completed	4	4	4
New Park Land Developed (Acres)	0	0	0

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	393,988	460,571	559,908
Materials & Supplies	3,224	15,929	17,613
Other Services & Charges	169,365	201,300	232,945
Capital Outlay	6,039	38,000	111,089
Total	\$572,616	\$715,800	\$921,555

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Park & Recreation Director	1.00	1.00	1.00	1.00
Assistant Park & Recreation Director	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Parks & Facilities Manager	1.00	1.00	1.00	1.00
Recreation & Event Program Manager	1.00	1.00	1.00	1.00
Special Events Coordinator	1.00	1.00	1.00	1.00
Total	6.00	6.00	6.00	6.00

SENIOR CITIZEN SERVICES

FUND 06 | DEPARTMENT 071

Goals

1. Provide services to more senior citizens in the Moore area;
 2. Provide a safe, comfortable and pleasant place for the elderly to fellowship and enjoy each other's company;
 3. Develop programs that can be implemented at the Brand Senior Center outside the normal operating hours of the Senior Center;
 4. Continue to recruit volunteers for the Meals-on-Wheels and other recreational programs;
 5. Develop a process to make capital improvements to the Brand Senior Center Facility.
-

Objectives

1. To maintain a level of service consistent with the growing number of seniors in Moore;
2. To invest in improvements at the Moore Senior Center;
3. Continue to improve working relations with the Moore Council on Aging;
4. To expand programs for the Senior Center and to continue to develop classes and programs for the computer room, craft room, and the center as a whole.

SENIOR CITIZEN SERVICES

FUND 06 | DEPARTMENT 071

PERFORMANCE MEASUREMENTS

Task	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Annual # of Meals Delivered	48,250	49,000	48,000

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	88,130	110,491	117,336
Materials & Supplies	2,340	7,750	8,550
Other Services & Charges	44,861	55,346	61,746
Capital Outlay	0	18,350	0
Total	\$135,331	\$191,937	\$187,632

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Senior Services Coordinator	1.00	1.00	1.00	1.00
Senior Program Specialist	0.50	0.50	0.50	0.50
Recreation Specialist	0.50	0.50	0.50	0.50
Total	2.00	2.00	2.00	2.00

PARKS & RECREATION ACTIVITIES

FUND 06 | DEPARTMENT 073

Goals

1. Provide safe and well organized activities for all the citizens of Moore;
2. Provide an atmosphere that promotes the learning of sports and sportsmanship;
3. Offer recreation programs for any youth in Moore;
4. Evaluate the recreation programs that are offered by the department;
5. Continue to improve the special events offered by the department;
6. Continue to develop innovative and creative programming for The Station Recreation Center;
7. Continue to offer a successful Summer Camp program for citizens and patrons of the station.

Objectives

1. Continually educate players, coaches, and fans as to the proper behavior at youth sporting events;
2. Evaluate each program to determine effectiveness and benefit to the community;
3. Expand the participation in the youth soccer leagues;
4. Expand participation in the Daddy-Daughter Dance and Mummy Son Dance;
5. Evolve and adapt the Summer Sports Camps to the needs of the community;
6. Create new programming based on the findings of the PATH 2022 Parks Master Plan;
7. Continue to offer a very successful Summer Camp at the Community Center;
8. Continue to make changes to special events as needed;
9. Create new programs and recreation classes for the Station/Aquatic Center;
10. Assist in the operation of Central Park and the Station/Aquatic Center;
11. Develop a 3 on 3 league, Co-Ed basketball league, and kickball league.

PARKS & RECREATION ACTIVITIES

FUND 06 | DEPARTMENT 073

PERFORMANCE MEASUREMENTS

	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Task			
Camp Participants	775	800	800
Youth Basketball Participants	722	750	750
Adult Volleyball Participants	52	60	60

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	69,090	297,401	273,760
Materials & Supplies	26,351	40,500	43,250
Other Services & Charges	95,769	136,500	161,188
Capital Outlay	0	0	0
Total	\$191,210	\$474,401	\$478,198

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Scorekeepers	4.00	4.00	4.00	4.00
Recreation Specialists	1.00	3.00	3.00	3.00
Concession Worker	3.00	3.00	3.00	3.00
Total	8.00	10.00	10.00	10.00

PARKS & CEMETERY MAINTENANCE

FUND 06 | DEPARTMENT 074

Goals

1. Professional maintenance of city parks, cemeteries, and rights-of-way;
2. Clean and respectful care of Moore and Smith cemetery;
3. Maintain City of Moore playgrounds and facilities at a very high level of service;
4. Continue to plant trees in parks and rights-of-way;
5. Continue to implement a capital replacement/enhancement program;
6. Continue to improve maintenance of Central Park with a dedicated park maintenance crew;
7. Continue with maintenance equipment replacement plan.

