

**MINUTES OF THE REGULAR MEETING OF
OF THE MOORE CITY COUNCIL
THE MOORE PUBLIC WORKS AUTHORITY
THE MOORE RISK MANAGEMENT BOARD
AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY
SEPTEMBER 16, 2024 – 6:30 P.M.**

The City Council of the City of Moore met in the City Council Chambers, 301 North Broadway, Moore, Oklahoma, September 16, 2024 at 6:30 p.m. with Mayor Mark Hamm presiding.

Adam Webb
Councilman, Ward I

Kathy Griffith
Councilwoman, Ward I

Melissa Hunt
Councilwoman, Ward II

Rob Clark
Councilman, Ward II

Sid Porter
Councilman, Ward III

Louie Williams
Councilman, Ward III

PRESENT: Griffith, Hunt, Williams, Webb, Clark, Hamm
ABSENT: None

STAFF MEMBERS PRESENT: City Manager, Brooks Mitchell; Assistant City Manager, Jerry Ihler; City Attorney/Risk Manager, Brian Miller; City Clerk, Vanessa Kemp; Emergency Management Director, Gayland Kitch; Finance Director, John Parker; Fire Chief Greg Herbster; Human Resources Director, Christine Jolly; Parks and Recreation Director, Sue Wood; Police Chief Todd Gibson; Sergeant Kevin Stromski; Project-Grants Manager, Kahley Gilbert; Public Affairs Director/Assistant City Manager, Deidre Ebrey; and Veolia Water Project Manager, Robert Pistole.

Judge Blake Virgin administered the Oath of Office to Sid Porter as the newly appointed Councilman for Ward 3.

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
ABSENT: None

Mayor Hamm presented a proclamation to Carolyn McCade declaring September 17-23, 2024 as "Constitution Week" in the City of Moore. Ms. McCade accepted the proclamation on behalf of the Moore Malcom Hunter Chapter of the Daughters of the America Revolution.

Steve Whitlock, Executive Director of the Oklahoma Association of Chiefs of Police ("OACP"), advised that The Village Police Chief Russ Landon, and Edmond Police Chief and current President of the OACP, J.D. Younger were also in attendance. Mr. Whitlock presented awards on behalf of the Oklahoma Association of Chiefs of Police. He presented Sergeant Kent Dunbar with a commendation for his service on the Police Department's drone team. Sgt. Dunbar was instrumental in leading the team to higher levels of training and in receiving advanced state-of-the-art equipment, technology, and flight trafficking software. Mr. Whitlock stated that without Sergeant Dunbar's dedication and drive the drone program would not be what it is today.

Mr. Whitlock then presented the Large Agency Chief of the Year award to Police Chief Todd Gibson. He explained that the award is given by the OACP to members who serve a population over 15,000 and who distinguish themselves by commendable service. He stated that Chief Gibson was hired into the Moore Police Department in 2020 just in time to lead his department through a global pandemic. Since that time his leadership has had a huge impact on the culture of the department. He established a navigational guide that has led his department through tough times in law enforcement. Chief Gibson created a great relationship with the officers and with the community. One of his most impactful changes was to switch to a geographical policing system. He has increased training with officers in overall community involvement. He hired a mental health liaison that he shares with other departments. His goal is to make the Moore Police Department the premiere department in the State of Oklahoma. In a short time, he has done a great job in motivating the officers to perform their jobs with pride and integrity. The OACP cannot think of a more deserving person to be named as 2024 Large Agency Chief of the Year than Chief Gibson. After Chief Gibson and Sgt. Dunbar accepted their awards, Mayor Hamm congratulated them for the honors they received.

Mayor Hamm presented a letter of appreciation and a trophy to Don Snow for 25 years of service on the Moore Planning Commission and to the family of Kent Graham for his 19 years of service on the Moore Planning Commission. Mayor Hamm was pleased to honor the commissioners for volunteering their time to serve the community. He stated that their job is difficult and he is happy to recognize them for their hard work, dedication, and commitment to the City. Mayor Hamm ended his presentation by expressing his condolences to the family of Kent Graham who recently passed away.

