

CITY OF MOORE ANNUAL ACTION PLAN

FY 2024 - 2025



405.793.4571
www.cityofmoore.com



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. *Introduction*

The CDBG Advisory Committee has made allocation recommendations for CDBG funding for the 2024-2025 Program Year based upon evaluation of the identified needs of the low and moderate-income populations of Moore.

This Action Plan is a piece of the overall 2020-2024 Consolidated Plan. This Fifth Year Action Plan will cover the one-year period of October 1, 2024 to September 30, 2025. For the fiscal year 2024, Moore's CDBG allocation is \$345,997.00. The City also has \$65,456.72 remaining in CDBG-CV funds.

2. *Summarize the Objectives and Outcomes Identified in the Plan*

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Moore undertook a significant public input and planning process during the year leading up to the submission of the plan. Public input obtained through focus groups, formal and informal meetings, and public hearings. The overall goals include:

- Continue to collaborate with public service providers to supply a continuum of services
- Improve the condition of housing for low-income homeowners
- Increase the viability of potential homeownership opportunities
- Support improvements of infrastructure and public facilities in CDBG targeted areas in Moore
- Address community needs through community-based public service programs

These goals are supported by a collection of associated objectives and performance goals. The objectives seek to work toward meeting the goals stated, addressing the needs for Moore affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and social services. All objectives and outcomes identified in the plan will meet a national objective identified by HUD through providing decent affordable housing, creating suitable living environments and improving economic opportunity.

3. *Evaluation of Past Performance*

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

With the past years' funds, the City was able to complete an expansion of the Brand Senior Center, a sewer line rehabilitation in the Regency Park and Armstrong Addition, Crestmoor, and Southgate neighborhoods, water line rehabilitation in the Crestmoor, Southgate and Regency Park neighborhoods, and construct a new playground and pickleball court at Kiwanis Park. The City also funded public service agencies such as Aging Services, Moore Youth and Family Services, Bethesda, Father's Business, Central Oklahoma Community Action Agency, Moore Food and Resource Center, Moore Faith Medical Clinic, The Salvation Army, Food and Shelter, Metropolitan Fair Housing Council, St. Vincent de Paul, and Mary Abbott Children's House. The City also funded an emergency repair program for low-income households through its local Habitat for Humanity. The City of Moore is looking forward to completing many more infrastructure projects that benefit families of low to moderate income as well as the public service agencies throughout the City of Moore.



4. *Summary of Citizen Participation Process and Consultation Process*

Summary from citizen participation section of plan.

The citizen participation plan is approved by the CDBG Advisory Committee and the City Council. Citizen participation is the heart of the action planning process, involving citizens in decisions that directly affect their lives. The purpose of the Citizen Participation Plan is to encourage and insure full and proper citizen participation at all stages of the Action Plan process. The Citizen Participation Plan formally designates structures, procedures, roles and policies to be followed by program participants. A secondary purpose of this plan is to implement federal regulations regarding citizen participation for the consolidated planning process described by Title 24 CFR 91.105 of the Housing and Community Development Act of 1974, as amended. Nothing in this plan shall restrict the responsibility and authority of the City of Moore from developing and executing its Consolidated Plan. In addition to public hearings as a means of receiving comment from the public in front of the Mayor and City Council, City staff held meetings to provide citizens with information concerning the availability of Community Development Block Grant funds and to incorporate their comments into the planning process. The City of Moore also conducted a Community Needs Survey in May of 2022. This survey focused on what needs within the community are most important.

5. *Summary of Public Comments*

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The survey identified these needs as highest priority by Moore’s low-income residents:

- **Overall Needs:** Improvements to non-profit facilities providing community services (such as senior centers, youth centers, food banks, etc.)
- **Public Facilities:** Mental health care facilities, facilities for abused, abandoned and neglected children, and youth centers.
- **Infrastructure and Neighborhood Improvements:** Street improvements, stormwater and drainage improvements, sidewalk improvements, and water and sewer improvements.
- **Public Services:** Crime awareness and prevention services, mental health services, abused, abandoned, and neglected children services, and youth services.
- **Economic Development and Housing:** Code Enforcement activities in low-income neighborhoods, housing for other special needs, energy efficiency and sustainability improvements.

6. *Summary of Comments or Views Not Accepted and the Reasons for Not Accepting Them*

All comments received were accepted.

7. *Summary*

The City of Moore received positive responses from surrounding public agencies. Multiple agencies provided information regarding the needs they see from Moore residents and what level of demand their services were for residents of Moore. In addition, citizens responded well to our Community Needs Survey. With 318 responses, the City has received great feedback for what residents would like to see in their community. The City of Moore will be working on meeting each of these priorities in the following years.