Objectives

1. Effective schedule of weed and pest control at parks and cemeteries;
2. Use of latest techniques and equipment for turf management;
3. Maintain regular checks of security lights in parks and cemeteries;
4. Continue implementation of the capital replacement equipment program;
5. Continue to use the contract mowing program;
6. Maintain the 5-7 day mowing schedule for parks that was established in FY 21-22;
7. Continue to improve the landscaping and beautification of all parks;
8. Continue with the park facility maintenance scheduling plan for park maintenance.

PARKS & CEMETERY MAINTENANCE

FUND 06 | DEPARTMENT 074

PERFORMANCE MEASUREMENTS

	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Task			
City Parks Maintained	13	13	13
Acres of Park Land	306	306	308
Trees Planted	240	300	250

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	693,945	701,491	848,869
Materials & Supplies	149,419	151,506	208,347
Other Services & Charges	243,778	382,350	426,300
Capital Outlay	0	0	0
Total	\$1,087,142	\$1,235,347	\$1,483,516

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Supervisor	1.00	2.00	2.00	2.00
Maintenance Worker I	6.00	6.00	6.00	6.00
Maintenance Worker II	2.00	2.00	2.00	2.00
Seasonal PT Market/Beds	0.50	0.50	0.50	1.00
Spraying Technician Supervisor	0.00	1.00	1.00	1.00
Spraying Technician	0.00	1.00	1.00	1.00
Horticulturist I	0.00	0.00	0.00	1.00
Horticulturist II	0.00	0.00	0.00	1.00
Total	9.50	12.50	12.50	15.00

RECREATION CENTER

FUND 06 | DEPARTMENT 075

Goals

1. Continue to develop and train staff for the Recreation Center operations;
2. Continue to operate a first class recreation facility;
3. Provide high quality customer service and recreational opportunities to the citizens and patrons of the facility;
4. Implement programing that enhances the quality of life in Moore and surrounding areas;
5. Operate a facility that has minimal financial impact on the General Fund;
6. Maintain the facility to a very high standard;
7. Enhance fitness and recreation programming using Recreation Program Assistants and Fitness Manager;
8. Provide training to staff through conferences, certifications, etc;
9. Ensure a positive culture.

Objectives

1. Continue to develop creative programming that has national trends in mind, is relevant and highly used by patrons of the Recreation Center;
2. Annual review of policy and Procedures for the center;
3. Expand number of annual passes by 3%;
4. Increase number of day passes by 10%;
5. Implement an annual marketing plan for the Station,
6. Continue to review all fees annually to ensure we are at market value for all programing and pass fees;
7. Continue to invest in Central Park and the Station.

RECREATION CENTER

FUND 06 | DEPARTMENT 075

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	842,970	1,116,607	1,262,525
Materials & Supplies	110,702	149,000	150,353
Other Services & Charges	699,969	697,520	779,198
Capital Outlay	5,950	0	15,000
Total	\$1,659,591	\$1,963,127	\$2,207,076

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Aquatic/Fitness Coordinator	0.50	0.50	0.50	0.50
Recreation Center Supervisor	1.00	0.00	0.00	0.00
Recreation Facility Maintenance	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00
Front Desk Specialist	2.00	2.00	2.00	2.00
Front Desk Specialist (PT)	1.00	1.00	1.00	1.00
Front Desk Attendant	4.00	4.00	4.00	5.00
Fitness Center Attendant	0.50	2.00	2.00	4.00
Child Care Attendant	1.00	2.00	2.00	2.00
Child Care Specialist	1.00	1.00	1.00	2.00
Summer Day Camp Supervisor	1.00	1.00	1.00	1.00
Summer Day Camp Specialist	2.00	2.00	2.00	2.00
Recreation Program Assistant	1.00	0.00	0.00	0.00
Recreation Specialist	0.00	1.50	1.50	1.50
Concession Attendant	0.00	2.50	2.50	2.50
Sports Coordinator	0.00	1.00	1.00	1.00
Fitness Coordinator	0.00	1.00	1.00	1.00
Fitness Assistant	0.00	1.00	1.00	1.00
Custodian	0.00	2.00	2.00	2.00
Total	16.00	26.50	26.50	30.50