Agenda Item Number 2 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 3, 2024.
- B) APPROVE A CONTRACT WITH THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS ("ACOG") FOR THE FY 2025 UNIFIED PLANNING WORK PROGRAM.
- C) APPROVE CONTRACTS WITH AGING SERVICES, BETHESDA, MOORE YOUTH AND FAMILY, MARY ABBOTT CHILDREN'S HOUSE, ST. VINCENT DE PAUL, METROPOLITAN FAIR HOUSING, ROSE ROCK HABITAT FOR HUMANITY, FIRST UNITED METHODIST CHURCH, CATHOLIC CHARITIES, CENTRAL OKLAHOMA COMMUNITY ACTION AGENCY, AND THE VIRTUE CENTER USING COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") ENTITLEMENT FUNDS AND CDBG-COVID 19 (CDBG-CV) FUNDS.
- D) APPROVE REVISED JOB DESCRIPTION FOR WARRANT OFFICER IN MUNICIPAL COURT ADMINISTRATION AT THE PUBLIC SAFETY CENTER, ASSIGN IT TO PAY GRADE 108 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016 AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 24-25.
- E) ACCEPT THE MOORE URBAN RENEWAL AUTHORITY ANNUAL REPORT WITH FINANCIAL STATEMENT.
- F) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$3,788,372.74.

Councilman Clark moved to strike the contract with Rose Rock Habitat for Humanity in Consent Docket Item C, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Councilwoman Hunt moved to approve Consent Docket Items No. A-F, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 3 being:

DISCUSS AND CONSIDER APPROVAL OF THE MOORE PUBLIC TRANSPORTATION FEASIBILITY STUDY.

Kahley Gilbert, Project-Grants Manager, advised that Shawn Strate, Lead Project Manager with Olson and Associates, would be making his final draft presentation on the Moore Public Transportation Feasibility Study over Zoom. After discovering there was an audio problem a short break occurred while staff attempted to locate and correct the issue.

Mayor Hamm took the opportunity to welcome Representative West and Representative Elect Jason Blair to the meeting. After a short time, Mayor Hamm announced that Council would move forward with the agenda while staff continued to work on finding a solution to the audio problem. The item was ultimately heard following Agenda Item No. 10.

Agenda Item Number 4 being:

RECEIVE PROPOSAL FROM THE CITY'S RETIREMENT PLAN ADVISOR, STEVE CONKIN.

Steve Conkin with Conkin Financial Group stated that he is assisting the City on the retirement plan. Mr. Conkin advised that he would be giving an update on what has happened over the past year and a half and to make a recommendation on where to go in the future.

Mr. Conkin stated that during the spring of 2023 the City solicited bids for vendor replacement for the 401A and 457B plans currently administered by Empower Retirement. Bids were received from Voya, Nationwide, Ascensus, Ameritas, and The Standard. He stated that one bid was rejected because the company could not provide all the services requested. Two more bids were rejected because they were higher than the current vendor. The remaining bids from Voya and Nationwide were reviewed and the companies invited to do in-person finalist presentations held in January 2024. Mr. Conkin indicated that both companies had very similar pricing structures. He stated that ultimately it came down to which company spoke more about assisting the employees with their retirement goals, marketing, and educational efforts. Voya appeared to be very focused on those things; therefore, the recommendation is to change the plan's recordkeeper from Empower to Voya. He stated that ideally this would be a four-month endeavor.

In addition to hiring Voya as the recordkeeper, Mr. Conkin recommended hiring a new Third-Party Administrator or TPA. The TPA will approve loans and distributions as well as draft Plan documents. Plan documents refer to the legal documents that create the Plan. Mr. Conkin advised that Empower is currently both the recordkeeper and the TPA. He felt that having the same company running the assets that created the rulebook would be a conflict of interest and recommended that the two functions be separated. The sole responsibility for Voya would be creating the website, custody of the assets, sending out the checks, and manning a 1-800 number. The TPA will create the documents that run the Plan. Mr. Conkin stated that if Council is agreeable staff would present contracts for consideration in October or November 2024 with implementation anticipated to take place in January 2025.

Brooks Mitchell, City Manager, stated that implementation would take place in January 2025 to prevent confusion over receiving documents from two retirement plan advisors. Mr. Mitchell noted that the purpose of the presentation was to give an update on the process and answer any questions from Council.

Agenda Item Number 5 being:

CONSIDER APPROVAL OF A NEW JOB DESCRIPTION FOR COMMUNICATIONS OFFICER TRAINING COORDINATOR IN THE POLICE DEPARTMENT'S COMMUNICATIONS DIVISION AT THE PUBLIC SAFETY CENTER AND ASSIGN IT TO PAY GRADE 111 OF THE SALARY TABLE APPROVED BY CITY COUNCIL ON JUNE 20, 2016 AND IN ACCORDANCE WITH THE BUDGET APPROVED BY CITY COUNCIL FOR FISCAL YEAR 24-25.