The City has taken further steps in reaching non-English speaking communities. Publications are published in El Nacional, along with The Oklahoman. El Nacional is a free publication distributed in the local Hispanic supermarket. The City of Moore continues to search for ways to communicate and gather information from all its residents.



PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/Entity Responsible for Preparing/Administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<i>Agency Role</i>	<i>Name</i>	<i>Department/Agency</i>
Lead Agency	Moore	
CDBG Administrator	Moore	Kahley Gilbert
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1: Responsible Agencies

2. Narrative (Optional)

The lead agency for the Action Plan is the Community Development Department of the City of Moore, Oklahoma. This division completed the development of CDBG funds. The seven-(7) committee members are drawn from low and moderate-income areas and neighborhoods at large.

3. Consolidated Plan Public Contact Information

Kahley Gilbert, Project-Grants Manager
(405) 793-4571
[*kgilbert@cityofmoore.com*](mailto:kgilbert@cityofmoore.com)

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Moore’s Community Development Department is the lead agency responsible for development and administration of the CDBG program. A CDBG Advisory Committee, composed of City Council members and residents of Moore, provides consultation and reviews each Action Plan. This committee makes a final recommendation to City Council for approval. The City Council serves as the determining body in matters related to the consolidated plan. The CDBG program is administered through the Community Development Department under the direction of the Grants Manager with oversight from the Community Development Director and City Council. An Accountant, a Compliance Specialist, and an Administrative Assistant all assist in administering, implementing, and monitoring CDBG funds, preparing the consolidated and action plans, recordkeeping, and compliance with all federal and state regulations.

2. Provide a Concise Summary of the Jurisdiction’s Activities to Enhance Coordination between Public and Assisted Housing Providers and Private and Governmental Health, Mental Health and Service Agencies (91.215(I)).

The City of Moore held a community public meeting on May 21, 2024. This meeting was held to gather information regarding community needs. Residents and public service agencies were invited to the meeting. Bethesda, Moore Youth and Family Services, The Virtue Center, Aging Services, Mary Abbott Children’s House, First United Methodist Church, St. Vincent de Paul, Central Oklahoma Community Action Agency, Metropolitan Fair Housing



Council, Catholic Charities, and Rose Rock Habitat for Humanity attended the meeting to express the needs they see within our community. No residents attended the meeting and no other comments were submitted.

The City published in May of 2022 an online survey that invited all residents to provide input on what their community needs are. The City ran the survey for 15 days and received 318 responses.

3. *Describe Coordination with the Continuum of Care and Efforts to Address the Needs of Homeless Persons (Particularly Chronically Homeless Individuals and Families, Families with Children, Veterans, and Unaccompanied Youth) and Persons at Risk of Homelessness.*

The City of Moore, the City of Norman, and the surrounding Cleveland County areas comprise the Cleveland County Continuum of Care (CoC) designated as OK-504. The CoC has a Board of Directors that consists of 25 members. The City of Moore has a representative on the Board of Directors. The Board of Directors meet on a monthly basis. The City of Moore's Police Department has two dedicated community officers assisting the CoC with homeless persons in Moore. The officers report information to the CoC and help provide any resources/information to homeless individuals. The community officers are currently partnering with a local church to provide transportation to services for the homeless.

4. *Describe Consultation with the Continuum(s) of Care that Serves the Jurisdiction's Area in Determining How to Allocate ESG Funds, Develop Performance Standards for and Evaluate Outcomes of Projects and Activities Assisted by ESG Funds, and Develop Funding, Policies and Procedures for the Operation and Administration of HMIS.*

The City of Moore is part of the Cleveland County Continuum of Care and is part of the Project Review and Ranking Committee. It determines how to allocate the state's ESG funds, develops performance standards and evaluate outcomes, and develops funding, policies and procedures for the administration of HMIS. An employee of the Community Development Department attends the monthly meetings as a member of the CoC Board of Directors. The City encourages organizations that benefit homeless people to join forces with the Continuum to provide services to their clients.



5. Describe Agencies, Groups, Organizations and Others Who Participated in the Process and Describe the Jurisdiction’s Consultations with Housing, Social Service Agencies and Other Entities.