AQUATIC PARK

FUND 06 | DEPARTMENT 076

Goals

1. Have an efficient and well run 2023 season;
 2. Operate a first class aquatic center;
 3. Provide high quality service and recreational water opportunities to the citizens and users of the aquatic center;
 4. Train and fully staff lifeguard team;
 5. Operate a facility that has minimal financial impact on the General Fund;
 6. Maintain facility to a very high standard;
 7. Operate a safe aquatic center.
-

Objectives

1. Hire all required and budgeted staff for Aquatic Park;
2. Establish programming that is relevant and highly used by patrons;
3. Review and make changes in policy and procedures;
4. Ensure that all staff have proper training and certifications;
5. Increase attendance at Aquatic Center by 10% over 2020 level;
6. Minimize breakdowns in mechanical equipment;
7. Increase number of birthdays and private parties by 5% over 2020 level;
8. Implement pool maintenance/painting program.
9. Add a new aquatic feature every three years to keep the facility exciting and interesting.

AQUATIC PARK

FUND 06 | DEPARTMENT 076

PERFORMANCE MEASUREMENTS

Task	Actual FY 20-21	Estimated FY 21-22	Projected FY 22-23
Total Attendance	75,979	102,436	95,000
Avg. Daily Attendance	873	1,138	1,044
Swim Lessons	463	481	545
After Hours Events	22	42	35
Day Passes Sold	39,560	50,941	48,450

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	403,868	608,738	638,609
Materials & Supplies	161,263	152,500	197,000
Other Services & Charges	23,404	86,500	91,200
Capital Outlay	0	0	0
Total	\$588,535	\$847,738	\$926,809

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Aquatic/Fitness Coordinator	0.50	0.50	0.50	0.50
Lifeguard	11.75	11.75	11.75	11.75
Concession Supervisor	1.00	1.00	1.00	1.00
Concession Attendant	2.25	2.25	2.25	2.25
Aquatic Manager	1.00	1.00	1.00	1.00
Aquatic Center Attendant	4.50	4.50	4.50	4.50
Head Lifeguard	1.50	1.50	1.50	1.50
Total	22.50	22.50	22.50	22.50

LIBRARY

FUND 06 | DEPARTMENT 077

Goals

Moore Public Library's and Pioneer System's Mission is to *Inspire Innovation, Engagement and Learning in our Communities*. The partnership between the City of Moore and Pioneer Library System enhances our community and offers something special to our customers. Together, we help residents in our area secure resources they require through innovative programs and services such as health living initiatives, financial wellness programs and career assistance through job fairs, resume reviews and small business classes.

Moore Public Library is also committed to the following long range goals:

1. Help people explore life's pathways by pioneering tomorrow's libraries. Whether developing new skills, transitioning to new technologies, or finding another great book, Pioneer Library System acts as a catalyst in the lives of our customers and communities;
2. Increase active card holders and retain current card uses.

Objectives

1. Continue to provide our 300,000 visitors each year a rewarding and fulfilling experience as we seek to promote innovation, engagement, and learning in our communities.

LIBRARY

FUND 06 | DEPARTMENT 077

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Materials & Supplies	3,215	6,930	6,930
Other Services & Charges	16,462	213,900	114,900
Capital Outlay	1,400	5,000	5,000
Total	\$21,077	\$225,830	\$126,830

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
No City Personnel Budgeted				
Total	0.00	0.00	0.00	0.00

COMMUNITY DEVELOPMENT

FUND 06 | DEPARTMENT 080

Goals

1. Provide the highest quality service to all customers including citizens, builders, contractors, and developers;
2. Encourage and promote a quality community through the creation and consistent enforcement of city development regulations and plans;
3. Uphold professionalism and confidence with the public, colleagues, city boards and commissions, and Moore City Council.

Objectives

1. Increase efficiency and accuracy of operations, record keeping, and reporting by improving organization, communication to customers, and attention to details;
2. Implement the latest technology and modern equipment;
3. Update city codes and plans to maintain relevancy. Update Comprehensive Plan every 5-7 years;
4. Pursue policies, procedures and funding for infrastructure and sustainability needs.