Christine Jolly, Human Resources Director, stated that the Police Department requested approval of a new full-time budgeted job position and description for Communications Officer Training Coordinator. Job duties include planning, organizing, and coordinating orientation and training for emergency response dispatch employees and implementing and updating approved changes to the training manual. This employee would also perform the regular duties of a dispatcher by dispatching emergency and non-emergency calls for service.

Councilman Webb moved to approve a new job description for Communications Officer Training Coordinator in the Police Department's Communications Division at the Public Safety Center and assign it to Pay Grade 111 of the June 20, 2016 salary table, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 6 being:

CONSIDER APPROVAL OF THE BUDGETED REPLACEMENT OF CRACKED CONCRETE WALKING TRAIL PANELS AND INSTALLATION OF ADA-COMPLIANT BENCH LOCATIONS AT VETERANS MEMORIAL PARK, BY SILVER STAR CONSTRUCTION UNDER THE PUBLIC WORKS MAINTENANCE CONTRACT, IN THE AMOUNT OF \$28,887.68.

Sue Wood, Parks and Recreation Director, stated that the agenda item was for replacement of old and cracked concrete sidewalk areas with new concrete for new ADA compliant benches at Veterans Park.

Councilman Webb moved to approve the budgeted replacement of cracked concrete walking trail panels and installation of ADA-compliant bench locations at Veterans Memorial Park, by Silver Star Construction under the Public Works Maintenance Contract, in the amount of \$28,887.68, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 7 being:

CONSIDER APPROVING AN AGREEMENT WITH PINNACLE CONSULTING MANAGEMENT GROUP, INC., IN THE AMOUNT OF \$346,500 FOR RIGHT-OF-WAY ACQUISITION SERVICES FOR THE BROADWAY AVE. (SE 19TH STREET TO WILLOW PINE) AND EASTERN AVE. (SE 19TH STREET TO BROADWAY AVENUE) RECONSTRUCTION PROJECTS.

Jerry Ihler, Assistant City Manager, stated that the proposed agreement with Pinnacle Consulting Management Group is a standard right-of-way acquisition agreement for two 2023 GO Bond projects located on Broadway Avenue from SE 19th Street to Willow Pine, and Eastern Avenue from SE 19th Street

to Broadway Avenue. He indicated that 36 parcels are included in the two projects. Mr. Ihler advised that the projects may be divided into two or three phases; however, right-of-way acquisition will be performed under one contract and would include title research, ROW staking, appraisals, and right-of-way acquisitions.

Citizens to Speak:

Linda Howard, 3115 S. Broadway, expressed her fear that the new street would end up at her door and was concerned about her grandchildren's safety while outside. Jerry Ihler, Assistant City Manager, stated that the engineering on the project was 90% complete. Ms. Howard asked how far from a major street a residence should be located. Councilman Williams stated that Elizabeth Weitman, Community Development Director, was not at the meeting to respond to the question; however, but it was his understanding that on major thoroughfares a house must be located 50' from the centerline of the roadway to the right-of-way. Mr. Ihler advised that staking hasn't taken place yet but estimated that Ms. Howard's house would be 52' to 53' from the centerline of the 4-lane road. Mr. Ihler indicated that he had sent some additional information that had just become available to Ms. Howard's daughter, Patrice Williams, which contained a legal description, drawing, and right-of-way acquisition. He noted that the 10' pedestrian trail is also on Ms. Howard's side of the street. Councilman Webb suggested that if Ms. Howard's property was the only one affected maybe a solution could be found such as erecting a barrier of some sort.

Mayor Hamm suggested tabling any further discussion until the engineering and staking was complete so Council has a better understanding of what the footprint would be. Mr. Ihler also offered to sit down with Ms. Howard after the plans were complete to go over her concerns. Mayor Hamm asked that the City Council be kept apprised of the situation.

Patrice Williams, 1061 NW 6th Street, stated that it was also her understanding that the roadway would come up to her mother's front door.

