

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
AND THE MOORE RISK MANAGEMENT BOARD
JANUARY 2, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma on January 2, 2024 at 6:30 p.m. with Vice-Mayor Melissa Hunt presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Vacant
Councilman, Ward II

Jason Blair
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Blair, Williams, Webb, Hunt
ABSENT: Lewis

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney, Brian Miller; City Clerk, Vanessa Kemp; Community Development Director, Elizabeth Weitman; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resource Director, Christine Jolly; Information Technology Director, David Thompson; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Police Sergeant David Dickinson; Public Affairs Director, Deidre Ebrey; Public Works Director, Tony Mensah; and Veolia Water Project Manager, Robert Pistole.

Audio recording of the meeting did not begin until the reading of the Consent Docket.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD DECEMBER 18, 2023.
- B) ADOPT RESOLUTION NO. 67(23) APPROVING THE DECEMBER 2023 COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) PROGRAM INTERNAL AUDIT REPORT.
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$4,904,196.06.

Councilman Williams moved to approve the Consent Docket in its entirety, second by Councilman Blair Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 3 being:

CONSIDER AUTHORIZING THE PURCHASE AND INSTALLATION OF A KWIK-WALL FOLDING PANEL PARTITION FOR THE MOORE POLICE ADVANCEMENT CENTER FROM MURRAY WOMBLE, INC., AS A SOLE SOURCE PROVIDER, IN THE AMOUNT OF \$38,805.00.

Police Chief Todd Gibson stated that the proposed purchase was for a partition that when needed could be used to divide a large classroom at the Moore Police Advancement Center into two smaller classrooms. He noted that the purchase would be from Murray Womble, Inc. as a sole source provider.

Councilman Webb moved to authorize the purchase and installation of a Kwik-Wall folding panel partition for the Moore Police Advancement Center from Murray Womble, Inc., as a sole source provider, in the amount of \$38,805.00, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 4 being:

CONSIDER AUTHORIZING THE PURCHASE AND INSTALLATION OF A 40-PANEL SIMULATOR TRAINING ROOM MOVEABLE WALL AND DOOR SYSTEM FOR THE MOORE POLICE ADVANCEMENT CENTER FROM MOBILE POLICE TRAINING STRUCTURES, AS A SOLE SOURCE PROVIDER, IN THE AMOUNT OF \$51,620.00.

Police Chief Todd Gibson advised that the proposed purchase of a 40-panel simulator training room moveable wall and door system would be used at the Moore Police Advancement Center for force-on-force training scenarios. Chief Gibson stated that the movable wall system would allow for the scenarios to be changed. The purchase would be made through Mobile Police Training Structures as a sole source provider.

Councilman Webb moved to authorize the purchase and installation of a 40-panel simulator training room moveable wall and door system for the Moore Police Advancement Center from Mobile Police Training Structures, as a sole source provider, in the amount of \$51,620.00, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A UTILITY RELOCATION AGREEMENT WITH OKLAHOMA GAS GATHERING, LLC FOR THE RELOCATION AND RE-BORING OF A 6" GAS LINE UNDER SE 4TH STREET WEST OF THE BNSF RAILROAD TRACKS FOR CONSTRUCTION AND MAINTENANCE OF THE SE 4TH STREET RAILROAD

UNDERPASS PROJECT IN THE ESTIMATED AMOUNT OF \$217,675.45 TO BE PAID BY THE CITY OF MOORE.

Jerry Ihler, Assistant City Manager, stated that the proposed agreement with Oklahoma Gas Gathering ("OGG") is for the relocation of a 6" steel pipe located west of the railroad tracks and east of Randall's Heat & Air as part of the SE 4th Street railroad underpass project. Mr. Ihler advised that the line would be lowered from its current depth of 6' to a depth of 36' at its lowest point. He advised that the cost is calculated based on the total length of pipe and ownership of the right-of-way. Oklahoma Gas Gathering must pay to cross the City's right-of-way; however, the City is responsible for the relocation of the remaining pipe in the private OGG right-of-way. Therefore, the City's share would be 72.5% of the total cost or \$217,675.45.

Councilman Williams moved to approve a Utility Relocation Agreement with Oklahoma Gas Gathering, LLC for the relocation and re-boring of a 6" gas line under SE 4th Street west of the BNSF railroad tracks for construction and maintenance of the SE 4th Street Railroad Underpass Project in the estimated amount of \$217,675.45 to be paid by the City of Moore, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

Addendum Item Number 5.1 being:

CONSIDER AUTHORIZING THE ENGINE OVERHAUL OF FIRE ENGINE NO. 3 FROM RUSH TRUCKS, AS A SOLE SOURCE PROVIDER, IN THE AMOUNT OF \$41,820.22.

Tony Mensah, Public Works Director, advised that Fire Engine 3 has been out of service for approximately two to three months. It was taken to Rush Trucks for a diagnostic of needed repairs which was originally estimated to cost \$21,000. However, after work began on the engine it was determined that additional repairs were necessary requiring a complete overhaul of the engine. This resulted in the amount of the cost estimate increasing to a total amount of \$41,820.22.

Councilman Williams moved to authorize the engine overhaul of Fire Engine No. 3 from Rush Trucks, as a sole source provider, in the amount of \$41,820.22, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 6:36 P.M.

Agenda Item Number 6 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD DECEMBER 18, 2023.

- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$1,349,938.03.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 6:37 P.M.

Agenda Item Number 7 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD DECEMBER 18, 2023.
B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2023-2024 IN THE AMOUNT OF \$408,495.57.

Trustee Williams moved to approve the consent docket in its entirety, second by Trustee Webb. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED WITH VICE-MAYOR MELISSA HUNT PRESIDING AT 6:37 P.M.

Agenda Item Number 8 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

There were no citizens to speak.

- B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

There were no items from the City Council.

- C) ITEMS FROM THE CITY/TRUST MANAGER.

There were no items from the City Manager.

Agenda Item Number 9 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Blair, Williams, Webb, Hunt
Nays: None
Absent: Lewis

The City Council, Moore Public Works Authority, and Moore Risk Management meetings were adjourned at 6:38 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

KATHY GRIFFITH, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2024.

ATTEST:

VANESSA KEMP, City Clerk