#	Agency/Group/ Organization	Agency/Group/ Organization Type (Services)	What Section of the Plan was addressed by Consultation?
1	Aging Services, Inc.	Elderly Persons	Non-Homeless Special Needs
2	Bethesda, Inc.	Children, Victims	Non-Homeless Special Needs
3	Catholic Charities of the Archdiocese of Oklahoma City, Inc.	Homeless, Housing, Victims of Domestic Violence	Homeless Needs – Families with Children
4	Central Oklahoma Community Action Agency	Health, Housing, Homeless	Homeless Needs – Families with Children, Non-Homeless Special Needs
5	First United Methodist Church of Moore	Children, Education, Housing, Victims of Domestic Violence	Homeless Needs – Chronically Homeless, Homeless Needs – Families with Children, Homelessness Needs – Veterans, Non-Homeless Special Needs
6	Mary Abbott Children’s House	Children, Victims, Victims of Domestic Violence	Non-Homeless Special Needs
7	Metropolitan Fair Housing Council of Oklahoma, Inc.	Fair Housing	Housing Need Assessment, Non-Homeless Special Needs
8	Moore Youth and Family Services, Inc.	Children, Education, Victims, Victims of Domestic Violence	Non-Homeless Special Needs
9	Rose Rock Habitat for Humanity	Housing	Housing Need Assessment
10	St. Vincent de Paul	Children, Education, Elderly Persons, Housing, Persons with Disabilities	Non-Homeless Special Needs
11	The Virtue Center	Education, Health	Non-Homeless Special Needs
<p><i>Briefly, Describe How the Agency/Group/Organization was consulted. What are the Anticipated Outcomes of the Consultation or Areas for Improved Coordination?</i></p>		<p>All above listed Agency/Group/Organization’s has submitted a subrecipient application, attended the City of Moore Community Needs meeting on May 21, 2024 and presented the needs they see for Moore to the CDBG Advisory Committee.</p>	

Table 2: Participating Agencies/Groups/Organizations

6. Identify Any Agency Types Not Consulted and Provide Rationale for Not Consulting

All service providers and agencies that provide services directly pertaining to the action planning process have been involved in some type of consultation. Some consulted during other meetings and other forums. There have been no agencies left off communication efforts or meeting invitations. The City of Moore works very hard to ensure strong and positive community collaboration.

7. Other Local/Regional/State/Federal Planning Efforts Considered When Preparing the Plan

Name of Plan	Lead Organization	How Do the Goals of Your Strategic Plan Overlap with the Goals of Each Plan?
Continuum of Care	Thunderbird Clubhouse	The City of Moore serves as a role within the Cleveland County Continuum of Care (CoC). The City of Moore has a representative on its Board of Directors. Over the past year, stronger relationships have developed between the CoC and Moore community police officers. The police officers are now communicating information on Moore homeless to the CoC and the officers are now educated on what services the CoC can provide to the homeless. A local church has also established a relationship with the CoC and the officers to provide transportation to services located in Norman.

Table 3: Other Local/Regional/Federal Planning Efforts

8. Narrative (optional)

Eleven (11) public agencies collaborated with the City as well as 318 citizen participants in the survey.



AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City utilized public meetings, as well as a survey, to involve citizens in the process. Community-based and other interested groups and organizations were also invited to participate in the meetings and survey. In all, input was received from 318 individuals and 11 public service organizations, as well as a 7 member CDBG Citizen’s Advisory Committee, prior to the development of the Plan. The City of Moore followed its Citizen Participation Plan (CPP) for involving its citizens in the preparation of the Plan as well as determining the goals, objectives and outcomes.

The City of Moore invited 38 surrounding public service agencies to participate in the Application Workshop, held on March 11, 2024. City staff explained eligible activities and the application process. During a public meeting held on May 21, 2024, public service applicants were asked to come present their programs/needs to the CDBG Advisory Committee meeting. Another public meeting was held on June 27, 2024 to solicit comments on the 2024 Annual Action Plan draft. One last public hearing was held July 15, 2024. Citizens were asked to comment on this year’s Action Plan and express any needs they have seen in the community.

2. Citizen Participation Outreach

1	Newspaper Ad	
	Target of Outreach:	Minorities, Non-English Speaking: Spanish, Persons with Disabilities, Non-Targeted/Broad Community
	Summary of Response/Attendance:	The City published a notice in The Oklahoman on May 7, 2024 and the Spanish publication, El Nacional on May 10, 2024 for the public meeting held on May 21, 2024.
	Summary of Comments Received:	
	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	
2	Public Meeting	
	Target of Outreach:	Minorities, Non-English Speaking: Spanish, Persons with Disabilities, Non-Targeted/Broad Community
	Summary of Response/Attendance:	The City invited the public to share what their priority needs are. Eleven public service agencies presented and shared their public service applications and shared their biggest needs from the Moore community. This was held on May 21, 2024.
	Summary of Comments Received:	The City’s CDBG Advisory Committee received presentations from public service applicants who submitted applications for various programs.
	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	
3	Newspaper Ad	
	Target of Outreach:	Minorities, Non-English Speaking: Spanish, Persons with Disabilities, Non-Targeted/Broad Community
	Summary of Response/Attendance:	The City published a notice in The Oklahoman on June 13, 2024 and the Spanish publication, El Nacional on June 14, 2024 for the public meeting held on June 27, 2024 and the public hearing held on July 15, 2024.
	Summary of Comments Received:	
	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	
4	Public Meeting	
	Target of Outreach:	Minorities, Non-English Speaking: Spanish, Persons with Disabilities, Non-Targeted/Broad Community
	Summary of Response/Attendance:	The City invited the public to comment on a draft of the 2024 Action Plan and identified infrastructure projects. This public meeting was held on June 27, 2024.
	Summary of Comments Received:	