Councilman Williams moved to approve an agreement with Pinnacle Consulting Management Group, Inc., in the amount of \$346,500 for right-of-way acquisition services for the roadway Ave. (SE 19th Street to Willow Pine) and Eastern Ave. (SE 19th Street to Broadway Avenue) Reconstruction Projects, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 8 being:

CONSIDER APPROVAL OF A CONSTRUCTION AND MAINTENANCE AGREEMENT BETWEEN THE BNSF RAILWAY COMPANY AND THE CITY OF MOORE AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR CONSTRUCTION AND MAINTENANCE OF THE SE 4TH STREET RAILROAD UNDERPASS PROJECT.

Jerry Ihler, Assistant City Manager, stated that the proposed Construction and Maintenance Agreement between the City, BNSF Railway Company, and ODOT states that any work that occurs on the tracks or shoo fly must be performed by BNSF or its subcontractors. The agreement includes the cost estimate and outlines the responsibilities for both the City and BNSF. Mr. Ihler advised that the City will be responsible for the total track work estimated to cost \$7.15 million, and the railroad will provide the labor. The Geotech support includes the railroad signing and signaling work, an on-site construction manager or project inspector, and a flag man to control the rail traffic. The total contract amount is \$8,004,623. Mr. Ihler stated that ODOT verbally agreed to increase their contribution from the current not to exceed \$10 million to 50% of the remaining cost after subtracting ACOG funding, grant money, and congressional

money. Mr. Ihler anticipated a new contract would be coming soon that would reflect the new amount ODOT agreed to pay toward the project.

Councilman Williams asked how much of the track would be affected during construction. Mr. Ihler stated that because the speed limit changed from 55 mph to 88 mph the shoo fly will need to begin further away, approximately south of SE 4th Street, and end at Main Street.

Councilwoman Hunt moved to approve a Construction and Maintenance Agreement between the BNSF Railway Company, the City of Moore and the Oklahoma Department of Transportation for construction and maintenance of the SE 4th Street Railroad Underpass project, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 9 being:

CONSIDER APPROVAL OF AN EASEMENT AGREEMENT BETWEEN THE BNSF RAILWAY COMPANY AND THE CITY OF MOORE AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION REGARDING THE SE 4TH STREET RAILROAD UNDERPASS PROJECT.

Jerry Ihler, Assistant City Manager, stated that the proposed easement agreement between BNSF Railway Company, the City of More, and the Oklahoma Department of Transportation addresses construction and maintenance of the project in the future. The railroad is granting the City an additional 6' easement on the north side for the width of the roadway project and an additional 10' on the south side for the entire width of the railroad right-of-way at no cost.

Councilwoman Hunt moved to approve an Easement Agreement between the BNSF Railway Company and the City of Moore and the Oklahoma Department of Transportation regarding the SE 4th Street Railroad Underpass project, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 10 being:

CONSIDER APPROVAL OF BUDGET SUPPLEMENTS FOR FY 2024-2025 FOR MULTIPLE FUNDS, INCLUDING THE MOORE PUBLIC WORKS AUTHORITY, TO CARRY OVER PRIOR YEAR OPEN PURCHASE ORDERS.

John Parker, Finance Director, stated that the proposed budget amendment is to carry over prior year open purchase orders to the new fiscal year. Those purchase orders are typically for construction projects, multi-year purchases such as fire engines, or items that were ordered in June or earlier and weren't completed until after the fiscal year ended.

Councilman Williams moved to approve budget supplements for FY 2024-2025 for multiple funds, including the Moore Public Works Authority, to carry over prior year open purchase orders, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 3 being:

DISCUSS AND CONSIDER APPROVAL OF THE MOORE PUBLIC TRANSPORTATION FEASIBILITY STUDY.

Kahley Gilbert, Project-Grants Manager, advised that there were still technical difficulties with the audio; therefore, Shawn Strate, Lead Project Manager, with Olson and Associates would be making his presentation by utilizing a speakerphone.

Mr. Strate stated that he presented some alternatives and recommendations in June 2024 as part of the Moore Public Transportation Feasibility Study. He is now seeking approval and adoption of the final plan. He advised that the purpose of the plan was to evaluate opportunities for accessible transit service for everyone in the City and to develop implementation plans for the service. Three alternatives for public transportation were reviewed:

1. Citywide On-Demand Micro Transit Service:
2. Multiple Zones On-Demand Micro Transit Service – This covers a smaller area based on areas where ridership and demand are most likely.
3. Flex Route – This a hybrid between a fixed route bus and on-demand service with some flexibility built into it.

Three Phases of Implementation:


PHASE I:

1A: Expand demand response service provided by the Senior Center including a partnership with EMBARK Mobility Management programs.