COMMUNITY DEVELOPMENT/ PLANNING

FUND 06 | DEPARTMENT 080

PERFORMANCE MEASUREMENTS

Task	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Rezoning Applications Processed	13	16	14
Preliminary Plats Processed	2	8	5
Final Plats Processed	4	11	8
Building Plan Reviews	744	802	875
Flood Permit Reviews	402	336	369

BUDGET SUMMARY

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	406,729	459,582	585,050
Materials & Supplies	744	4,050	4,350
Other Services & Charges	85,037	117,000	200,200
Capital Outlay	7,868	21,000	150,000
Total	\$500,378	\$601,632	\$939,600

PERSONNEL SUMMARY

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Community Development Director	1.00	1.00	1.00	1.00
Community Development Assistant Director	1.00	1.00	1.00	1.00
Assistant Planner/Current Planning	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Part Time Clerk	0.00	0.50	0.50	0.50
Planning Clerk	0.00	0.00	0.00	1.00
Total	4.00	4.50	4.50	5.50

INSPECTIONS

FUND 06 | DEPARTMENT 081

Goals

1. Provide quality inspection services to the public that are prompt, courteous, and competent;
2. Ensure that all construction meets city standards and adopted building codes to ensure safe, quality structures and development for businesses and citizens;
3. Maintain accurate records on all permit, inspection, and licensing activities;
4. Offer the most efficient and customer-friendly processes for building permits and licensing submittals.

Objectives

1. Maintain licensing and continue professional development in inspector licensing, certifications, and continuing education;
2. Perform inspections in a timely manner, no later than the next business day;
3. Provide accurate information and advice to the public;
4. Increase efficiency of operations, record keeping and reporting through software training and utilization and through ongoing improved procedures for staff.

INSPECTIONS

FUND 06 | DEPARTMENT 081

PERFORMANCE MEASUREMENTS

	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Task			
Building Inspections	7,656	5,998	8,998
ROW Inspections	1608	983	1475
Occupancy Permits Issued	125	109	165
New Residential Building Permits Issued	200	175	263
New Commercial Building Permits Issued	13	5	8
New Multi-Family Building Permits Issued	13	13	20

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	515,453	606,443	799,803
Materials & Supplies	14,514	8,000	13,900
Other Services & Charges	10,542	78,734	74,900
Capital Outlay	0	94,050	85,000
Total	\$540,509	\$787,227	\$973,603

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Building Inspector	3.00	1.00	1.00	1.00
Senior Building Inspector	0.00	1.00	1.00	1.00
Environmental Service Manager	1.00	1.00	1.00	1.00
Administrative Clerk	2.00	2.00	2.00	2.00
Senior Administrative Clerk	1.00	1.00	1.00	1.00
Lead Construction Inspector	0.00	1.00	1.00	1.00
Construction Inspector	0.00	1.00	1.00	2.00
Recycling Specialist	0.50	0.50	0.50	0.50
Total	7.50	8.50	8.50	9.50

CODE ENFORCEMENT

FUND 06 | DEPARTMENT 082

Goals

1. Maintain the appearance of the City through timely and consistent enforcement of nuisance violations;
2. Provide prompt and courteous service to the public;
3. Maintain accurate records and files on code enforcement cases and follow all proper procedures, timelines, and standards.

Objectives

1. Investigate all code enforcement complaints within two working days;
2. Provide accurate code interpretations to the public regarding code enforcement issues;
3. Assist other city departments when needed to enforce codes and regulations;
4. Increase efficiency of operations, record keeping and reporting through software training, enhancements, and defined procedures.

CODE ENFORCEMENT

FUND 06 | DEPARTMENT 082

PERFORMANCE MEASUREMENTS

	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Task			
Code Enforcement Postings	2,148	2,500	3,000
Code Enforcement Inspections	1,409	1,600	1,800
Code Enforcement Abatements	234	330	450

BUDGET SUMMARY

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Personal Services	207,425	356,426	362,220
Materials & Supplies	4,555	8,250	13,250
Other Services & Charges	94,731	146,500	147,100
Capital Outlay	3,592	87,600	0
Total	\$310,303	\$598,776	\$522,570

PERSONNEL SUMMARY

	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Departmental Position:				
Code Enforcement Officer	2.00	2.00	2.00	2.00
Administrative Clerk II	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

CAPITAL PLANNING & RESILIENCY

FUND 06 | DEPARTMENT 083

Goals

1. Determine and meet the needs of the community;
 2. Work to obtain additional grants in areas that will support city goals;
 3. Compliance with all federal, state, and local regulations regarding grant management.
-

Objectives

1. Provide needed resources principally for low and moderate income persons to assist with decent housing, quality environments, and expanded economic opportunities;
2. Lend knowledge and support of federal regulations, statutes, and programs to other city departments;
3. Provide program and fiscal administration services to granting organizations and funding recipients in order for them to receive and disburse grant funds in compliance with relevant regulations and requirements.