	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	
	<i>Public Hearing</i>	
5	Target of Outreach:	Minorities, Non-English Speaking: Spanish, Persons with Disabilities, Non-Targeted/Broad Community
	Summary of Response/Attendance:	The final public hearing for the 2024 Action Plan was held at the regularly scheduled City Council meeting on July 15, 2024.
	Summary of Comments Received:	
	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	
	<i>Internet Outreach</i>	
6	Target of Outreach:	Non-Targeted/Broad Community
	Summary of Response/Attendance:	The City posed a community needs survey on its website and social media in May of 2022. 318 responses were received.
	Summary of Comments Received:	For the Moore low-income population the following needs were identified as highest priorities: Improvements to non-profit facilities providing community services, access to mental health facilities, street improvements, crime awareness/prevention, mental health services, and Code Enforcement activities in low-income neighborhoods.
	Summary of Comments Not Accepted and Reasons:	
	URL (If Applicable):	

Table 4: Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

1. Introduction

The fifth year Action Plan will cover the one-year period of October 1, 2024 – September 30, 2025. For fiscal year 2024, Moore’s CDBG allocation is \$345,997.00. This is the fifth program for the 2020-2024 Consolidated Plan. The City is estimating around \$15,000.00 of 2023 program year funds to roll over into the 2024 program year and \$62,096.00 of CDBG-CV funding will be allocated to public services.

2. Anticipated Resources

Program:		CDBG
Source of Funds:		Public – Federal
Uses of Funds:	Acquisition, Admin and Planning, Economic Development Housing, Public Improvements, Public Services	
Expected Amount Available Year 1:	Annual Allocation: \$	\$345,997.00
	Program Income: \$	\$0.00
	Prior Year Resources: \$	\$77,096.00
	Total: \$	\$423,093.00
Expected Amount Available Remainder of Con Plan \$:		\$0.00
Narrative Description:	Moore’s 2024 allocation is \$345,997.00 and it is expected to have an estimated \$15,000.00 in administration funds from 2023 to roll over into the 2024 program year. The City is also anticipating expending \$62,096.00 in CDBG-CV funds.	

Table 5: Expected Resources – Priority Table



3. Explain How Federal Funds Will Leverage Those Additional Resources (Private, State and Local Funds), Including a Description of How Matching Requirements Will Be Satisfied

Leveraging funds are used with every project funding through CDBG. During the evaluation and ranking process of each application for funding, the staff and the advisory committee give preference that have leveraging funds from private, state and local funders. Leveraging funds are considered an important resource by allowing our CDBG funds to accomplish more.

4. If Appropriate, Describe Publicly Owned Land or Property Located Within the Jurisdiction That May Be Used to Address the Needs Identified in the Plan

Sewer improvements will be made in the CDBG target area, Regency Park neighborhood.

5. Discussion

The City of Moore will be completing many public improvement projects throughout the CDBG target areas as well as funding public programs.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

1. Goals Summary Information

1	<i>Administration/Planning</i>	
	Start/End Year:	2020 – 2024
	Category:	Affordable Housing, Non-Housing Community Development
	Geographic Area:	City Wide
	Needs Addressed:	Public Improvements and Facilities, Public Services, Housing Rehabilitation
	Funding:	CDBG: \$69,199.00
Goal Outcome Indicator:	Public Facility or Infrastructure Activities Other than Low/Moderate-Income Housing Benefit: 44 persons assisted Public Service Activities Other than Low/Moderate-Income Housing Benefit: 481 persons assisted Homeowner Housing Rehabilitated: 12 household housing unit	
2	<i>Public Services</i>	
	Start/End Year:	2020 – 2024
	Category:	Non-Housing Community Development
	Geographic Area:	City Wide
	Needs Addressed:	Public Services
	Funding:	CDBG: \$113,995.00
Goal Outcome Indicator:	Public Facility or Infrastructure Activities Other than Low/Moderate-Income Housing Benefit: 481 persons assisted Public Service Activities Other than Low/Moderate-Income Housing Benefit: 111 persons assisted	
3	<i>Housing Rehabilitation</i>	
	Start/End Year:	2022 – 2024
	Category:	Affordable Housing
	Geographic Area:	City Wide
	Needs Addressed:	Housing Rehabilitation
	Funding:	CDBG: \$30,000.00
Goal Outcome Indicator:	Homeowner Housing Rehabilitated: 12 household housing unit	
4	<i>Community Development</i>	
	Start/End Year:	2020 – 2024
	Category:	Non-Housing Community Development