1B: Citywide micro transit pilot service. The recommendation is to implement a turnkey service with a private vendor. The vendor would be responsible for providing all aspects of operating the service such as providing vehicles, drivers, and maintenance. The City would be responsible for oversight of the service such as ensuring the service is operating as planned and that it benefits the City.

PHASE 2 would include making adjustments to the service based on data collected.

PHASE 3 would implement a Flex Route service based on ridership data patterns. The Flex Route is a hybrid between a bus route and a service with scheduled stops but with flexibility.



Plan Recommendations – Phase 2 & 3

Phase 2 (Medium-Term)

- Refine on-demand zone and service hours based on origin/destination data; areas of highest demand
 - Service Hours
 - Service Area
 - Number of Vehicles
 - Zone Structure
 - Fare Structure
 - Flex Route consideration

Phase 3 (Long-Term)


- Implement **flex route** service utilizing ridership data patterns
- EMBARK/RTA Connectivity
- Modify on-demand to fill gaps

Potential Flex Route Schedule

Main & Broadway	Stops at Moore (1-35 Service R)	Indigne (SW 34th)	19th & 11th	Salvation Army (NW 5th & City)	Santa Fe & NW 27th	Social Security (NW 27th)	Moore High School	Main & Broadway
7:00 AM	7:05 AM	7:10 AM	7:14 AM	7:20 AM	7:27 AM	7:31 AM	7:38 AM	7:41 AM
8:00 AM	8:05 AM	8:10 AM	8:14 AM	8:20 AM	8:27 AM	8:31 AM	8:38 AM	8:41 AM
9:00 AM	9:05 AM	9:10 AM	9:14 AM	9:20 AM	9:27 AM	9:31 AM	9:38 AM	9:41 AM
10:00 AM	10:05 AM	10:10 AM	10:14 AM	10:20 AM	10:27 AM	10:31 AM	10:38 AM	10:41 AM
11:00 AM	11:05 AM	11:10 AM	11:14 AM	11:20 AM	11:27 AM	11:31 AM	11:38 AM	11:41 AM
12:00 PM	12:05 PM	12:10 PM	12:14 PM	12:20 PM	12:27 PM	12:31 PM	12:38 PM	12:41 PM
1:00 PM	1:05 PM	1:10 PM	1:14 PM	1:20 PM	1:27 PM	1:31 PM	1:38 PM	1:41 PM
2:00 PM	2:05 PM	2:10 PM	2:14 PM	2:20 PM	2:27 PM	2:31 PM	2:38 PM	2:41 PM
3:00 PM	3:05 PM	3:10 PM	3:14 PM	3:20 PM	3:27 PM	3:31 PM	3:38 PM	3:41 PM
4:00 PM	4:05 PM	4:10 PM	4:14 PM	4:20 PM	4:27 PM	4:31 PM	4:38 PM	4:41 PM
5:00 PM	5:05 PM	5:10 PM	5:14 PM	5:20 PM	5:27 PM	5:31 PM	5:38 PM	5:41 PM
6:00 PM	6:05 PM	6:10 PM	6:14 PM	6:20 PM	6:27 PM	6:31 PM	6:38 PM	6:41 PM

Phase 1 Cost Estimate:

The State Public Transit Revolving Fund through ODOT is a fund that can help with startup costs for a new service as well as ongoing costs. Mr. Strate advised that there are a variety of federal and state services that provide funding assists; however, there would likely be local funding involved with continued operation of services.



Phase 1 Implementation – Cost Estimates

Financial Plan – Estimated Costs

Transit Expenses	Phase 1				
	Year 1	Year 2	Year 3	Year 4	Year 5
Moore Council on Aging Service	\$163,200	\$168,096	\$173,139	\$178,333	\$183,683
On-Demand Microtransit Service	\$491,680	\$403,430	\$415,533	\$427,999	\$440,839
Oversight/Marketing	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275
Total Transit Expenses	\$704,880	\$623,026	\$641,717	\$660,969	\$680,798

Transit Revenues	Phase 1				
	Year 1	Year 2	Year 3	Year 4	Year 5
Farebox	\$53,453	\$55,397	\$57,059	\$58,770	\$60,534
City of Moore	\$166,306	\$172,355	\$177,525	\$182,851	\$188,337
State Funding ^a	\$125,276	\$22,340	\$23,011	\$23,701	\$24,412
Federal Funding	\$359,846	\$372,935	\$384,123	\$395,646	\$407,516
Total Transit Revenues	\$704,880	\$623,026	\$641,717	\$660,969	\$680,798

* Other capital costs include improved bus stops, bus wraps, potential hardware/software.