CAPITAL PLANNING & RESILIENCY

FUND 06 | DEPARTMENT 083

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Personal Services	94,408	174,875	244,515
Materials & Supplies	925	3,400	3,400
Other Services & Charges	3,098	92,000	282,000
Capital Outlay	0	0	38,500
Total	\$98,431	\$268,970	\$568,415

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Project - Grants Manager	1.00	1.00	1.00	1.00
Compliance Specialist	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

MOORE-SMITH CEMETERY

FUND 06 | DEPARTMENT 090

Goals

1. To provide adequate maintenance of the cemeteries.
-

Objectives

1. To maintain a beautiful cemetery and provide security for all property.

MOORE-SMITH CEMETERY

FUND 06 | DEPARTMENT 090

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Other Services & Charges	0	0	1,000
Capital Outlay	0	2,000	0
Total	\$0	\$2,000	\$1,000

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
**The administrative duties are performed by the Finance Department personnel and landscaping and maintenance is performed by the Parks and Cemetery Department.				
Total	0.00	0.00	0.00	0.00

CEMETERY PERPETUAL CARE

FUND 07 | DEPARTMENT:

090-CEMETERY PERPETUAL CARE

CEMETERY PERPETUAL CARE

FUND 07 | DEPARTMENT 090

Goals

1. To legally administer the state mandated cemetery perpetual care funds.

Objectives

1. To beautify, maintain and improve the cemeteries.

CEMETERY PERPETUAL CARE

FUND 07 | DEPARTMENT 090

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Cemetery Perpetual Care	1,699	18,842	55,842
Total	\$1,699	\$18,842	\$55,842

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
**The administrative duties are performed by the Finance Department personnel and landscaping and maintenance is performed by the Parks and Cemetery Maintenance Department.				
Total	0.00	0.00	0.00	0.00

SPECIAL REVENUE FUND

FUND 08 | DEPARTMENTS:

- 08012290 - FEMA PROJECTS
- 08022350 - AMERICAN RESCUE PLAN ACT (ARPA)
- 08022010 - SMOKE ALARMS
- 08022030 - DEA TASK FORCE
- 08022040 - EMERGENCY MANAGEMENT GRANT
- 08022190 - POLICE DISCRETIONARY
- 08022210 - 911 MAINTENANCE
- 08032200 - TRANSPORTATION IMPACT FEES
- 08022330 - MENTAL HEALTH PROGRAM
- 08022340 - JAG GRANTS
- 08022360 - ICE-HIS
- 08022370 - OHSO
- 08032200 - TRANSPORTATION FEES
- 08022310 - DONATION EXPENSE
- 08042140 - CDBG ENTITLEMENT
- 08042320 - ANIMAL SHELTER
- 08052070 - BALL ASSOCIATION PARK IMPROVEMENTS
- 08052170 - NEIGHBORHOOD PARK DEVELOPMENT
- 08052180 - HOTEL/MOTEL TAX

SPECIAL REVENUE FUND

BUDGET SUMMARY

Organization	Category	Budgeted
08012290	FEMA Projects	992,265
08012350	American Rescue Plan Act (ARPA)	837,818
08022010	Smoke Alarms	3,000
08022030	DEA Task Force	3,500
08022040	Emergency Management Grant	25,000
08022190	Police Discretionary	206,000
08022190	911 Maintenance	134,362
08022330	Mental Health Program	4,000
08022340	JAG Grants	10,000
08022360	ICE-HIS	3,500
08022370	OHSO	40,000
08032200	Transportation Impact Fees	199,000
08022310	Donation Expense	3,000
08042140	CDBG Entitlement	343,817
08052070	Ball Association Improvements	16,800
08052170	Neighborhood Park Development	53,000
08052180	Hotel/ Motel Tax	1,009,509
	Total	\$3,884,571

DEBT SERVICE

FUND 09 | DEPARTMENTS:

2013B-PARK GO BONDS

2014-PARK GO BONDS

2015-PARK GO BONDS

2015B- PARK GO BOND

2016-PARK GO BOND

2016B-34TH STREET BRIDGE GO BOND

2017-34TH STREET BRIDGE GO BOND

2018-34TH STREET BRIDGE GO BOND

2019 4TH STREET UNDERPASS GO BOND

2020 4TH STREET UNDERPASS GO BOND

2021 4TH STREET UNDERPASS GO BOND

2022 ANIMAL SHELTER GO BOND

2023 ANIMAL SHELTER GO BOND

DEBT SERVICE

OUTSTANDING DEBT AS OF JUNE 30, 2022

FYE	General Obligation Bonds	Revenue Bonds	Judgments Notes Loans/Leases	Total Debt
2002	6,000,000	15,135,000	8,208,294	29,343,294
2003	13,270,000	7,605,000	9,948,265	30,823,265
2004	12,670,000	5,505,000	10,047,642	28,222,642
2005	11,200,000	3,325,000	9,010,000	23,535,000
2006	10,600,000	1,055,000	6,084,164	17,739,164
2007	9,000,000	0	24,363,370	33,363,370
2008	7,400,000	0	20,373,524	27,773,524
2009	13,200,000	0	17,732,133	30,932,133
2010	18,525,000	0	30,953,943	49,478,943
2011	16,925,000	0	36,911,935	53,836,935
2012	14,925,000	0	56,436,695	71,361,695
2013	22,925,000	0	63,547,354	86,472,354
2014	29,075,000	0	75,309,851	104,384,851
2015	30,015,000	0	73,663,804	103,678,804
2016	34,685,000	0	67,331,178	102,016,178
2017	38,070,000	0	60,380,408	98,725,408
2018	37,030,000	0	58,662,455	95,692,455
2019	39,705,000	0	67,776,540	107,481,540
2020	35,855,000	0	62,694,794	98,549,794
2021	48,475,000	0	71,076,315	119,551,315
2022	47,560,000	0	66,098,894	113,658,894

Prepared by: J. Parker

DEBTSERVICE

FUND 09 |

Goals

1. To legally administer the City's debt service fund.

Objectives

1. To process and provide timely payments for the retirement of the City's bonds and judgments.

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
2013B Park GO Bonds	617,513	608,025	597,675
2014 Park GO Bonds	926,931	906,719	884,857
2015 Park GO Bonds	424,000	418,375	410,875
2015B Parks GO Bonds	612,825	607,475	596,775
2016 Park GO Bonds	291,906	286,806	281,706
2016B Bridge GO I-35 Bridge	518,750	509,750	498,500
2017 GO 34th Street Bridge	294,510	289,510	284,510
2019 GO 4th Street Underpass	1,172,313	1,134,313	1,101,063
2020 GO 4th Street Underpass	2,152,750	0	0
2021 GO 4th Street Underpass	0	2,646,250	2,331,250
2022 GO Streets/Animal Shelter	0	125,800	725,800
2022B GO Streets/Animal Shelter	0	0	725,800
Total	\$7,011,498	\$7,533,023	\$8,438,811

**BUDGET
SUMMARY**

URBAN RENEWAL AUTHORITY

FUND 10 | DEPARTMENT:

53225 - Cleveland Heights Project

URBAN RENEWAL AUTHORITY

FUND 10 | DEPARTMENT 53225

Goals

1. Encourage the Rehabilitation and Redevelopment of blighted areas within the community.
-

Objectives

1. Create sites for redevelopment on land that is devoid of public infrastructure,;
 2. Provide necessary infrastructure to develop sites; and
 3. Put land back into a productive property tax producing situation.
-

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
BUDGET SUMMARY			
Category			
Cleveland Heights Project	1,416,769	1,562,960	1,100,000
Total	\$1,416,769	\$1,562,960	\$1,100,000

1/8 CENT SALES TAX FUND

FUND II | DEPARTMENTS:

53075 - Water System Improvements

53080 - Stormwater Improvements

53085 - Drainage Improvements

1/8 CENT SALES TAX FUND

FUND 11 | DEPARTMENT 53075, 53080, 53085

Goals

1. Improve water system within the City of Moore.
-

Objectives

1. Maintenance and improvements to water lines;
 2. Modify wells to provide additional water to citizens;
 3. Improve drainage infrastructure.
-

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Water System Improvements	0	1,902,292	2,396,796
Stormwater Systems	170,638	152,742	50,000
Drainage Improvements	0	345,541	902,630
Total	\$170,638	\$2,997,575	\$3,349,426

DEDICATED SALES TAX

FUND 12 | DEPARTMENTS:

PUBLIC SAFETY

RESIDENTIAL STREETS



DEDICATED SALESTAX

FUND 12 | DEPARTMENTS 580 AND 582

Goals

1. Improve public safety operations for all citizens of Moore;
 2. Repair and improve residential streets.
-

Objectives

1. Purchase public safety equipment for police, fire, 911 dispatch and emergency management, and strengthen public safety operations;
 2. Spend street money wisely and equitably among the wards.
-

	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Category			
Public Safety	1,381,013	2,419,870	2,175,770
Residential Streets	3,602,561	3,504,497	3,478,558
Total	\$4,983,574	\$5,924,367	\$5,654,328

**BUDGET
SUMMARY**

PARKSALESTAX

FUND 13 | DEPARTMENTS:

GENERAL GOVERNMENT

PUBLIC WORKS

KIWANIS PARK

PARMELE PARK

LITTLE RIVER PARK

VETERANS MEMORIAL PARK

ARBOR GARDENS

APPLE VALLEY PARK

BUCK THOMAS PARK

FAIRMOORE PARK

CENTRAL PARK

PARK SALES TAX

FUND 13 | DEPARTMENTS 035, 565, 603, 604, 606, 608 & 611

Goals

1. Improve all parks in Moore;
 2. Expand and modernize park and recreation opportunities.
-

Objectives

1. Implement advertised park enhancements;
 2. Fully account for designated sales tax as approved by voters in November 2012;
-



Category	Actual FY 20-21	Estimated FY 21-22	Proposed FY 22-23
General Government	1,134,069	1,030,482	1,041,450
Public Works	0	371,410	346,036
Park Improvements	801,834	3,655,227	1,387,486
Total	\$1,935,903	\$5,057,118	\$2,774,972

CDBG-DR HUD

FUND 15 | DEPARTMENTS:

ADMINISTRATION

HOUSING

STREETS INFRASTRUCTURE

PUBLIC WORKS INFRASTRUCTURE

CDBG-DR HUD FUND 15

Goals

1. Administer federal funds received from the U.S. Department of Housing and Urban Development (HUD) for disaster recovery;
 2. Plan and oversee disaster recovery projects.
-

Objectives

1. Accurate accounting of grant funds.

CDBG-DR HUD

FUND 15

**BUDGET
SUMMARY**

Category	Actual FY 21-22	Estimated FY 22-23	Proposed FY 23-24
Administration	117,971	128,720	62,705
Housing	1,021,367	3,141,989	1,060,311
Streets Infrastructure	33,173	9,415	0
PW Infrastructure	12,006	907,591	713,752
Total	\$1,184,517	\$4,187,715	\$1,836,768

**PERSONNEL
SUMMARY**

Departmental Position:	Prior Year FY 21-22	Current Year Budgeted FY 22-23	Current Year Estimated FY 22-23	Budget Year FY 23-24
Personnel for this department are funded in Fund 06.				
Total	0.00	0.00	0.00	0.00

GLOSSARY OF TERMS

Accrual Basis of Accounting – The basis of accounting that records revenue at the time earned and expenses when incurred, rather than when collected or paid.

Allocated Administrative Costs – Allocates the cost of general administrative departments that are required to manage the City and provide support to all funds.

Annual Budget – A plan for the coordination of resources and expenditures. The budget is the financial plan for the City's allocation of resources to provide services, accomplish the City's goals and objectives, and perform activities.

Assigned Fund Balance – This describes the portion of fund balance that reflects the City's intended use of resources. This authority rests with Mayor/City Council and is delegated to staff through the use of encumbrances.

Balanced Budget – A budget in which revenue sources are identified to balance with expenditures for services provided in a specific fiscal year.

Beginning Fund Balance – The unexpended amount in a fund at fiscal year-end that is available for appropriation in the next fiscal year.

Breakthrough Strategies – A defined strategy of a department/division objective with outcomes measured or completed by a determined time frame that achieve the governing body goals for the City.

Capital Improvement – A project of relatively high monetary value (at least \$50,000), long life (at least five years), and the outcome of the project results in the creation of a fixed asset or a significant revitalization that upgrades and extends the useful life of a fixed asset.

Capital Outlay – A major object category that includes expenditures for land purchase, buildings (purchase or construction), improvements other than building (purchase or construction), or equipment and furniture.

Fund Balance – This represents the portion of fund balance whose use is constrained by limitations that the City imposes on itself by City Council (highest decision making level) and remains binding unless removed in the same manner.