Geographic Area:	Regency Park
Needs Addressed:	Public Improvements and Facilities
Funding:	CDBG: \$209,898.00
Goal Outcome Indicator:	Public Facility or Infrastructure Activities Other than Low/Moderate-Income Housing Benefit: 44 persons assisted

Table 6: Goals Summary

2. Goal Descriptions

#	Goal Name	Goal Description
1	Administration/ Planning	The administration and planning goal consists of payroll and publication expenses as well as an Analysis of Impediments to Fair Housing.
2	Public Services	The City will be funding five public service programs with Entitlement funds and six with CDBG-CV funding: Aging Services: \$20,000.00 for home delivered meals for seniors. Bethesda: \$12,490.00 for counseling of sexually abused children and their non-offending caregivers. Catholic Charities: \$15,000.00 for rental deposits for homeless women. Central Oklahoma Community Action Agency: \$5,000.00 for utility assistance. First United Methodist Church: \$5,000.00 for their food pantry. Mary Abbott Children’s House: \$10,000.00 for forensic interviews for abused children. Metropolitan Fair Housing Council: \$5,500.00 for fair housing services. Moore Youth and Family Services: \$8,000.00 for an early intervention program for Moore Public School students and \$8,000.00 for a first time offender program. St. Vincent de Paul: \$10,000.00 for a utility and rental assistance program. The Virtue Center: \$15,005.00 for addiction treatment and education.
3	Housing Rehabilitation	Rose Rock Habitat for Humanity will be providing an emergency repair program for low-income Moore residents.
4	Community Development	Sewer improvements in the Regency Park neighborhood.

Table 7: Goal Descriptions

Projects

AP-35 Projects – 91.220(d)

1. Introduction

The CDBG Advisory Committee is responsible for the consideration, evaluation, and eventual funding of the projects. The process begins with a public meeting to consider overall needs of the low and moderate-income populations.

2. Projects

#	Project Name
1	Administration
2	Public Services
3	Emergency Repair Program
4	Public Improvement Project

Table 8: Project Information



3. *Describe the Reasons for Allocation Priorities and Any Obstacles to Addressing Underserved Needs*

The funding priorities were evaluated and set by the CDBG Advisory Committee. Because of Moore’s allocation amount is generally around \$340,000.00, areas of focus are primarily public services and infrastructure needs.

AP-38 Project Summary

1. *Project Summary Information*

<i>Administration</i>																			
1	<table border="1"> <tr> <td>Target Area:</td> <td>City Wide</td> </tr> <tr> <td>Goals Supported:</td> <td>Administration/Planning</td> </tr> <tr> <td>Needs Addressed:</td> <td>Public Improvements and Facilities Public Services Housing Rehabilitation</td> </tr> <tr> <td>Funding:</td> <td>CDBG: \$69,199.00</td> </tr> <tr> <td>Description:</td> <td>General administration, oversight, coordination for the 2024 program year and an Analysis of Impediments to Fair Housing (AI). The AI will be done in preparation to the consolidated plan update.</td> </tr> <tr> <td>Target Date:</td> <td>09/30/2024</td> </tr> <tr> <td>Estimate the Number and Type of Families that will Benefit from the Proposed Activities:</td> <td>The Administration project will be used for general administration for the 2024 program year and for an analysis of impediments to fair housing.</td> </tr> <tr> <td>Location Description:</td> <td>City Wide</td> </tr> <tr> <td>Planned Activities:</td> <td>General administration, oversight, coordination for the 2024 program year and an Analysis of Impediments to Fair Housing.</td> </tr> </table>	Target Area:	City Wide	Goals Supported:	Administration/Planning	Needs Addressed:	Public Improvements and Facilities Public Services Housing Rehabilitation	Funding:	CDBG: \$69,199.00	Description:	General administration, oversight, coordination for the 2024 program year and an Analysis of Impediments to Fair Housing (AI). The AI will be done in preparation to the consolidated plan update.	Target Date:	09/30/2024	Estimate the Number and Type of Families that will Benefit from the Proposed Activities:	The Administration project will be used for general administration for the 2024 program year and for an analysis of impediments to fair housing.	Location Description:	City Wide	Planned Activities:	General administration, oversight, coordination for the 2024 program year and an Analysis of Impediments to Fair Housing.
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Goals Supported:	Public Services																		
Needs Addressed:	Public Services																		
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4	Needs Addressed:	Housing Rehabilitation
	Funding:	CDBG: \$30,000.00
	Description:	The emergency repair program is designed to address an area of urgent need, which directly affects the immediate health, safety, or sanitation of the occupants of the home.
	Target Date:	09/30/2024
	Estimate the Number and Type of Families that will Benefit from the Proposed Activities:	An estimated 12 households will benefit from the emergency repair program who are low-income.
	Location Description:	City Wide
	Planned Activities:	Emergency repairs will address an area of urgent need, which directly affects the immediate health, safety, or sanitation of the occupants of the home.
	Public Improvement Project	
	Target Area:	Regency Park
	Goals Supported:	Community Development
Needs Addressed:	Public Improvements and Facilities	
Funding:	CDBG: \$209,899.00	
Description:	Replacement of 1,570 linear feet of sewer line in the Regency Park neighborhood.	
Target Date:	09/30/2024	
Estimate the Number and Type of Families that will Benefit from the Proposed Activities:	44 households will benefit from the sewer improvements.	
Location Description:	The sewer improvement project is located in the Regency Park neighborhood, in between Santa Fe Avenue and Kings Road along NW 23 rd St., NW 24 th St., and NW 25 th St.	
Planned Activities:	Replacement of 1,570 linear feet of sewer line in the Regency Park neighborhood.	