^a Reflects STRF for startup costs in first year

Assumptions:

- Includes expansion of Senior Transportation program AND new citywide on-demand.
- City, State, Federal, and Farebox revenue percentages are based on other Oklahoma transit providers (large and small urban, non-tribal).
- State Transit Revolving Fund used for Year 1 startup costs.
- Costs are adjusted for 3% annual inflation.

Phase 1 Implementation Timeline:

Mr. Strate noted that the timeline can vary depending on the funding process; however, a service could potentially be operational by mid-2026 based on cities that have started similar services in the past. He stated that the plan is complete, and they are seeking Council adoption of the study. He suggested having detailed funding discussions particularly with EMBARK and ACOG as well as with potential regional and state partners. He stated that there will also be a need for a more detailed look at the Brand Senior Center costs and budgeting. Mr. Strate advocated engagement of the stakeholder group in the implementation process since they understand the needs of the City and can be a valuable resource.



Phase 1 Implementation – Action Items

Next Steps

- City Council adoption of Feasibility Study
- Funding discussion with regional and state partners:
 - ODOT: State Transit Revolving Fund
 - ACOG & EMBARK: 5307 regional funding allocation
- Senior Center costs and budgeting
- Additional stakeholder coordination: funding and marketing/outreach support ★ Utilize Feasibility Study Stakeholder Committee
- Submit grant applications for funding
- Develop RFP to select qualified turn-key service vendor

The Council thanked Mr. Strate for his presentation.

Kahley Gilbert stated that staff was seeking approval of the Study but would like some guidance on the next phase. Staff recommended researching grant opportunities since some grants must be spread out regionally and it would be necessary to determine funding availability for Moore. Also, staff would recommend researching micro transit providers to get a more defined cost estimate.

Councilman Williams asked if a G.O. Bond would be necessary to fund the project since it appears to be around \$180,000 to \$200,000 for the first five years. Brooks Mitchell, City Manager, did not feel that a G.O. Bond would be required at this point. Mr. Mitchell stated that possible funding sources have presented themselves recently that he would like to discuss with the City Council in more detail.

Citizens to Speak:

Patrice Williams, 1061 NW 6th, felt that the study was saying that the Santa Fe North Addition was in the lowest poverty level in the City although the addition contained \$300,000 homes. Mayor Hamm stated that the area was very diverse with lower and higher income levels. Ms. Gilbert pointed out that the area is divided by an entire census tract.

Councilman Williams stated that the study was to make public transportation available to everyone in Moore and to give them the ability to go anywhere within the City.

Councilman Williams moved to accept the Moore Public Transportation Feasibility Study, second by Councilman Webb. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

THE CITY COUNCIL MEETING WAS RECESSED AND THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS CONVENED AT 7:28 P.M.

Agenda Item Number 11 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE PUBLIC WORKS AUTHORITY MEETING HELD SEPTEMBER 3, 2024.
- B) RATIFY ACTION OF THE CITY COUNCIL REGARDING BUDGET SUPPLEMENTS FOR FY 2024-2025 FOR PRIOR YEAR PURCHASE ORDER CARRYOVERS
- C) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$992,304.61.

Trustee Williams moved to approve Consent Docket Items No. A through C, second by Trustee Griffith. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

THE MOORE PUBLIC WORKS AUTHORITY MEETING WAS RECESSED AND THE MOORE RISK MANAGEMENT MEETING WAS CONVENED AT 7:29 P.M.

Agenda Item Number 12 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE RISK MANAGEMENT MEETING HELD SEPTEMBER 3, 2024.
- B) APPROVE AND RATIFY CLAIMS AND EXPENDITURES FOR FY 2024-2025 IN THE AMOUNT OF \$224,468.48.

Trustee Clark moved to approve Consent Docket Items A through B, second by Trustee Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

THE MOORE RISK MANAGEMENT MEETING WAS RECESSED AND THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS CONVENED AT 7:30 P.M. WITH CHAIRWOMAN KATHY GRIFFITH PRESIDING:

Agenda Item Number 13 being:

ROLL CALL

PRESENT: Porter, Hunt, Hamm, Williams, Webb, Clark, Griffith
ABSENT: None

Agenda Item Number 14 being:

CONSENT DOCKET:

- A) RECEIVE AND APPROVE THE MINUTES OF THE REGULAR MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING HELD AUGUST 19, 2024.