- Requires action by City Council to commit fund balance

- Formal City Council action is necessary to impose, remove or modify a constraint reflected in the committed fund balance

Community Development Block Grant (CDBG) – Federal grant funds dedicated for programs and activities which primarily benefit low and moderate-income families, individuals, and neighborhoods. Programs include but are not limited to housing rehabilitation, affordable housing development and preservation, human service activities, and capital improvement activities.

Comprehensive Annual Financial Report (CAFR) – This report is commonly known as the annual Audit and is completed by an independent certified public accounting firm for the Finance Department. It contains information regarding all general-purpose financial statements for revenue and expenditures, selected financial and demographic information, and amortization of long-term debt and selected investment portfolio data.

Contingency – An account established for the purpose of meeting unanticipated requirements.

Debt Service – Payment of interest and principal on an obligation resulting from the issuance of bonds.

Moore Public Works Authority – MPWA which has been created under Title 60 Statute § 176 A.3. To provide public facilities and service specific to the citizens of Moore. MPWA has the authority to issue debt.

Expenditure – The actual outlay of or obligation to pay cash.

Fiscal Year – A 12-month period at the beginning of which the City implements a new budget based on expected revenue and expenditures and at the end of which the City determines its financial positions and the results of its operations. The City of Moore's fiscal year is July 1 through June 30.

Full-Time Equivalent (FTE) – 40-hour per week or 56 hour per week for firefighters position on an ongoing basis that is specifically authorized for ongoing funding by classification in the annual budget.

Fund – A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for the purpose of providing services and achieving objectives in accordance with state and local laws, regulations, or other limitations. Each fund constitutes an independent budgetary, fiscal, and accounting entity.

Fund Balance – The balance remaining in a fund after expenditures have been subtracted from revenue.

General Fund – A fund used to account for all general purpose activities of the City supported by City taxes and other non-dedicated revenue such as license and permit fees, user charges, etc. This fund includes all traditional municipal expenditures such as Public Safety and Parks.

General Obligation Bonds (GO Bonds) – These bonds are typically issued to finance government improvements benefiting the community as a whole and are secured by an unlimited tax levy of the issuer.

Government Finance Officers Association (GFOA) – The purpose of the GFOA is to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and best practices and promoting their use through education, training, facilitation of member networking, and leadership.

Grants Fund – Various grants provide funding for grant activities as approved by City Council.

Infrastructure – The underlying foundation or basic framework of the City’s physical assets, buildings, roadways, etc.

Objective – A desired result of a group of related activities performed by a department or division in which the achievement satisfies part or all of the department’s or division’s mission.

Operating Budget – The annual expenditures for the routine, ongoing activities and work program of a department or division as opposed to budgets which may also be established for capital projects, grant-funded projects, and other activities of a non-permanent nature.

Outsourcing – Contracting with private companies to provide the same level of services while reducing personnel costs.

Public Safety Sales Tax Fund – On November 7, 2006, voters approved a 1/2-cent sales tax, which authorized the City of Moore a sales tax rate increase to be used to fund public safety capital improvement needs.

Restricted Fund Balance – This represents the portion of fund balance that is subject to externally enforceable legal restrictions. Such restrictions are typically imposed by parties altogether outside the City such as creditors, grantors, contributors or other

governments. Restrictions can also arise when the authorization to raise revenues is conditioned upon the revenue being used for a particular purpose.

Revenue – Money received by the City during the fiscal year, which includes taxes, fees, charges, special assessments, and other funds collected that support the services the City provides.

Revenue Bonds – Bonds issued by a public agency authorized to build, acquire, or improve a revenue-producing property and payable out of revenue derived from such property.

Sales Tax Revenue Bonds – Those bonds issued to finance various capital improvement projects that have a definable revenue base. These bonds are secured by the City Sales Tax revenue.

Strategic Plans – The Mayor’s Strategic Plan is comprised of goals and objectives that set priorities for resource allocation, establishes policy guidelines, and provides governance direction. Also as directed in the City Charter, each year, City Council determines its areas of priority for the following year and provides them to the Mayor for consideration in the development of the municipal budget.

Unrestricted Fund Balance – The GFOA recommended, at a minimum, that general-purpose governments, regardless of size, incorporate in its financial policies that unrestricted fund balance in their general fund be no less than two months of regular General Fund operating expenditures. The City’s goal target range for General Fund Reserve – Unrestricted Fund Balance is 10% of the following year’s expenditure budget.

User Fees – The payment of a fee for direct receipt of a public service by the person benefiting from the service.



City of Moore

301 N. Broadway
Moore, OK 73160

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