Table 9: Project Summary

AP-50 Geographic Distribution – 91.220(f)

1. *Description of the Geographic Areas of the Entitlement (Including Areas of Low-Income and Minority Concentration) Where Assistance Will Be Directed*

Public improvements will be in the designated target area of Southgate neighborhood. Public services and the emergency repair program will be available to youth, seniors, and low-income households city wide.

2. *Geographic Distribution*

<i>Target Area</i>	<i>Percentage of Funds</i>
Crestmoore	
Southgate	
Kings Manor	
Regency Park	50%
Armstrong	
Sunnylane Acres	
City Wide	50%
Lockhoma Estates	
Skyview Terrace/Newmoore	
Old Town/High School Addition	

Table 10: Geographic Distribution

3. *Rationale for the Priorities for Allocating Investments Geographically*

The designated CDBG Target Area of Regency Park neighborhood consists of 72% of the population at 80% or



below AMI, in order to ensure the achievement of a CDBG National Objective. While there are other areas in the city of Moore that meet this low-mod income criterion, the public improvement needs are a higher priority compared to other Target Areas.

4. Discussion

Auto of the total expected resources consisting of both CDBG Entitlement and CDBG-CV funds, the City of Moore has designated 50% of its funds to public improvements in the Regency Park neighborhood, 26% of its funds to public services city wide (15% of entitlement funds), 8% to housing programs city wide, and 16% to the administration of the grant (20% of entitlement funds).

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

1. Introduction

City wide median gross rent in Moore between 2012 and 2017 rose by 12.2% or 2.5% annually. This is faster than the growth of median household income in Moore, which increased by 9.6% during those five years or 1.9% annually. These trends add to affordable housing concerns as real estate values and rents continue to outpace incomes.

Moore’s median home value between 2012 and 2017 gained 2.99% per year, and the median gross rent increased by 2.45% annually during the same period. In comparison, Moore’s median household income grew slower during those five years by 1.92% annually. This indicates that the growth rate of household wealth has not caught up with the acceleration of the housing market in Moore, reducing the housing affordability in the city.

Since 2015, Moore has started to see the creation of new affordable housing mostly through the construction of new Low Income Housing Tax Credit (LIHTC) projects including 92 units at Lyon Estates and 220 affordable units at The Curve Apartments.

<i>One Year Goals for the Number of Households to be Supported</i>	
Homeless	40
Non-Homeless	596
Special-Needs	0
Total:	636

Table 11: One Year Goals for Affordable Housing by Support Requirement

<i>One Year Goals for the Number of Households Supported Through</i>	
Rental Assistance	111
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total:	123

Table 12: One Year Goals for Affordable Housing by Support Type

2. Discussion

The City of Moore has awarded St. Vincent de Paul and Central OK Community Action Agency for rental and utility



assistance and Catholic Charities for rental deposits for homeless women. Rose Rock Habitat for Humanity was awarded funding for an emergency home repair program.

AP-60 Public Housing – 91.220(h)

1. *Introduction*

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

2. *Actions Planned During the Next Year to Address the Needs of Public Housing*

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

3. *Actions to Encourage Public Housing Residents to Become More Involved in Management and Participate in Homeownership*

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

4. *If the PHA Is Designated as Troubled, Describe the Manner in Which Financial Assistance Will Be Provided or Other Assistance*

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

5. *Discussion*

The City of Moore does not operate any public housing. Section 8 vouchers are distributed through the Oklahoma Housing Finance Agency.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

1. *Introduction*

The City of Moore partners with the Cleveland County Continuum of Care (CoC) to address and support homeless needs in the community.