Trustee Williams moved to approve Consent Docket Item A, second by Trustee Webb. Motion carried unanimously.

Ayes: Porter, Hunt, Hamm, Williams, Webb, Clark, Griffith
Nays: None

THE MOORE ECONOMIC DEVELOPMENT AUTHORITY MEETING WAS RECESSED AND THE CITY COUNCIL MEETING RECONVENED AT 7:31 P.M. WITH MAYOR MARK HAMM PRESIDING:

Agenda Item Number 15 being:

NEW BUSINESS:

- A) CITIZENS' FORUM FOR ITEMS NOT ON THE AGENDA.

Barry Williams, 1061 NW 6th, asked for an update on allowing backyard chickens. Councilwoman Hunt advised that staff was currently working on an ordinance for consideration by Council. Mr. Williams asked when the item might be on the agenda for a vote. Brooks Mitchell, City Manager, estimated the ordinance could be completed within the next few months.

Ken Jarema, 817 SE 13th, asked if the Council was considering allowing ducks because he has a neighbor that has ducks. Mr. Mitchell stated that the topic of discussion was backyard chickens and it did not include other types of birds. Councilman Williams suggested that Mr. Jarema contact Animal Control regarding the ducks.

B) ITEMS FROM THE CITY COUNCIL/MPWA TRUSTEES.

Councilwoman Griffith stated that she received a request for an update on the construction at 4th and Bryant. Jerry Ihler, Assistant City Manager, advised that the channel had become unstable due to continued inflow of groundwater which was being continuously pumped out. Mr. Ihler mentioned that a stable base was necessary to support the structural improvements to the channel. He advised that staff had been in discussion with the manufacturer to identify a satisfactory material. They now believe that one has been identified; therefore, excavation is anticipated to begin on September 23, 2024.

C) ITEMS FROM THE CITY/TRUST MANAGER.

Brooks Mitchell, City Manager, congratulated the Moore Chamber of Commerce for the successful Grillstock BBQ and Music Festival that occurred at Buck Thomas Park on September 14, 2024. Mr. Mitchell thanked the Police and Fire Departments for their assistance during the event.

Agenda Item Number 16 being:

EXECUTIVE SESSION:

A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CLAIM FILED BY RANDALL POLK ON BEHALF OF CONNER BEAITTIE AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

B) CONVENE INTO EXECUTIVE SESSION

Councilman Williams moved to convene into executive session, second by Councilwoman Hunt. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

The City Council convened into executive session at 7:34 p.m.

D) RECONVENE FROM EXECUTIVE SESSION

PRESENT: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
ABSENT: None

The City Council reconvened from executive session at 7:49 p.m.

E) ACTION

- A) DISCUSS, CONSIDER, AND IF DEEMED APPROPRIATE, CONSIDER TAKING POSSIBLE ACTION REGARDING PENDING CLAIM FILED BY RANDALL POLK ON BEHALF OF CONNER BEAITTIE AGAINST THE CITY OF MOORE; AND AUTHORIZATION FOR LEGAL COUNSEL AND STAFF TO TAKE ACTION AS NECESSARY AND APPROPRIATE IN THE INTEREST OF THE CITY OF MOORE, AS AUTHORIZED BY 25 OKLA. STAT. § 307(B)(4).

Councilwoman Hunt moved to authorize legal counsel and staff to take action as directed in executive session regarding pending claim filed by Randall Polk on behalf of Conner Beattie against the City of Moore, second by Councilman Williams. Motion carried unanimously.

Ayes: Griffith, Porter, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Agenda Item Number 17 being:

ADJOURNMENT

Councilman Williams moved to adjourn the City Council meeting, second by Councilwoman Griffith. Motion carried unanimously.

Ayes: Griffith, Hunt, Williams, Webb, Clark, Hamm
Nays: None

Councilman Porter's name was inadvertently omitted from the roll call.

The City Council, Moore Public Works Authority, Moore Risk Management, and Moore Economic Development Authority meetings were adjourned at 7:50 p.m.

TRANSCRIBED BY:

RHONDA BAXTER, Executive Assistant

FOR:

ROB CLARK, MPWA Secretary

These minutes passed and approved as noted this ____ day of _____, 2024.

ATTEST:

VANESSA KEMP, City Clerk