2. *Describe the Jurisdiction’s One-Year Goals and Actions for Reducing and Ending Homelessness Including Reaching Out to Homeless Persons (Especially Unsheltered Persons) and Assessing Their Individual Needs.*

The Cleveland County Continuum of Care (CoC) has adopted the use of the VI-SPDAT assessment tool. This tool is instrumental in assessing unsheltered individuals needs and assigning a vulnerability index to them. It is this information that the Coordinated Case Management Team reviews in determining the placement into permanent housing. This tool is utilized by all of the homeless service provider’s year round; and this effort is also concentrated during the operation of a winter warming shelter and the January point-in-time (PIT) count.

Moore’s Community Police Officers also make contact will all reported homeless individuals. Once the officers make contact with the individuals, they make contact with the CoC to find them shelter, and other services they



may need.

3. *Addressing the Emergency Shelter and Transitional Housing Needs of Homeless Persons*

The City of Moore plans to support the efforts of the Cleveland County Continuum of Care as well as those of the homeless service provider's efforts to provide emergency and transitional housing needs for households who are experiencing homelessness.

The City is funding a rental deposit program for homeless women.

4. *Helping Homeless Persons (Especially Chronically Homeless Individuals and Families, Families with Children, Veterans and Their Families, and Unaccompanied Youth) Make the Transition to Permanent Housing and Independent Living, Including Shortening the Period of Time That Individuals and Families Experience Homelessness, Facilitating Access for Homeless Individuals and Families to Affordable Housing Units, and Preventing Individuals and Families Who Were Recently Homeless from Becoming Homeless Again*

The City of Moore assists in the coordination of many of these efforts with the Continuum of Care. The CoC monitors the discharge planning policies of the systems of care and attempts to intervene when these policies result in the potential for homelessness. The CoC also coordinates the Emergency Solutions Grant (ESG) program by evaluating the funding priorities related to prevention activities and sets the levels of assistance. A Moore staff member sits on the Board of Directors who completes the evaluation for the funding priorities.

5. *Helping Low-Income Individuals and Families Avoid Becoming Homeless, Especially Extremely Low-Income Individuals and Families and Those Who Are: Being Discharged from Publicly Funded Institutions and Systems of Care (Such as Health Care Facilities, Mental Health Facilities, Foster Care and Other Youth Facilities, and Corrections Programs and Institutions); or, Receiving Assistance from Public or Private Agencies That Address Housing, Health, Social Services, Employment, Education, or Youth Needs.*

The City of Moore has funded a public service organization to provide rental and utility assistance for low income households to help prevent homelessness as well as rental deposit assistance for homeless women.

The City also assists in the coordination of many of these efforts with the Continuum of Care. The CoC monitors the discharge planning policies of the systems of care and attempts to intervene when these policies result in the potential for homelessness. The CoC also coordinates the Emergency Solutions Grant (ESG) program by evaluating the funding priorities related to prevention activities and sets the levels of assistance. A Moore staff member sits on the Board of Directors who completes the evaluation for the funding priorities.

6. *Discussion*

Moore prides itself in a decades-long track record of successful partnerships among public and private sector entities in regard to homelessness and other special needs activities. Communication and cooperation between the City of Moore and the partnering agencies and organizations that administer activities is strong. Staff has worked closely with the organizations involved with the Action Plan programs to improve regulatory compliance, monitoring, cooperation and partnership among agencies, and technical capacity of organizations involved with project delivery.

AP-75 Barriers to affordable housing – 91.220(j)



1. Introduction

The City of Moore will continue to provide the Analysis of Impediments (AI). The AI does indicate that Moore has done well in avoiding systematic impediments to fair housing choice, although affordability remains an important challenge. City ordinances, regulations, administrative policies, procedures, and practices do not impede housing choice. The rental and homebuyer market, however, continues to remain at higher cost levels than most of the state of Oklahoma for those families of three or more. Most affordable housing in Moore is not accessible housing. While it can be concluded that while housing units are available in the community, they are not necessarily affordable.

Moore’s current zoning ordinance provides an option for mixed-use zoning to allow residential and commercial uses in the same development or structure. The mixed-use zoning creates higher densities and allows for more housing choices.

2. *Actions It Planned to Remove or Ameliorate the Negative Effects of Public Policies That Serve as Barriers to Affordable Housing Such as Land Use Controls, Tax Policies Affecting Land, Zoning Ordinances, Building Codes, Fees and Charges, Growth Limitations, and Policies Affecting the Return on Residential Investment*

A review of the City of Moore housing policy indicates there are no institutional barriers to obtain affordable housing. The City has adopted the 2018 International Codes (Building, Residential, Fire, Energy, Mechanical, Plumbing, and Fuel Gas) and the 2020 National Electrical Code. The 2018 International Property Maintenance Code that has been adopted as the minimum housing code is similar to the requirements of HUD’s Housing Quality Standards. The minimum housing code is enforced through pro-active code compliance for the interior of the properties while the exterior is enforced on a complaint basis. The City does not impose rent controls. Regulations that are designed to protect the health, safety, and welfare of citizens may affect the cost of housing. The City recently adopted a new building code that will enforce structures to withstand an F3 tornado at 135 mph. This does increase the housing cost minimally, however, these regulations are not designed to discourage the availability of affordable housing.

3. Discussion:

The City of Moore has no institutional barriers to obtain affordable housing.

AP-85 Other Actions – 91.220(k)

1. Introduction

This Annual Action Plan provides a basis and strategy for the use of federal funds granted to the City of Moore by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG). This Action Plan covers the period beginning October 1, 2024 through September 30, 2025. Programs and activities described in this plan are intended to primarily benefit low and moderate-income residents of the City of Moore, neighborhoods with a high concentration of low income and moderate-income residents, and the city as a whole.

2. *Actions Planned to Address Obstacles to Meeting Underserved Needs*

The primary obstacle to meeting all of the identified needs, including those identified as high priorities is the general lack of funding resources available to the public and private agencies who serve low and moderate-income residents. Moore, due to being an entitlement community, is not eligible for state CDBG funding. Since no state dollars available for community development activities, the City’s general fund is based upon sales tax revenues



and has been stretched. This leaves little room for expansion of community development funding at the local level.

3. *Actions Planned to Foster and Maintain Affordable Housing*

The City of Moore has funded a newly opened affordable housing development, The Curve, with CDBG-DR funding. This provided the community with 220 affordable housing units. The city holds an agreement with the owner of the property that the property will maintain its affordable units for 20 years.

4. *Actions Planned to Reduce Lead-Based Paint Hazards*

The City of Moore will ensure that all federally funded improvement programs for the existing housing use lead hazard reduction activities including evaluating lead hazard risk and using only lead free paint. In homes tested for lead-based paint, if it is determined that lead is present, lead and structural remediation is conducted and Lead Safe Work Practices are utilized and clearance-testing performance is attained.

5. *Actions Planned to Reduce the Number of Poverty-Level Families*

This Consolidated Plan for the City of Moore will utilize the following strategies to reduce poverty and increase the availability of affordable housing:

- Consider supportive service needs for low-income elderly, persons with disabilities, and other at-risk populations when investing available funds.
- Encourage landlords to accept tenants who receive rental assistance.
- Encourage landlords to accept tenants with poor or criminal history.
- Support agencies that provide housing stabilization services.
- Promote collaboration with community-based providers.

6. *Actions Planned to Develop Institutional Structure*

The City of Moore will continue to look at goals and priorities for the CDBG resources that are available. Three general strategies have been identified:

- Work with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Work with the private industry to address important issues that inhibit housing and community development efforts.
- Identify opportunities to create private/public partnerships for financing projects so that federal funds can be leveraged.

7. *Actions Planned to Enhance Coordination Between Public and Private Housing and Social Service Agencies*

The Community Development Department, who administers the grant is a small department, however the impact is large when the partnerships with other agencies help get the word out in the community. Moore is well coordinated and spans a range of community needs. The City has many years of experience managing and implementing the programs addressed in the Action Plan, as well as working with outside agencies that fill some of the needs as outlined in the Consolidated Plan. The delivery of listed services meets the needs of the homeless persons and additional populations mentioned above through the network of agencies in Moore and Norman. There are several organizations that serve homeless persons and there is close coordination between agencies. Services provided by the Emergency Solutions Grant Program are managed by the Board of Directors of the Cleveland County Continuum of Care in response to HUD grant requirements. Through this organization, the group



collects facilities and client information and prepares grant proposals in an effort to bring additional resources to Moore.

8. Discussion

This action plan has been discussed with city staff, the CDBG advisory committee, residents, and city council to help address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

1. Introduction

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1	The total amount of program income that will have been received before the start of the next program year that has not yet been reprogrammed.	\$0.00
2	The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee’s strategic plan.	\$0.00
3	The amount of surplus funds from urban renewal settlements.	\$0.00
4	The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0.00
5	The amount of income from float-funded activities.	\$0.00
Total Program Income:		\$0.00

Table 13: Program Income

2. Other CDBG Requirements

1	The amount of urgent need activities.	0
2	The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate-income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% if CDBG funds is used to benefit persons of low and moderate-income. Specify the years covered that include this Annual Action Plan.	100%

Table 14: CDBG Requirements

The City of Moore does not have any program income or section 108 loans. The City of Moore will use the CDBG funds to benefit the low to moderately low-income individuals.